Southern Connecticut State University

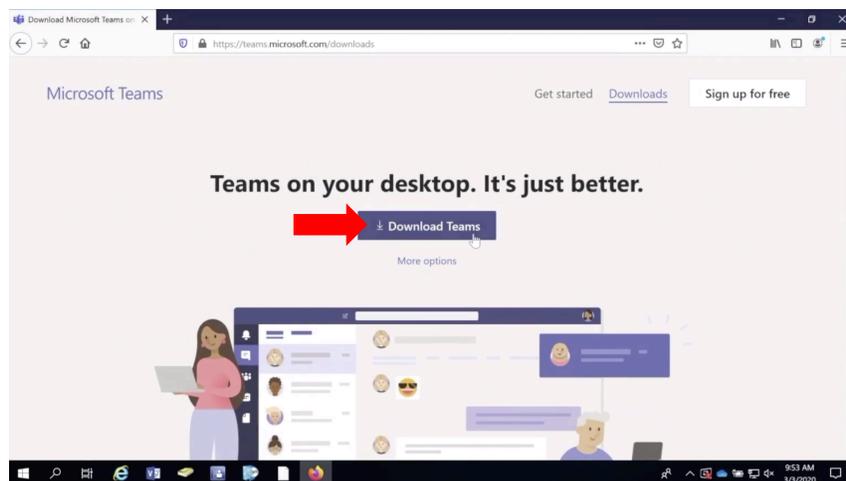# Teams Installation – Windows (Non-university)

Introduction
This guide will walk you through how to install Microsoft Teams on a non-university Windows device.
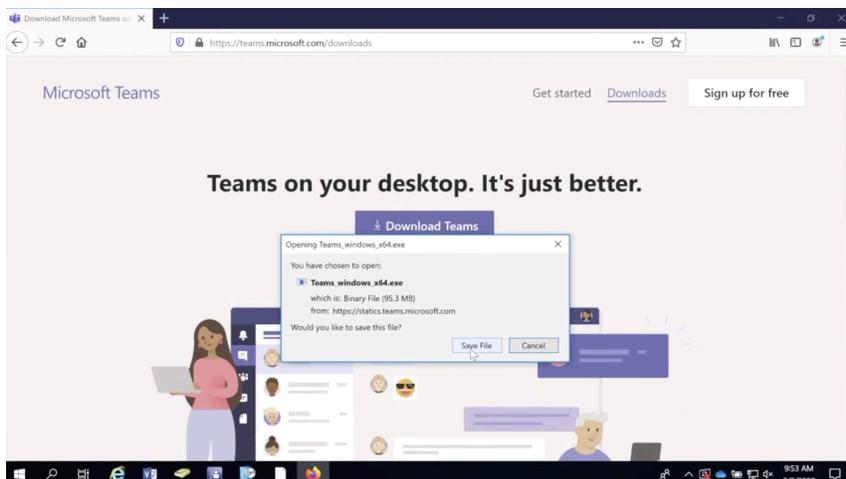
Installation Process
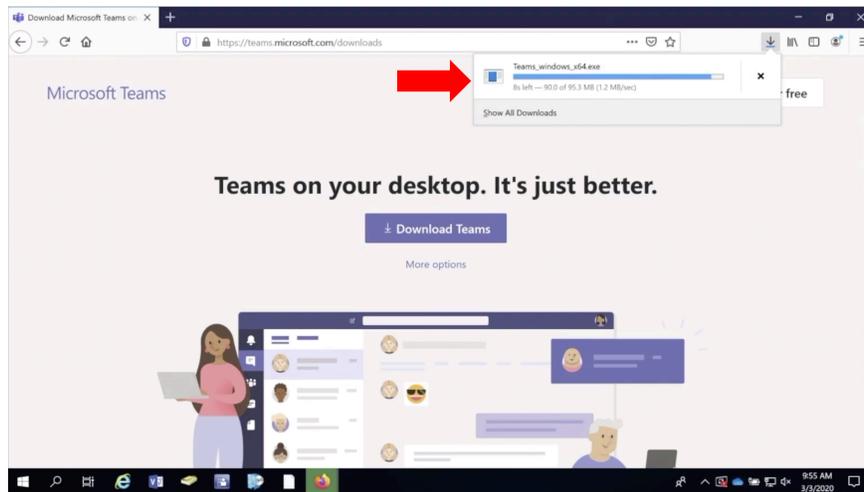1. Open an internet browser on your device. (Safari, Firefox, Internet Explorer, Google Chrome)

2. Go to the website: "teams.microsoft.com/downloads".
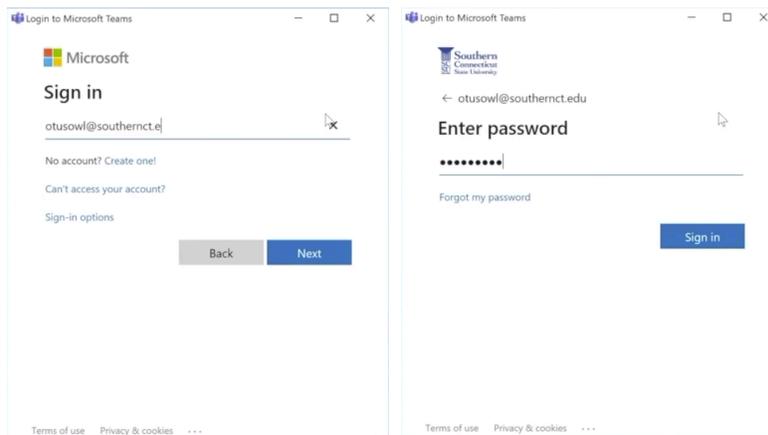3. Select "Download Teams".

4. Depending on your browser, the exact download process may vary. Select "Save File" if prompted.
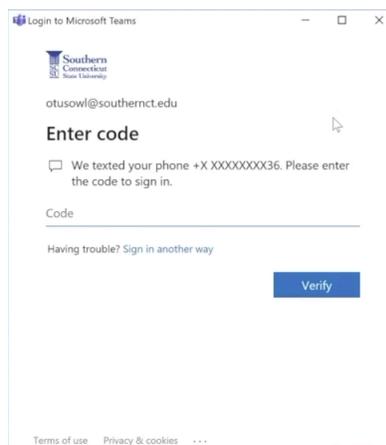
5. Open the file once downloaded.

6. Sign in using your full SCSU email address and password.

7. If you are off the campus network, you may be prompted to authenticate your account.

8. Teams is now ready to use!