

SCSU IBC

Minutes from 3/28/24

Meeting was held over Zoom

Meeting attendance

Voting members: RJ, MaS, TR (left early), MiS,

Non-voting: (*note that new members starting their term were considered non-voting for today's meeting*) KM, RK, RP, MJ,

Ex Officio: EG, JF

Absent: JK, JM

Meeting started at 9:03

1. Introduction of new members
 - a. Question posed: how to get more SCSU faculty members? Important for buy-in. Discussion. Ask chairs for recommendation, ask Dean of A+S for recommendation, directly asking faculty from the Chair.
2. EHS/IBC workflow – review of registration documents to reflect stronger encouragement for PI to work with EHS before submitting to IBC
 - a. What if PI does not work with EHS? What if EHS is not willing to work with PI or come to reasonable solution? Changed language from indicating that PIs “must first work with EHS to have lab activities approved” to “must work with EHS to have lab activities evaluated”
 - b. EHS has their own lab inspection form that can be provided to PI and to IBC upon review of protocol containing more information
 - c. Voting tabled due to lack of quorum.
3. New chair?
 - a. MiS has offered to serve
 - b. Vote for chair and vice chair will occur next meeting
4. Review of Charter
 - a. Proposed review of charter language around roles of chair and vice chair
 - b. Proposed review of language confirming EHS's role
 - c. Confirmed SPAR will provide administrative support as indicated in charter, not EHS. Chair will work with SPAR and EHS to create end of year report for IO (Provost), not just chair alone.
5. Meeting adjourned at 9:57 (MiSu motion, MaSc second)