

**Southern Connecticut State University
College of Arts and Sciences**

**Chair of University Honors Thesis Committee
For the Period 2024-2026**

In accordance with university policy for leadership positions for which full-time faculty receive reassigned time from the administration, the provost is soliciting applications from individuals who are interested in serving as Chair of the Honors Thesis Committee

Duties and Responsibilities:

The Chair of the Honors Thesis Committee reports to the Provost or his designee and provides coordination and oversight for the honors thesis process and annual Honors Convocation.

Specific responsibilities include but are not limited to:

- Supervise and coordinate the process for reception, distribution, and other monitoring of student honors thesis proposals, including assignment of readers for proposals and theses
- Advise students regarding the Honors Thesis process and provide consultation to students regarding issues that may arise with proposals and theses
- Work collaboratively with faculty to facilitate student honors projects
- Inform and encourage Honors students to apply for external honorifics and awards such as the Fulbright Student award, the Goldwater Scholarship, etc.
- Serve as a member of the Honors Convocation Committee
- Teach at least one Honors Class each academic year

Qualifications:

- Currently holds the rank of tenured Associate Professor at SCSU (or higher)
- Demonstrated commitment to and understanding of interdisciplinary and Honors College programming
- Ability to work with students and faculty in all disciplines
- Understanding of the undergraduate curriculum process

Application Process:

Persons interested in seeking the position should apply using the [online application](#) by April 24, 2024.

The provost and leadership of the Honors College will review the materials of all applicants and will interview selected finalists from among the applicants for the position. The provost will announce the choice for the position after the successful applicant notifies the provost of their acceptance of the position.

Amount of Reassigned Time, Effective Date and Term of Appointment:

The person serving as Chair of the Honors Committee reports to the provost or his designee and will receive three (3) credits of reassigned time in the fall and three (3) credits in spring semester.

This appointment will be effective upon the first day of the Fall 2024 semester. The term will be two (2) years from the date of appointment. The position will be re-advertised in the spring of the final year of the incumbent's appointment. The incumbent may reapply for up to two additional two-year terms for a maximum of three terms or six years of continual service.

Revised April 4, 2024