

Department of Curriculum and Learning

Undergraduate Application Checklist Spring 2021

☐ Create a free Tk20 account

- » <https://southernct.tk20.com/campustoolshighered/start.do>
- » Scroll down and click **Admissions** to create the **free** account, then press **Click here to create your account**
- » If you need **help**, click **Creating an Admission Application** – this gives you step-by-step instructions
- » We have application periods in the spring and fall – you must wait for the proper time window to apply since the application will only be shown in Tk20 during this time – you will be notified by the Program Coordinator when the application is available
- » You can work on the app. **over time** (multiple days) – just be sure to press **Save** each time
- » Once you press **Submit**, you cannot work on it anymore, so make sure it's **complete** before doing so

☐ Basic Skills Test Scores Requirement

- » We require **PRAXIS Core** Reading, Mathematics, and Writing test scores to satisfy the State of Connecticut competency examination requirement or meet the requirements for a waiver. Scores must be from within the last five years.
 - Candidates who do not achieve a satisfactory Praxis Core score will be required to participate in remediation plans.
 - Students qualify for a Praxis Core waiver if:
 - (1) they have an SAT score no less than 530 on the mathematics portion **and** no less than 540 on the evidence-based reading and writing portion, or
 - (2) an ACT score of 21 or higher on the reading subtest **and** no less than a 21 on the mathematics subtest.
- » **For Spring 2021 applicants**, as part of the application review process, we will review your SAT or ACT scores already on record to determine if you meet the Praxis Core waiver criteria. If you do not meet the waiver criteria, you may be conditionally admitted and given a grace period to submit Praxis Core scores.
 - If we cannot locate your SAT or ACT scores, you may be asked to **submit your test scores** via email to floyd3@southernct.edu.
 - Scores can be accessed by logging into the testing website to find the test & scores. **We ask that you save the full PDF score report** to submit instead of taking a picture with your phone, or just taking a screenshot, this way we see the full report with the test ID number for our files.

☐ Admission Essay

- » The prompt is as follows:
 - In a concise and carefully crafted essay, **explain why you want to become a teacher** and discuss **two to three qualities of a good teacher**. Provide **support** for each of these qualities by explaining how they **affect student learning**.
 - The essay is a *writing sample*, so be sure to **revise** it for spelling and grammar – it will be scored
 - Times New Roman or similar, size 12, single spaced, and 2 pages long (approx. 1,000 words)

☐ Transcripts and GPA

- » To get into the program, you need a **minimum of a 2.7 cumulative GPA at SCSU and including any coursework earned at other colleges/universities**
- » In order to calculate the cumulative GPA, we will **combine** your **Southern GPA** and your **transfer GPA(s)**
 - If your Southern GPA is above a 2.7, but your transfer GPA is lower, there is a chance that you may not be accepted into the program from not meeting the requirement of 2.7
- » Please be aware that **even if you select “No, I haven’t taken courses at another college/university,”** we do have to check for transfer transcripts and use them in the GPA calculation, especially if **the transfer credits show on your Southern transcript**
- » If your cumulative GPA is lower than 2.70, you are encouraged to reach out to your **Program Coordinator** as soon as possible for help with future planning

☐ Pre-requisites

- » Before applying to your program, there are four courses that you should have taken and passed
 - **MAT 105 & ENG 112** (or transfer equivalent) – must have a grade of **C- or higher**
 - **EDU 200/206 & SED 225/481** (or transfer equivalent) – must have a grade of **C or higher**
- » You can technically apply to your program while they’re in progress, but **only with permission from your Program Coordinator(s) if you meet the following requirement:**
 - **You have at least 60+ credits completed (not in progress)**
 - If admitted, you would be Conditionally Accepted and must pass the course(s) by the end of the semester
 - If you do not pass or complete the course(s) by the end of the semester, then you will have to drop any EDU courses you registered for, and you will be removed from the teacher certification program

☐ Confirm that Bannerweb Major Matches Tk20 Program Application

- » You *shouldn’t* have to physically make changes to this, but you should double check to make sure it’s correct
- » Please be sure that your **major** in Bannerweb **matches** with the **program application** you choose in Tk20
- » **Confirm** your majors by going to Bannerweb, Student Services, Student Records, **Degree Evaluation**
 - Your second major **concentrations** depend on your 1st major (Click on your program & scroll down to “Second Major Requirements” if you’re unsure – **Bilingual/Elem**, **Collab**, **Early Childhood**, **Elementary**)
- » **Declare** your major by going to BannerWeb, Student Services, Student Records, **Selection of Degree/Change Major/Minor** – only do this if you are changing majors or see something wrong **& let us know ASAP**

☐ Program Coordinators

- » **Bilingual/Elementary:** Dr. Bower-Phipps bowerl2@southernct.edu
- » **Collaborative:** Dr. Bower-Phipps bowerl2@southernct.edu & Dr. Lopez-Velasquez lopezvelasa1@southernct.edu
- » **Early Childhood:** Dr. Powell powellj8@southernct.edu
- » **Elementary:** Dr. Bower-Phipps bowerl2@southernct.edu