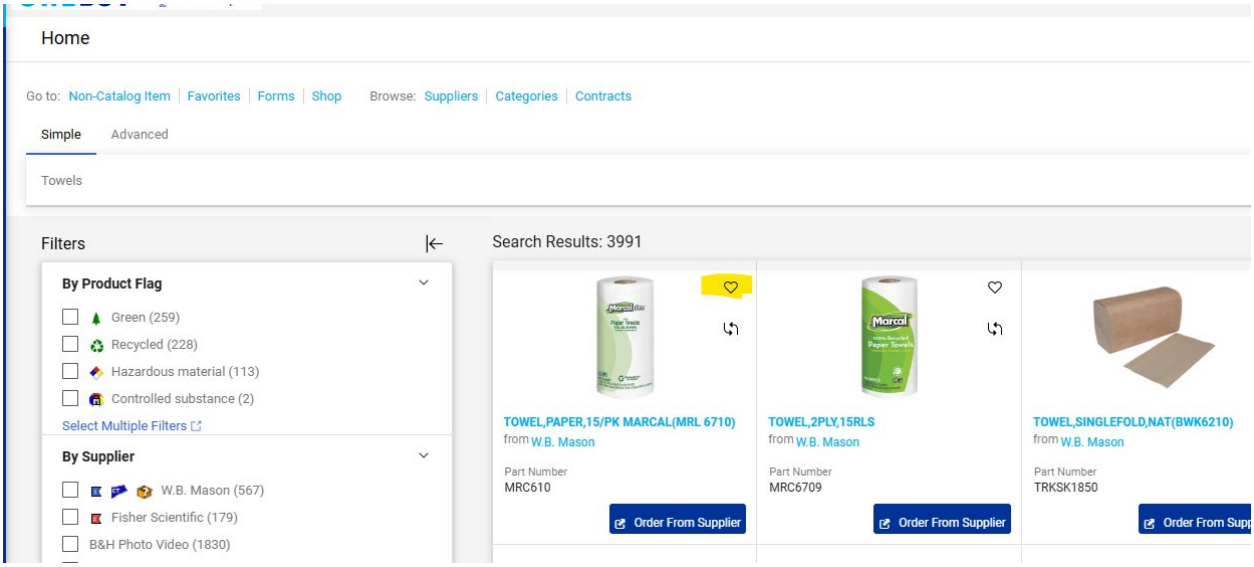
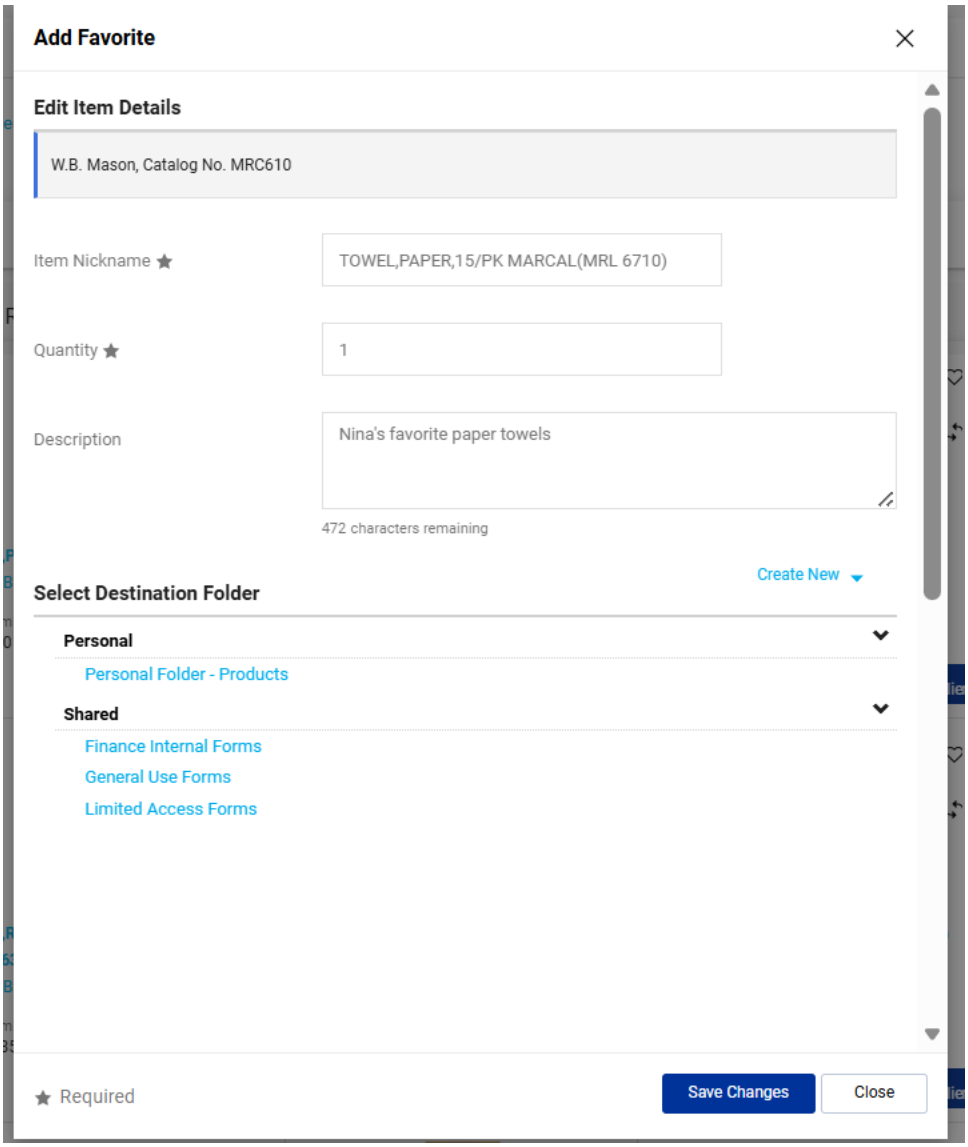
Managing Favorites

