

Kuali Research Conflict of Interest (COI) Module

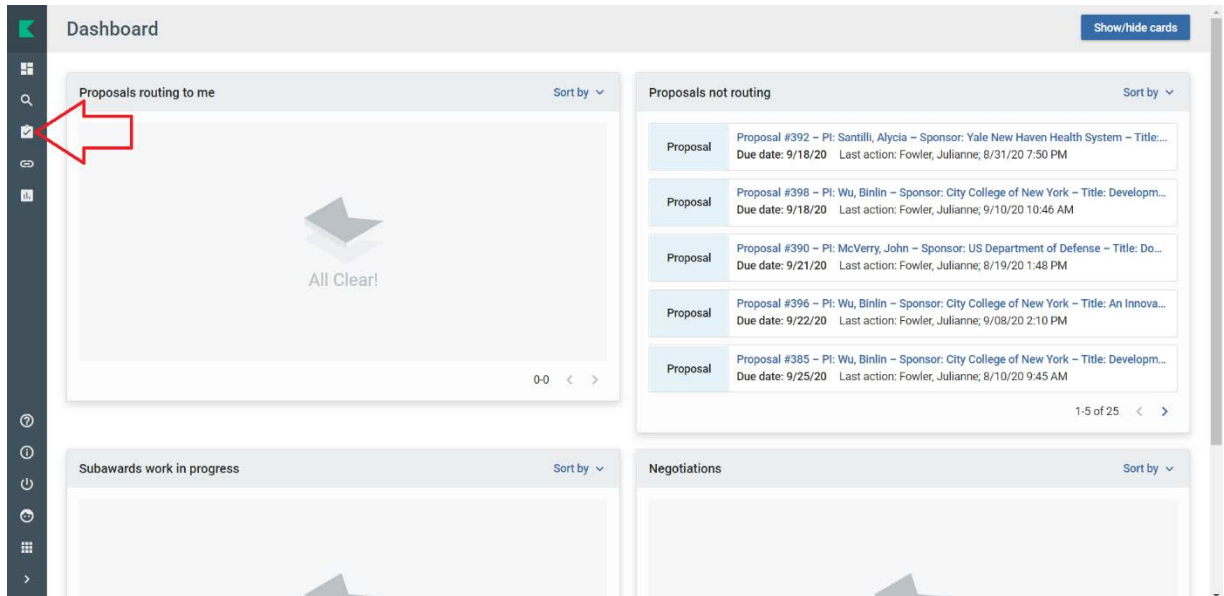
Quick Reference Guide

Accessing the COI Module

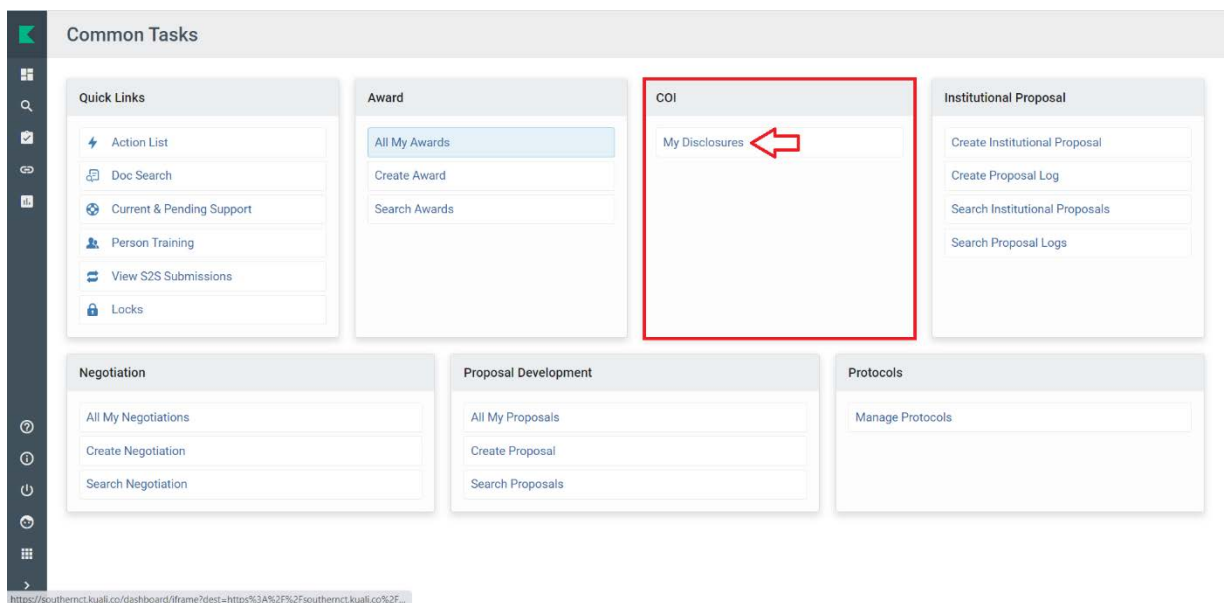
Go to your Kuali Research Dashboard using the following link:

<https://southernct.kuali.co/dashboard/>

Once in the Dashboard, go to Common Tasks by clicking the clipboard icon in the left-hand menu.



