

Southern Connecticut State University

Grade Appeal Form

LEVEL 2: Appealing to the University Academic Standing Committee

The Student submits this form along with the completed and signed forms for Level 1, Parts A and B, and all supporting documentation to the Faculty Senate President. Students may include additional explanation and documentation of the appeal if they wish. The Faculty Senate President shall forward the entire appeal packet to the University Academic Standing Committee and the Dean of the instructor's school or college.

(To be completed by Student)

1. Date of grade appeal submission to Faculty Senate President: (dd) ____ / (mm) ____ / (yr) ____

(To be completed by Faculty Senate President)

2. Date grade appeal received from Student: (dd) ____ / (mm) ____ / (yr) ____

3. Date grade appeal forwarded to UASC and to relevant Dean: (dd) ____ / (mm) ____ / (yr) ____

(To be completed by UASC)

4. Provide a written rationale of UASC grade appeal decision. (Use additional sheets if necessary.)

SIGNATURE OF UASC CHAIRPERSON(S) _____

SIGNATURE OF UASC CHAIRPERSON(S) _____

Date of Grade Appeal Final Decision: (dd) ____ / (mm) ____ / (yr) ____

Grade Prior to Appeal: _____ Grade Following Appeal: _____

Date Grade Change Submitted to Registrar (if applicable): (dd) ____ / (mm) ____ / (yr) ____

Date Decision and Written Rationale Sent to Student, Instructor, Department Chairperson / Program Director, and relevant Dean: (dd) ____ / (mm) ____ / (yr) ____

NOTE: All parties shall retain copies of this completed form and supporting documentation.