



POSITION TITLE: Multicultural Affairs

DEPARTMENT: Multicultural Affairs

SUPERVISOR'S TITLE: Graduate intern of Multicultural Affairs

POSITION: 10-month, 35-hour per week position

POSITION SUMMARY:

The Multicultural Center strives to advance the mission of Southern Connecticut State University by providing opportunities for students to gain multicultural understanding and to join an inclusive and social environment that appreciates and respects the uniqueness of everyone.

A primary task of the Multicultural Center is to develop programs and activities designed to enhance the understanding of diversity, social justice, and inclusion with the aim of increasing intellectual awareness, understanding, and appreciation. The Graduate Intern works closely with the Assistant Director of Multicultural Affairs to promote diversity and social justice in the classroom, residence halls, and social spaces to create a welcoming and inclusive environment for students, faculty and staff from varying backgrounds, races, ethnicities, cultures, religions, sexual identities, and socio-economic statuses. The Internship staff look forward to working with someone who is knowledgeable of social justice and diversity issues, capable of assisting with planning, developing, implementing, and coordinating programs and activities.

Position Responsibilities

- Initiate, plan, and implement collaborative programs with other academic departments, student organizations, and campus offices under the direction of and in consultation with the Assistant Director of Multicultural Affairs.
- Assist with the selection, training, and supervision of student workers and the Diversity Peer Education program
- Assist in the planning and promoting large-scale events such as Lunar New Year Celebration, Mid-Autumn Festival, MLK Commemoration, Social Justice Retreat, heritage months, major religious and cultural holidays, and providing other programs and activities that raise awareness.

- Assist with advising multicultural and faith-based organizations (i.e., Asian Student Association, B.R.O.S.E., African Student Association, Organization of Latin American Students, Hillel, Campus Crusade for Christ, Caribbean Student Association, Black Student Union, etc.
- Develop and implement innovative programming that supports and strengthens the mission and values of the Multicultural Center.
- Act as a resource and advocate for student diversity initiatives and trainings to increase multicultural understanding and growth.
- Research diversity initiatives that can aid in increasing multicultural competence for the campus community.
- Coordinate the Office's marketing and social media efforts.
- Aid in writing and composing a monthly newsletter for Multicultural Affairs
- Research additional sources of funding, and student affairs current trends for programs and activities in the profession.
- Perform other duties assigned.

Qualifications

- Team player, energetic, computer oriented, quick learner, people person, organizational skills, attention to detail, and multi-tasked skill set.
- Bachelor's degree and pursuit of master's degree required: experience designing diversity and social justice programming and working with a diverse population preferred.