

TO: All Faculty

FROM: Robert K. Drobish
Scheduling Officer

RE: Spring 2021 Detailed FINAL EXAM SCHEDULE

DATE: 1/21/21

Any faculty member that intends to offer a synchronous final exam or on-ground exam must follow the directions below to ensure that your scheduled exam take is held at the correct time.

1. Refer to the GRID titled "[Spring 2021 Final Exam Grid](#)".
Locate the **ordinary STARTING TIME** of your regularly scheduled class.
(e.g: *a class with a start time of 11:10 on MWF would hold its exam on Wednesday 5/12 from 10:15am – 12:15pm*)
2. If for any reason you need clarification regarding your exam time please contact me at Drobishr1@southernct.edu or call x25310.