Saving an Item as a Favorite from a Catalog

- Favorites allow you to save frequently purchased items for quick access in the future. To save an item as a favorite from a catalog:
    - Locate the item you would like to save.
    - Select the **Favorite (heart)** icon next to the item.
    - Modify the item nickname or leave the default name unchanged.
    - Enter the quantity you would like saved as a favorite.
    - Enter a description to help identify the item in the future.
    - Select an existing **Favorite Folder** or create a new folder.
    - Select **Save Changes.**

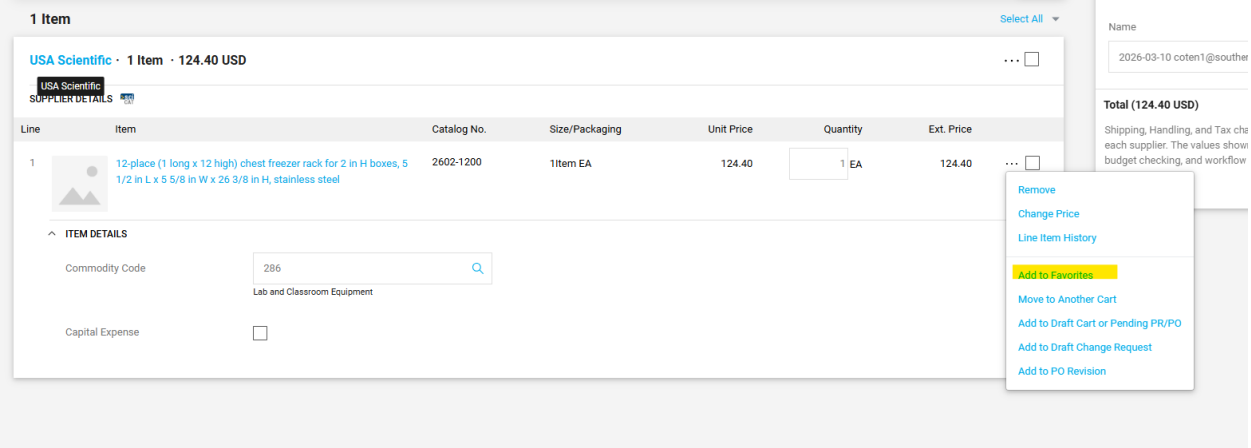
The item will now be available from your Favorites page.





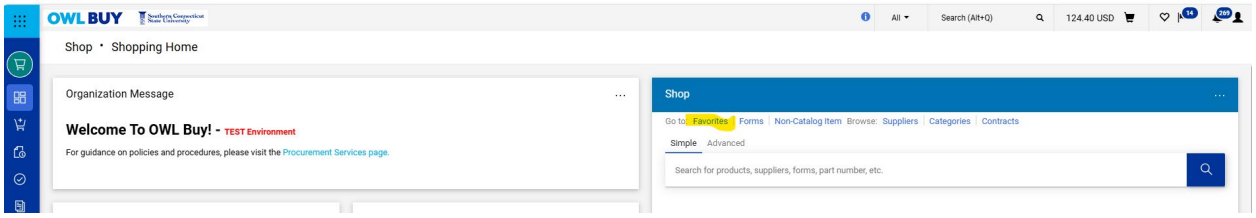
Saving an Item as a Favorite from a Shopping Cart