You can access the COI Module in the Common Tasks page. Click 'My Disclosures' to view, edit, create, or submit your disclosure.



Completing and Submitting a COI

To create a new disclosure, click 'Create Disclosure'

To edit or update an existing disclosure, click 'Update Disclosure' or click the timestamp of the disclosure you wish to edit.

CONFLICT OF INTEREST kuai LeBlanc, Renee

Disclosures

Your disclosure expires in: 364 Days

Update Disclosure

LAST ACTION DATE	LAST ACTION	STATUS
Sep 17, 2020 1:35 PM	Submit	Up to Date

You may save and return your disclosure at any time by clicking 'Save' in the right-hand menu beneath the progress chart.

Research Conflict of Interests Training
Please read the following training information as it pertains to your role and participation in research as an SCSU Faculty or Staff Member:

My clicking Next I confirm that I have read the text below and understand my obligations under University Policy and PHS Regulations and accept my responsibilities concerning Conflict of Interest. I accept and will comply with the conditions and restrictions established by the University to manage, reduce, and/or eliminate any actual or perceived conflicts of interest.

SCSU Policy on Financial Conflicts of Interest in Research
University personnel and students who are covered by the University Policy on Financial Conflicts of Interest in Research share an obligation to conduct their professional affairs in a manner consistent with the University's mission and to conduct their relationships with each other and the University with candor and integrity. This policy requires individuals to identify and, when possible, avoid financial conflicts of interest. When conflicts cannot be avoided, covered persons must disclose outside financial relationships that create, or reasonably appear to create, conflicts of interest, and work with University officials to manage or resolve those conflicts. The SCSU policy applies to all persons at SCSU who are "Investigators" which includes anyone who is responsible for designing research, collecting research data or performing other substantive research activities, or reporting research. It has been developed in part to meet federal regulations, described below.

Public Health Service (PHS) Regulations
The Public Health Service has promulgated regulations to promote objectivity in research by establishing standards that provide a reasonable expectation that the design, conduct, and reporting of research funded under PHS grants or cooperative agreements is free from bias resulting from Investigator financial conflicts of interest (FCOI). The Investigator, the Institution, and the NIH share responsibility to ensure reported research is free from bias. Under UNIV's Policy and PHS Regulations, a Significant Financial Interest is an outside financial interest that reasonably appears related to an individual's university responsibilities. Your responsibilities include, but are not limited to, activities such as research, research consulting, teaching, professional practice, institutional committee membership and service on panels such as Institutional Review Boards or Data Safety Monitoring Boards. An FCOI means a significant financial interest that could directly and significantly affect the design, conduct, or reporting of PHS-funded research. Family members are defined as the individual's spouse and dependents.

Investigator Responsibilities
Investigators must disclose financial interests of themselves and their spouse and dependent children ("family members") related to the investigator's university responsibilities that:

1. Exceed \$5,000 from one entity in the preceding twelve months. This includes equity ownership, remuneration, reimbursed or sponsored travel, and/or interests or rights from intellectual property when aggregated together.
2. Ownership interests (e.g., stock, stock options, or other forms) of:
 - a. ANY amount in a non-publicly traded entity (such as start-up company or small business), or
 - b. More than \$5,000 in value or 5% ownership in a publicly-traded entity.

NOTE: Do not report teaching or review panel compensation or travel reimbursed or sponsored when such compensation or travel reimbursement is paid by a US federal, state, or local government agency, a US institution of higher education, a US academic teaching hospital, a US medical center, or a research institute that is

0% Complete

Next

Save

Completing a disclosure is a simple 3-step process:

1. First, complete the Research Training by reading the SCSU and federal regulations and clicking 'Next' (in the right-hand menu) when you are finished.
2. Next, complete the research form by answering a few questions and clicking 'Next'
3. Finally, read the certification statement and click 'Submit' to submit your disclosure.

Update Annual Disclosure ← Back

● Research Training

● Research Form

● CERTIFICATION

Reporter: LeBlanc, Renee
leblancr3@southernct.edu
093663 - Sponsored Research

Disclosure Status: In Progress

Certification

By clicking **submit**, I affirm that the information submitted in this form together with any attachments is accurate to the best of my knowledge, that I have read and understand my obligations under applicable university policies and PHS Regulations (if appropriate), and that I will comply with the conditions and restrictions established by Southern Connecticut State University to manage, reduce, or eliminate any conflicts of interest or conflicts of commitment. Additionally, I commit to providing an updated disclosure form **within 30 days** of any significant change in the information I have provided.

Should you have questions or require assistance with the form, please contact the appropriate office below:

General Form Questions - University Compliance Office at taylor28@southernct.edu
Research-Related Form Questions - Research Conflict of Interest (COI) at taylor28@southernct.edu

99% Complete

Submit

Previous

Save

Contacts

For questions regarding Conflict of Interest policies and regulations- taylor28@southernct.edu

For help accessing the COI module or Kuali software-related questions- leblancr3@southernct.edu