

Teams Installation – Windows (Non-university)

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Introduction

This guide will walk you through how to install Microsoft Teams on a non-university Windows device.

Installation Process

1. Open an internet browser on your device. (Safari, Firefox, Internet Explorer, Google Chrome)



- 2. Go to the website: "teams.microsoft.com/downloads".
- 3. Select "Download Teams".



4. Depending on your browser, the exact download process may vary. Select "Save File" if prompted.



5. Open the file once downloaded.



6. Sign in using your full SCSU email address and password.

👪 Login to Microsoft Teams	-		×	👪 Login to Microsoft Teams	-		×
Microsoft				Southern St. Connecticut St. State University			
Sign in				\leftarrow otusowl@southernct.edu			
otusowl@southernct.e		×		Enter password		B	
No account? Create one!				•••••			
Can't access your account?				Forgot my password			
Sign-in options							
Back	Next	1			Sign	in	
Terms of use Privacy & cookies · · ·				Terms of use Privacy & cookies			

7. If you are off the campus network, you may be prompted to authenticate your account.

Login to Microsoft Teams	-		×
Southern Scannecticut Star University			
otusowl@southernct.edu			
Enter code		A	
We texted your phone +X XXXXXXXX36. the code to sign in.	Please	enter	
Code			
Having trouble? Sign in another way			
	Veri	fy	
Terms of use Privacy & cookies · · · ·			

8. Teams is now ready to use!