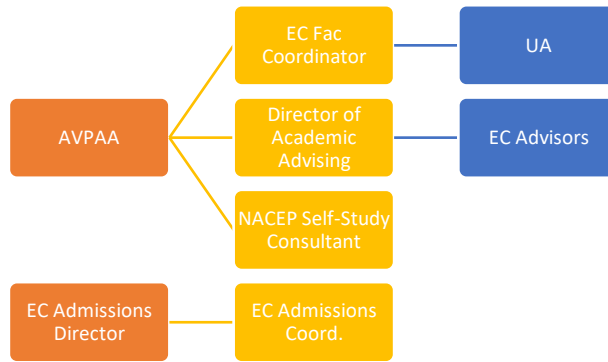


Updated Early College Support Structure



Support Structure for Early College - Overview

Southern's Early College program enables high achieving high school students to take university courses for credit before they graduate. Research has demonstrated that when high school students successfully complete college courses, they are more likely to enroll and complete college degrees. As a social justice institution, we provide our 100+ Early College partner high school students with tuition and fee waivers.

In order to support over 1500 students in AY24-25, we must update our structure. We will be adding two Faculty Advisors for Early College who will report to the Director of Academic Advising. We will also add a contracted NACEP self-study consultant who will assist with the application process for accreditation.

Updated Early College Faculty Coordinator

The EC Faculty Coordinator will be responsible for facilitating interaction between prospective high school instructors and department chairs, reviewing application materials, coordinating course schedules with Deans, and ensuring the quality of courses through ongoing and consistent evaluation of dual enrollment courses and instructors.

Position Summary:

- Coordinates with academic departments, colleges and schools in updating EC courses offerings;
- Works directly with prospective and current EC instructors to ensure course quality;
- Coordinates continual and annual professional development opportunities for EC instructors;
- Faciliates Advisory Council meetings;
- Creates and updates documentation and policies for instructors, schools, students, and academic departments;
- Assists with instructor orientations;
- Helps to maintain positive relationships with high schools instructors across Connecticut;

Compensation: 6 credits per semester reassign time. Term: 2 years.

Please submit applications to <https://forms.office.com/r/dhZ4cvxpW2> by April 24th.

Early College Advisors (2) -*New*

The EC Faculty Advisors will work closely with enrollment services, Associate Director of Admissions - Early College Coordinator, to ensure students are able to complete new student applications and register for courses. The EC Faculty Advisors will work with department chairs to ensure that admissions placements or other criteria are followed for students enrolling in early college.

Duties include:

- Collaborates with Student Services including Professional Advising, CASAS, Career & Professional Development, to develop support services targeted to early college students;
- Collaborates with First Year Admissions and Academic Advising to develop and distribute academic maps and pathways for EC students to consider matriculation at SCSU;
- Assists with student orientations and accepted students events;
- Serves as a supplemental resource for students, parents, and counselors;
- Assists in providing outreach, including making presentations at schools and hosting high school coordinators for on-campus visits;
- Other duties as needed

Compensation: 3 credits per semester reassign time; 2-year term.

Please submit applications to <https://forms.office.com/r/dhZ4cvxpW2> by April 24th.

Early College NACEP Accreditation Consultant

EC Consultant will prepare the self-study report and to ensure that Southern's EC Program is administered in accordance with guidelines established by the BOR, the Connecticut Dept. of Higher Education, and NACEP.

Duties:

- Pursues accreditation application through the National Alliance of Concurrent Enrollment Partnership;
- Completes required items including training and external review coordination.

Compensation: Grant-Funded. 1 Year Term.

Details will be forthcoming once grant details available.