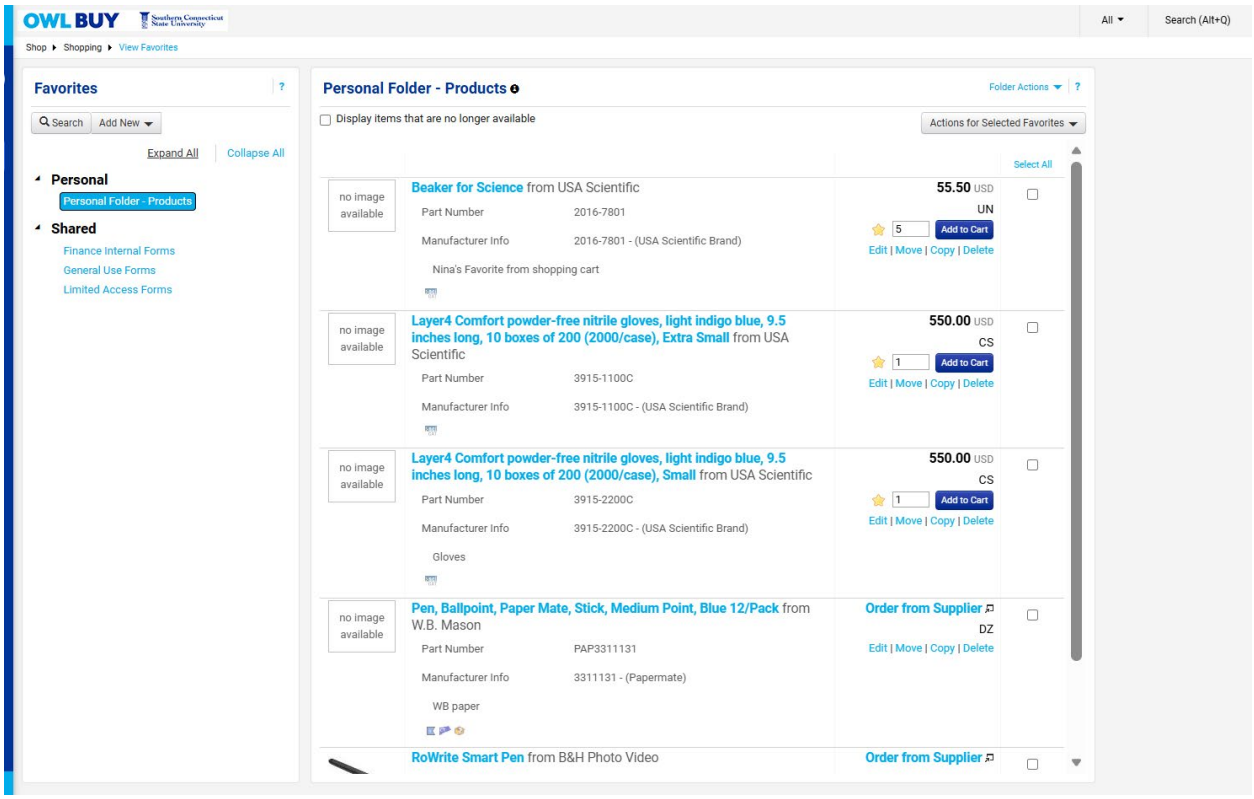
- Items can be saved as favorites directly from your shopping cart, making it easy to reorder frequently purchased products in the future. To save an item as a favorite from a shopping cart:
    - Open the shopping cart containing the item you would like to save.
    - Locate the item and select the three dots located to the right of the line item.
    - Select **Add to Favorites**.



Viewing and Using Favorite Items

- Favorites provide quick access to frequently purchased items, eliminating the need to search supplier catalogs each time you place an order. To view your saved favorites:
    - Select **Favorites** from the **Shop** menu.
    - Browse your available Favorite Folders.
    - Select the desired folder to view its contents.
- From the Favorites page, you can:
    - View saved favorite items.
    - Search within your favorites.
    - Add items directly to your shopping cart.
    - Edit or remove existing favorites.
    - Create additional Favorite Folders.




OWL BUY
Southern Connecticut State University
All
Search (Alt+Q)
Shop ▸ Shopping ▸ View Favorites
Favorites
Search
Add New
Expand All
Collapse All
Personal
Personal Folder - Products
Shared
Finance Internal Forms
General Use Forms
Limited Access Forms
Personal Folder - Products
Folder Actions
Display items that are no longer available
Actions for Selected Favorites
Select All
no image available
Beaker for Science from USA Scientific
Part Number 2016-7801
Manufacturer Info 2016-7801 - (USA Scientific Brand)
Nina's Favorite from shopping cart
55.50 USD
UN
5
Add to Cart
Edit | Move | Copy | Delete
no image available
Layer4 Comfort powder-free nitrile gloves, light indigo blue, 9.5 inches long, 10 boxes of 200 (2000/case), Extra Small from USA Scientific
Part Number 3915-1100C
Manufacturer Info 3915-1100C - (USA Scientific Brand)
550.00 USD
CS
1
Add to Cart
Edit | Move | Copy | Delete
no image available
Layer4 Comfort powder-free nitrile gloves, light indigo blue, 9.5 inches long, 10 boxes of 200 (2000/case), Small from USA Scientific
Part Number 3915-2200C
Manufacturer Info 3915-2200C - (USA Scientific Brand)
Gloves
550.00 USD
CS
1
Add to Cart
Edit | Move | Copy | Delete
no image available
Pen, Ballpoint, Paper Mate, Stick, Medium Point, Blue 12/Pack from W.B. Mason
Part Number PAP3311131
Manufacturer Info 3311131 - (Papermate)
WB paper
Order from Supplier
DZ
Edit | Move | Copy | Delete
RoWrite Smart Pen from B&H Photo Video
Order from Supplier