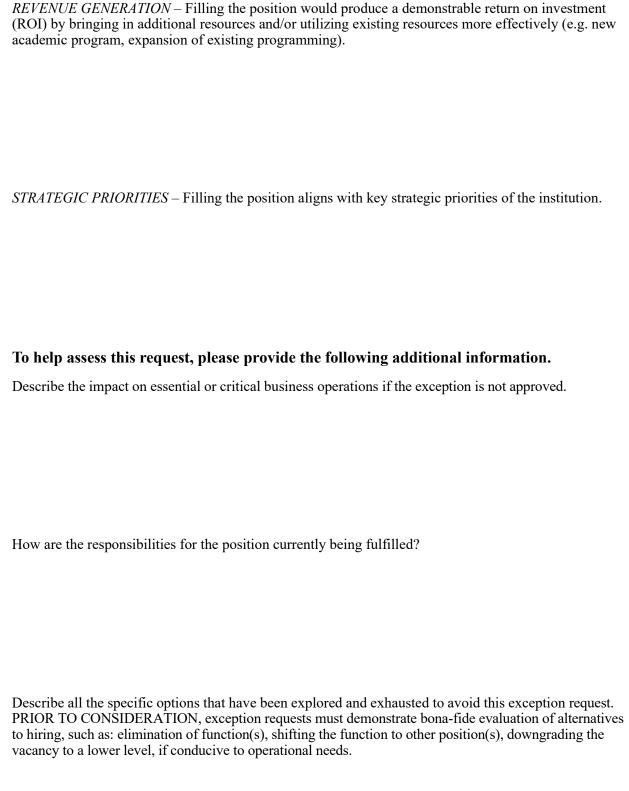


HIRING FREEZE EXCEPTION REQUEST

Requestor Information
Name:
Title:
College/School/Division/Department:
Email/contact information:
Date of submission:
Approved by (VP):
Reason for Exception Request
To be considered for an exception, the position must meet at least one of the criteria below. Please provide a detailed explanation for any criteria that apply.
<i>RISK</i> – Filling this position limits institutional risk, including personal safety, community safety, and reputational risk.
<i>COMPLIANCE</i> – Filling this position ensures adherence to accreditation standards and regulatory requirements (state, federal, etc.).
<i>DEPLETION</i> – Data demonstrates that failure to fill the position will severely compromise institutional operations, especially in supporting students.







Date:

Open Position Information Position title: Type of position: classified/faculty/SUOAF/management confidential Is this an existing or new position? For existing positions: When was the position last filled? ______ Position number: _____ Proposed hiring date: Is the position fully or partially grant-funded? Y/N _____Percentage grant funded: _____ Salary range for the position: **Other Documentation** Please include a current job description for the position, an organizational chart, and any other materials that would aid in assessing the need for an exception. APPROVED: Dr. Dwayne Smith, Interim President