

Faculty Senate Resolution Number S-2025-26

TO: Dwayne Smith, Ph.D., Interim President, Southern Connecticut State University
FROM: Natalie Starling, Ph.D., President, SCSU Faculty Senate

The attached Resolution of the Faculty Senate is entitled:

RESOLUTION Regarding Course Withdrawal For Undergraduate & Graduate Students

This resolution was approved by Faculty Senate on: May 7, 2025



This resolution is presented for APPROVAL



This resolution is presented for INFORMATION

In accordance with the CSU-AAUP Contract (Article 5.10), "When the Senate makes a written recommendation to the President, the President shall acknowledge and respond to the recommendation in writing within fifteen (15) days of receiving the Senate's recommendation."

After considering this resolution, please indicate your action on this form and return it to the President of the Faculty Senate.

Natalie Starling

Natalie Starling, Ph.D., President, SCSU Faculty Senate

05/12/2025

Date

cc: Julia Irwin, Ph.D., Interim Provost and Vice-President for Academic Affairs

ACTION OF THE UNIVERSITY PRESIDENT

Resolution for Approval



Resolution APPROVED



Resolution DISAPPROVED (Attach statement)

Resolution for Information

☐ Resolution NOTED (applies to Informational Resolutions only)

Dwayne Smith

Dwayne Smith (May 27, 2025 09:51 EDT)

Dwayne Smith, Ph.D., Interim President, SCSU

05/27/2025

Date

Statement



Southern Connecticut State University

FACULTY SENATE

Resolution Regarding Course Withdrawal For Undergraduate & Graduate Students

Whereas, Southern Connecticut State University (SCSU) exists for the primary purpose of furthering academic excellence;

Whereas, The SCSU Faculty Senate is the official representative body of the Academic Faculty;

Whereas, Revising the Course Withdrawal policy will provide undergraduate and graduate students with increased clarity; now therefore, be it

Resolved, That the existing Course Withdrawal Policy for Undergraduate and Graduate students be revised according to the changes indicated below: **green** font color for new revisions, and **red** font color for **stricken-out**, and furthermore, be it

Resolved, That effective date for the Course Withdrawal Policy shall be the Fall semester of 2025.

Course Withdrawal Policy for Undergraduate and Graduate Students

Students considering a course withdrawal should confer with their instructor and academic advisor to understand their academic ~~standing prior to making this decision~~ progress and any alternatives for successful course completion prior to making this important decision.

To receive a ~~withdrawn~~ 'W' grade, a student must withdraw from a course ~~in Banner Student self-service~~ prior to the end of the 12th week of classes, ~~or for an eight-week course, prior to the end of the 6th week of classes~~ (for classes scheduled in shorter terms see the withdrawal deadlines on the academic calendar). ~~For shorter terms, specific dates, and refund deadlines, please visit the full academic calendar.~~

~~Financial aid recipients should contact the Office of Financial Aid and Scholarships, as the withdrawn course(s) may reduce financial aid awards, which could result in the student owing funds to the University and/or government.~~ The grade, 'W', has no impact on the grade point average (GPA); however, a 'W' grade may impact enrollment status, satisfactory academic progress (SAP) for financial aid, and registration for future semesters if the withdrawn course is a prerequisite course. Students must withdraw by the refund deadline for any refund of tuition and fees to apply.

~~Once the Course Withdrawal form is received from the student by the Registrar's office, then an automatic email communication will be sent to the student to facilitate the 2-school? Business? day period for advising/intervention. If the withdrawal is finalized, the withdrawal is effective upon the date the Course Withdrawal form was submitted by the student to the Registrar's office.~~

~~If a student feels the withdrawal was made in error, they may request reinstatement with the Registrar's Office within 2 business days from the original date of form submission.~~

Late Course Withdrawal

~~If a student experiences extraordinary circumstances that prevented them from withdrawing from a course by the deadline, a Course Withdrawal Appeal may be submitted to the instructor up to the last day of classes.~~ Students may request a Late Course Withdrawal from their instructor prior to final exam week in the fall and spring semesters, or up to the last day of classes in the summer and winter sessions.

~~If the instructor has determined a late withdrawal is justified, the instructor must submit the form for approval to the department chairperson. If the instructor teaching the course is the department chairperson, the Dean for the college or school where the course is offered may approve the withdrawal.~~

~~In addition, the Dean may also approve any appeals received after the appeal deadline.~~ If a student misses any deadline stated above due to extraordinary circumstances, they must contact the Dean for the college or school where the course is offered to discuss any late changes to enrollment and the Dean's approval for an extension of the deadline shall be required for the process to proceed.

~~Once the Late Course Withdrawal form is received from the student by the Registrar's office, then an automatic email communication will be sent to the student to facilitate the 2-school? Business? Calendar? day period for advising/intervention. If the withdrawal is finalized, the withdrawal is effective upon the date the Late Course Withdrawal form was submitted by the student to the Registrar's office.~~