Conference Support Grant for Graduate Students: Oct. 1, 2021 to May 31, 2022

Description and Purpose: Southern Connecticut State University recognizes the importance of student and faculty scholarship and creative activity in furthering its mission. The University is committed to expanding the array of support mechanisms for such scholarship and creative activity. The Conference Support Grant for Graduate Students aims to provide graduate students with funds to support travel costs and/or registration fees for national or international conferences whether virtual or on ground for the purpose of **presenting their scholarship**. Proposals from graduate students who wish to attend a conference without presenting their work will not be considered for funding. Proposals from graduate students whose work demonstrates a high probability of producing, for example, a published manuscript (or other relevant scholarly representation aligned with their discipline, egs. art exhibit, book contract) will be given priority.

Eligibility: Matriculated graduate students (both full and part time), whose conference proposal has *already* been accepted by the conference organizers, are eligible to apply for this support.

Review Process: Applications will be reviewed by a group of faculty members representing a broad range of disciplines, who have been appointed by the Provost to serve on the University-wide Research and Scholarship Advisory Committee (RSAC). These grants are sponsored by the Office of the Provost/Vice President for Academic Affairs. Students with other concurrent funding must disclose their funding.

Award Amount: Matriculated graduate students may apply for up to $1,000 for a national conference or $1,500 per international conference, depending on the budget submitted. Funds may only be applied towards the costs of registration, transportation, and hotel and all proposed expenses must be verified as accurate (not broad estimates). All travel must abide by regulations of the CDC and CT Department of Health as they exist at time of travel. Funds may not be used for faculty travel expenses

For virtual conferences: Matriculated graduate students may apply for up to **but not more than** the cost of registration for a virtual conference. Funds may not be used for faculty registration expenses.

Application Process: The application and all required documents must be submitted **via the Kuali portal system using this link: [Conference Grant for Graduate Students Application](#).**

All the following documents must be submitted (in PDF format). Incomplete applications will not be funded.

- Conference announcement
- Student's Conference abstract **and** proof of acceptance of the student's abstract
- Unofficial transcript
- Budget of travel-related expenses. **Please note** that only the cost of registration, travel to and from the conference site, and expenses for a hotel room during the conference can be submitted. *For virtual conferences* only the cost of registration (not supplies) for the conference can be submitted.

Students must indicate a faculty mentor on the form; the faculty mentor is expected to formally approve the application through the electronic portal.

We recognize that conferences send acceptance at different times, therefore there is no hard deadline for submission. **However, these funds will be distributed on a first come first serve basis, after committee review and approval, so students should apply as soon as possible after they receive organization/society/conference acceptance.**

Further Information
For questions, please contact Professor C. Michele Thompson thompsonc2@southernct.edu .

Please note that awardees are responsible for completing the University/State required Travel Authorization and associated paperwork within the required timeframe to be reimbursed.