

Southern Connecticut State University
Department of Sociology

Guidelines for Thesis Writers

Described below are the steps that all M.S. Sociology Thesis Writers must attend to when registering for and conducting their master's thesis. Also noted below are important sources of information for thesis writers.

First, students must review university guidelines for thesis writers. See:

<https://www.southernct.edu/grad/current-students/student-research>.

Second, students must register for SOC 590: Thesis Proposal under their thesis advisor and formulate their thesis committee. Both the advisor and committee must be consulted in the development of the thesis proposal and all must approve of the proposed research prior to submission of the proposal to the graduate school.

Third, students must acquire permission to do research with Human Subjects through the SCSU Institutional Review Board or IRB (as well as any potential external IRB's at your site of data collection) prior to submission of the proposal to the graduate school. See:

<http://www2.southernct.edu/academics/graduate/research/institutionalreviewboard/>

Fourth, students must submit their advisor/committee approved thesis proposal to the graduate school along with their IRB approval.

Fifth, upon approval of the Dean of the graduate school, students may then register for SOC 591: Thesis. Data collection/ analysis may commence.

Sixth, both the advisor and committee must be consulted in the writing of the thesis and all must approve of the completed thesis prior to setting the thesis defense data.

Seventh, students must successfully defend their thesis research. Once the advisor and committee approves the thesis the student may submit the thesis to the graduate school for final approval.

Eighth, students must successfully submit their thesis to the graduate school in order to be awarded the M.S. Sociology degree. For thesis submission information, see:

<https://www.southernct.edu/grad/current-students/student-research>

Additional Notes

- Each spring thesis students MUST complete the thesis progress report and submit this form to the Graduate Coordinator.
- Thesis students may consider applying for the Graduate Student Advisory research funding (deadline each November & April) for funding to support the purchase of relevant research materials during the completion of their thesis research. See: <https://www.southernct.edu/grad/current-students/research-funding>.