

RULES COMMITTEE

October 9, 2019

Present: Robert Gregory (Heath and Movement Studies), Matthew Miller (Environment, Geography and Marine Science), Jeffrey Webb (Chemistry), Paul Levatino (Social Work-Marriage and Family Therapy) (minutes)

Absent: none

Robert Gregory Called the meeting to Order at 12:12PM

Topic	Discussion	Action Item
Scope of focus	The guiding agreed on focus on this revision is that it is not a complete tear down and revision the Constitution & by-laws. The agreed upon focus is to move areas that require ongoing operations and could benefit from access to more routine revision should be in the by-laws. Operations such as rules of succession of officers will also be considered and clarified.	none
Group Discussion	The group continued review of the two documents in and explored additional potential changes & concerns. Other institutions' By-laws & Constitution documents were consulted if needed for reference.	
Moving forward with proposed revisions to Faculty Senate & by-laws.	The group discussed the methodology of proposing changes. On two occasions we met and discussed areas that could be revised. The next step is a methodology to propose and integrate changes as a committee. The chair proposed that he begin a document that incorporates previous discussed proposed changes. The chair will present this at the next meeting and we will move forward from there.	Group agreed to chairperson Gregory's proposal
Motion to Adjourn	Motion to adjourn was made and passed at 1:20PM	Motioned seconded Meeting adjourned

Respectfully Submitted,
Paul Levatino