

Office of Sustainability - Student Internship

Job Title: Food Recovery Intern

Location: Office of Sustainability, Facilities & Operations; Connecticut Hall; off-campus

Salary: \$15.00 per hour

Schedule: 12-15 hours per week

The Office of Sustainability is seeking a student intern to manage our campus Food Recovery program by maintaining existing efforts to reduce emissions associated with food waste at the university. This position can be paid or serve to earn academic credit. The Food Recovery program mitigates food insecurity and food waste by recovering produce, retail or packaged items, and surplus prepared food from the dining locations across campus; these resources are delivered to the campus food pantry and local soup kitchens or food pantries in Hamden and New Haven. This position requires 12 – 15 hours per week, primarily in Connecticut Hall, 3 – 5 times per week. The hours are flexible (depending on the decided delivery schedule with receiving organizations) but requires driving to deliver food to a local soup kitchen. Some weekend work may be required. A valid driver's license is a must, but the office can provide a university vehicle for transportation of donations.

Responsibilities:

- Recover food (or coordinate volunteer coverage) from Conn Hall (3-5 times/week);
- Recover food (or coordinate volunteer coverage) from retail locations (Adanti Student Center and Bagel Wagon) on Fridays after 2:30 pm;
- Weigh and temperature check food, record metrics, and deliver food to nearby receiving sites;
- Maintain accurate records of donations and create a basic end-of-semester report describing trends;
- Maintain the office membership with Food Recovery Network by meeting reporting and training deadlines provided;
- Assist with training dining staff, interns, and volunteers on proper packing of food;
- Coordinate social media posts that promote and build awareness of the Food Recovery program;

Qualifications:

- Must be enrolled at SCSU as an undergraduate or graduate student;
- Must be able to work independently as a reliable part of a team consisting of staff, interns, and volunteers;
- Professional interest in environmental studies, sustainability, food systems, food justice, project management, community engagement, or leadership;
- Available to work a minimum of 3-4 days per week for at least 12 hours;
- Valid US driver's license with a clean driving record;
- Must be able to climb stairs and lift 25 lbs.

Preferred Skills

- Proficient in Google Sheets, Google Drive, and Microsoft Outlook;
- Experience in a food service workplace or catering;
- Knowledge of ServSafe safe food handling practices.

Interested applicants should submit a copy of their **resume** and **cover letter** to Heather Stearns at (stearnsh1@southernct.edu) with "Food Recovery Intern" in the subject line. Applications will be accepted until the positions are filled.