



Southern Connecticut  
State University

**Department of Social Work**  
**LETTER OF RECOMMENDATION FORM**

*Applicants are responsible for providing their references with this form.*  
**Please upload this form together with your letter of recommendation.**

Reference for \_\_\_\_\_  
(Name of applicant)

Name and title of referee \_\_\_\_\_

1. In what capacity and for how long have you known the applicant?

2. Please use the 1-5 scale to evaluate this applicant on the following attributes:

**(1-Below average; 2-Average; 3-Good; 4-Very good; 5-Superior; 0-Unable to comment)**

Analytic Ability	1	2	3	4	5	0
Capacity to express ideas orally & in writing	1	2	3	4	5	0
Interpersonal skills	1	3	3	4	5	0
Ability to be self-aware	1	2	3	4	5	0
Sensitivity to others	1	2	3	4	5	0
Aptitude for understanding/helping others	1	2	3	4	5	0
Adaptability	1	2	3	4	5	0
Judgement	1	2	3	4	5	0
Creativity	1	2	3	4	5	0
Integrity	1	2	3	4	5	0
Commitment to social work values	1	2	3	4	5	0
Respect for difference/diversity	1	2	3	4	5	0
Ability to effectively communicate	1	2	3	4	5	0
Willingness to accept direction	1	2	3	4	5	0

3. Please comment on the unique strengths of this applicant and the areas in which the applicant needs improvement and growth.

4. Overall Evaluation:

\_\_\_\_\_ Highly recommend

\_\_\_\_\_ Recommend with reservations

\_\_\_\_\_ Recommend

\_\_\_\_\_ Do not recommend

Signature \_\_\_\_\_ Date \_\_\_\_\_

Thank you!