25 September 2019

Present: S. Dutta, J. Fields, P. Fruehan, P. Latchman , Y. Liu, T. Radice, W. Stutzman, D. Taylor , B. Wu
Absent: D. Macur
Meeting Notes

Technology Committee Assignments
LTEC-GC:
- *Douglas Macur (A&S)*
- Peter Latchman (HHS)
- Yan Liu (EDU)
- Vacant (BUS)

Faculty Web Profiles
- Demonstration by Parker
- What the committee can do now – Use the guidelines provided to edit content within Digital Measures.
- Questions and suggestions discussed:
  - Hiding tabs not used – the system automatically hides any tabs that don't have content in DM.
  - We should make sure that an overview of how to use DM is covered in new faculty orientation so they can have a populated directory page.
  - What about emeritus faculty? Are they kept active in DM? What if they want a current profile?
  - Is there a way to sort the listings on the web profile?
  - What is the citation style? Can that be customized?
  - What about a ResearchGate import option?
  - We will invite the IT team responsible for Faculty Web Profiles to present at an upcoming committee meeting.
  - Committee recommends a Nov. 1 go-live, which will go to the EC for approval.

Candidate Information Form
- Need to fix the layout of load credit activity

Student Evaluations
- TK20 reporting is lacking
- What other options do we have?

Sabbatical Committee would like to have a digital submission process

Kuali Protocols
- I spoke with Amy Taylor in SPAR and she said that the PI field is non-configurable, but in practice the role of the faculty has not changed from the previous paper process. Faculty are required to be the PI and must be the one to "click" the submit button so that the system registers the faculty advisor's approval. This is in place of the faculty signature in the previous paper-based system.

- Amy encourages anyone (both faculty and student researchers) submitting to IRB or IACUC to attend one of their training sessions. More information on their webpage: https://inside.southernct.edu/spar/kuali-protocols