

UNDERGRADUATE INTERNSHIPS

SOUTHERN CONNECTICUT STATE UNIVERSITY
SOCIOLOGY DEPARTMENT



THE SOCIOLOGY INTERNSHIP PROGRAM

- **What is it?** The internship is a basis for performing sociological research. Work assignment to a governmental or private agency and a related research project explicitly grounded in sociology. Joint supervision by agency representative and departmental faculty.
- **Can I do more than one?** The course may be repeated up to 6 credits total.
- **Prerequisites:** Departmental permission, SOC 255 and SOC260 with a C or better, and at least 36 credits.
- **Permalink:** <https://inside.southernct.edu/sociology/internships>

PURPOSE AND LEARNING GOALS OF THE INTERNSHIP

Purpose:

- Three credit internships fulfill the Sociology program capstone requirement for both B.A. Sociology and B.S Sociology with Criminology concentration.
- Internships provide students with an opportunity to make connections between their academic study in sociology/ criminology and potential career paths.

Learning Goals/Outcomes:

- Conduct sociological analysis of internship experience.
- Explore career opportunities related to professional goals.
- Develop/ enhance/ demonstrate marketable career skills such as professional writing, collaboration, data management/ analysis, and oral presentation.



CREDIT HOURS/INTERNSHIP HOURS AND PAY

Credit hours:

- A three-semester hour internship fulfills the required capstone for the major.

Internship hours

- **3 semester credit hours = 135 hours on site**
 - This is equivalent to 9 hours per week for 15 weeks
 - You may complete up to two unique internships (6 credits) prior to graduation for both BA-SOC & BA-SOC/CRIM majors
- **6 semester credit hours = 270 hours on site**
 - This is equivalent to 18 hours per week for 15 weeks
 - For feasibility, 6 credit internships are often spread over 2 semesters – 135 hours/semester

Money

- Internships may be paid or unpaid.



BE PROFESSIONAL

As representatives of the Department of Sociology at SCSU, internship students must demonstrate capability, maturity and integrity. Students on academic probation are not eligible for internship. Evidence of past academic misconduct or violations of the BOR/CSCU Student Code of Conduct may result in the Department of Sociology rejecting a student's request to register for SOC 497. All students in SOC 497 are expected to adhere to the BOR/CSCU Code of Conduct student's own.

If you have any questions about how your past academic misconduct may impact your internship, please speak to the Chair of the Sociology Department sooner rather than later!



APPLYING TO THE PROGRAM: FIRST STEPS & DEADLINES

Spring Internships: Submit Application in Fall.

Summer Internships: Submit Application in Spring.

Fall Internships: Submit Application in Spring before August 1st.

Note: Fall interns may need to use summer to secure an internship and submit paperwork, but they should consult with faculty advisor during the Spring semester before proceeding.





STEP ONE: SELECT AN INTERNSHIP ADVISOR

Students must request a faculty advisor who will oversee their internship. Below is a list of eligible faculty and their areas of research/ teaching interest. Please arrange a meeting with any of these faculty to discuss your internship plans. Only full-time Sociology faculty may serve in this role. You can choose from:

- Professor Greg Adams
- Professor Jessica Kenty-Drane
- Professor Cassi Meyerhoffer
- Professor Venezia Michalsen
- Professor Sydney Nelloms



STEP TWO: FIND AN INTERNSHIP

- **Think carefully about your interests; Do you want experience in (for example):**
 - Education and Youth Services
 - Healthcare
 - The Legal Field
 - Disability Services
 - The Criminal Justice System or Reentry Services
 - Immigrant Services
 - Homelessness Services
 - LGBTQIA+ Services
- **Explore the options:**
 - Review our Sociology Internship Database:
https://docs.google.com/spreadsheets/d/1d5dCSonIWx_HwmRdb4HaSbNoBC25I9eImdgwyFfhnxI/e dit?usp=sharing
 - Talk to your Faculty Advisor about the internship sites that interest you from this list



STEP THREE: CONTACT INTERNSHIP SITES THAT INTEREST YOU

- Contact internship sites and complete their application process.
- Note that some sites require background checks – **begin early!**
- Secure a **written confirmation of acceptance** at internship site
- You must also get a **list of tasks/ duties for the internship.**



STEP FOUR: INITIATE THE APPLICATION WITH YOUR ADVISOR

Your faculty advisor will begin the form on Adobe Acrobat Sign and add the appropriate approvers: Your internship site supervisor, the Department Chair, and the Associate Dean.

During the summer this may be the chair or program coordinator.

Once your faculty advisor has initiated the form, it will open up for you to complete and submit.



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FINAL STEPS: ONCE THE APPLICATION IS SUBMITTED

1. It will be approved (or not) by the Sociology Department Chair
2. It will be approved (or not) by the College of Arts and Sciences
3. You will receive final approval and a section of SOC497 will be created for you.
4. You will register for that section of SOC497



ROCKSTAR!
YOU'VE GOT AN
INTERNSHIP!

FOR ANY QUESTIONS, CONTACT:

SOCIOLOGY@SOUTHERNCT.EDU OR

YOUR FACULTY ADVISOR
