

Undergraduate Research Grants  
Call for Proposals  
Summer and Fall Semester 2024  
[Submit via Kuali Build](#)

Southern Connecticut State University is pleased to announce the continuation of a program to support independent undergraduate research **during the Summer or Fall Semester 2024**. This initiative, Undergraduate Research Grants, is funded by the SCSU Foundation. Grants of \$3,000 each will be awarded to undergraduate students to complete research in any academic discipline represented on the SCSU campus. Each student awardee will be guided by a faculty mentor. Faculty mentors will receive one credit of 10.12 supplemental pay for their guidance of the proposed student research.

The student may accept the full \$3,000 as a stipend, or, if needed, a portion of the money can be used for expenses related to the project.

The purpose of these grants is to promote high quality research and creative activity at the undergraduate level by having students work closely with a faculty mentor.

Eligibility:

To be eligible, a student must:

- be a matriculated undergraduate with a cumulative GPA of at least 3.0;
- have completed at least 45 course credits by the end of Spring Semester 2024;
- be enrolled in undergraduate courses for the Summer or Fall 2024 terms (i.e., seniors graduating in May are not eligible);
- work with a mentor who is a full-time faculty member at SCSU.

If a student has previously received an undergraduate grant from this program, a copy of the final report from the previous grant must be included with the proposal.

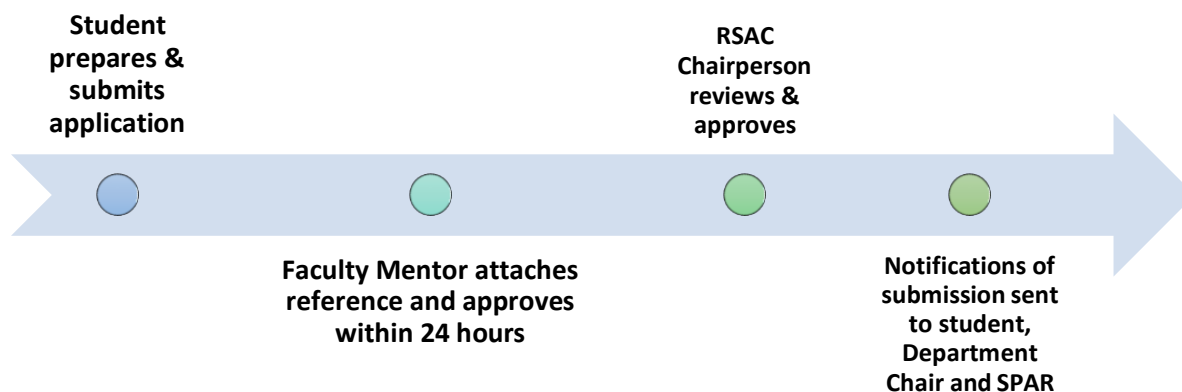
For projects involving human participants or animal subjects, approval from the SCSU Institutional Review Board (IRB) or Institutional Animal Care and Use Committee (IACUC) must be obtained before beginning the research. Permissions from the Institutional Biosafety Committee (IBC) may also be required.

To apply:

The application must be submitted **via the Kuali portal using this link: [Undergraduate Research Grant Application](#) by 4:00 p.m. on March 25, 2024.**

Incomplete applications will not receive consideration, nor will late applications.

The application approval routing map:



The electronic application will require:

1. Identifying information as a cover sheet in the [Kuali Build application](#)
2. An itemized budget table outlining how the awarded grant will be distributed (student stipend and/or anticipated project expenses) in the [Kuali Build application](#)
3. A PDF of your Statement of research: **using a maximum of five pages** (single-spaced, 11-point Times New Roman font), please describe the:
  - a. Research problem;
  - b. Research design (methodology and status of IRB and/or IACUC clearances, if applicable);
  - c. Research resources (e.g. laboratory access, equipment, libraries);
  - d. Expected outcomes;
  - e. A plan to disseminate results; and
  - f. A mentorship plan
4. A PDF of an unofficial copy of your CURRENT SCSU TRANSCRIPT
5. A Letter of Recommendation from your Faculty Mentor: **using a maximum of two pages** (single-spaced, 11-point Times New Roman font), address each of the following five items, in order, under the appropriate side heading:
  - a. Qualifications of the applicant, including academic performance
  - b. Evidence of applicant's ability to conduct research in a timely fashion
  - c. Applicant's proposed research activities
  - d. Authorization of projected expenditures outlined in initial proposal, if applicable. Please note that this budget must incorporate and adhere to all current SCSU and CSCU Covid-19 protocols.
  - e. Evaluation plan to assess student's achievements

Faculty mentors will receive notification to upload a PDF of their recommendation into the electronic application before routing to the Department Chairperson for approval.

Awards:

Members of the Research and Scholarship Advisory Committee (RSAC) will review proposals and recommend awardees to the Provost.

Academic Honesty:

Please note that these proposals **should be written by the student proposer**, any proposal that was clearly written by the sponsoring faculty member will be disqualified. Likewise, any student proposal which contains plagiarism or exhibits any other form of academic dishonesty will be disqualified.

Please distribute this information widely so that interested students and faculty can consider research projects for this exciting program.

Questions regarding the application process or other issues may be directed to C. Michele Thompson at ext. 2-5614 or via e-mail to [thompsonc2@southernct.edu](mailto:thompsonc2@southernct.edu)

Questions regarding the electronic form can be directed to the SPAR office:  
[spar@southernct.edu](mailto:spar@southernct.edu)