# Supplier Management

OWL Buy contains supplier records that have been approved for use by Southern Connecticut State University. To support implementation, suppliers with active direct deposit information in Banner have been migrated to OWL Buy and available for selection when creating requisitions.

**Users should always search for an existing supplier before requesting a new one.**

## Searching for a Supplier

Before creating a requisition:

- Search for the supplier in OWL Buy.
- Review the supplier profile.
- Select the supplier record that matches your purchasing need.

