

Teams: Install – Mac (University device)

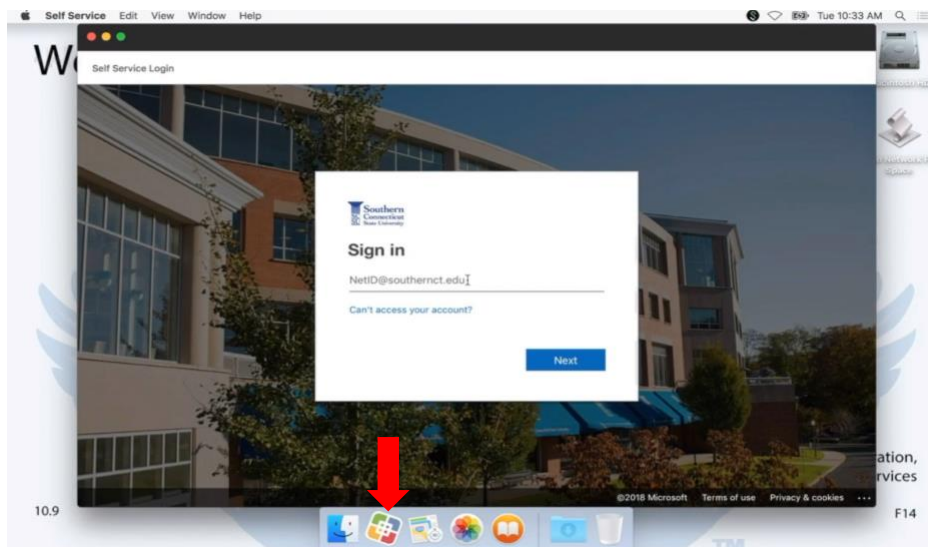
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Introduction

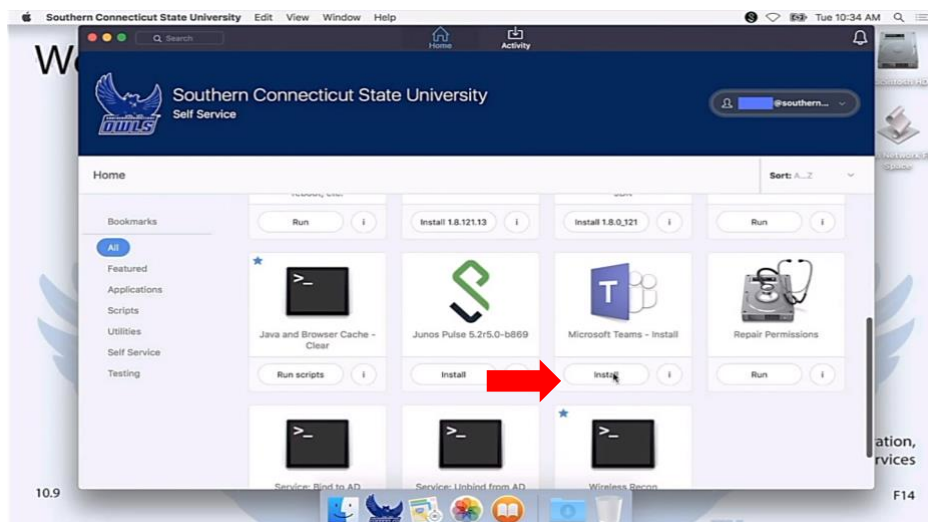
This guide will walk you through how to install Microsoft Teams on a university-issued Mac device.

Installation Process

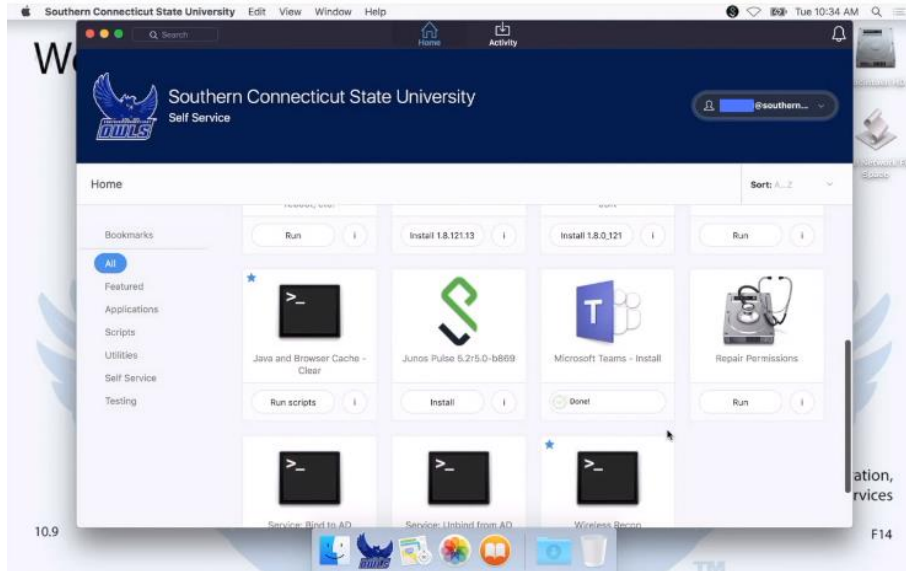
1. Open the “Self Service” application from your dock or via Finder -> Applications and sign in using your full SCSU email address and password.



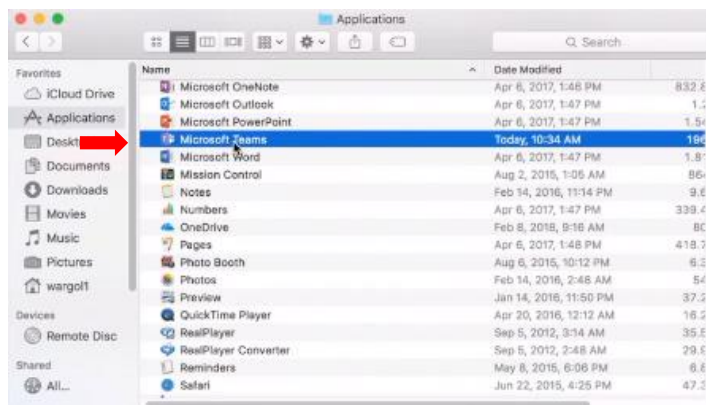
2. Scroll to locate “Microsoft Teams - Install “ and select “Install”.



3. The app will download, and when finished it will signal “Done!” and promptly disappear from the list.



4. Open the app via Finder -> Applications.



5. Sign in using your full SCSU email address and password. Teams is ready to use!

