

TECHNOLOGY COMMITTEE

February 5, 2020

Present: Sandip Dutta, Parker Fruehan, Peter Latchman, Douglas Macur, Thomas Radice,
Walter Stutzman, Derek Taylor

Absent: Joseph Fields, Yan Liu, Binlin Wu

Call to Order: 12:15 p.m.

- Reviewed CIF document changes. P. Fruehan will draft the resolution to be presented at next Senate Meeting
- W. Stutzman gave a summary of progress with Grade Appeal and P&T
- The committee began discussions on how to digitize the sabbatical submission process
 - Procedures are [here](#)
 - There were about 33 applications this last year
 - Applicants submit a file with a cover sheet, narrative (limited to 8-pages) and any supplemental material.
 - Review Process
 - Candidate indicates to the Chair, departmental committee and HR that they intend to apply
 - Candidate submits application
 - Departmental Committee review and letter
 - Chair review and letter
 - University Sabbatical Committee review. Of applications approved, the committee ranks the applications.
 - Committee submits the ranking to President. Letters are drafted, signed and sent to those awarded sabbatical.
 - Submission deadline is September. Committee sends to President in early December.
 - Possible to use a Blackboard Course to submit.
- Question about future of the LMS. W. Stutzman will send the committee an email regarding the LMS RFP process. Bo Zamfir is participating on the CSCU committee on behalf of Southern.

Dismissed at 12:55 p.m.