

SCSU Faculty Senate President's Report – March 27, 2024, meeting

- 1) ***Fiscal Impacts / State Budget / University Budget*** – Please continue to closely attend to announcements related to this item. A reminder that the Finance Committee continues to gather senators'/faculty perspectives and suggestions regarding budgetary issues. Please reach out to [Cindy Simoneau](#), FS Treasurer/Finance Committee chair.
- 2) ***Bookstore / Automatic Textbook Billing*** – On 3/20/2024, correspondence was sent to the Administrative Faculty Senate President, SGA President and SGA representative to the Faculty Senate to share that the Faculty Senate Executive Committee continues to receive information and updates regarding the proposed contract with Barnes & Noble for Automatic Textbook billing and that we seek to support our students and welcome a conversation if that would be helpful.

On 3/21/2024, the Board of Regents (BOR) voted against the inclusion of Automatic Textbook Billing, with 10 Regents opposing and 3 in favor. It was decided to extend the conversation to an April BOR meeting.

At our March monthly meeting of the CSU senate presidents, senate presidents again expressed concern about a potential contract with Barnes & Noble for student textbooks. Though the ECSU senate president was unavailable at the meeting, CCSU and WSCU senate presidents report their senates are not moving forward with a statement or resolution related to the bookstore/textbooks at this time. The goal is to understand the advantages and disadvantages of such a contract and encourage all to consider how to protect students who would not benefit from this contract, including how we can best communicate to them the opt-out should a contract be executed in the future.

Thank you to the FS Academic Policy Committee (APC) for the continued monitoring and review of bookstore and textbook-related issues. The APC has been working with the bookstore since last Spring—please see APC minutes and Faculty Senate records for more information. APC co-chairs have inquired with the Provost about a recent invitation from the Provost to join the First Day Complete committee (a group that appears to be a committee related to this topic). More information will be shared when available.

- 3) ***Guidelines for Department Mergers/Splits*** – As described in previous reports, discussion is underway, and updates will be shared at future FLC meetings and at upcoming Faculty Senate meetings. Please reach out to me or any member of the Executive Committee with questions and input. Thank you to the FS Finance Committee for supporting additional review of this topic alongside the FS Executive Committee.
- 4) ***Proposed Advising Plans*** – As described in more detail in previous President's Reports in December 2023 and those for Spring 2024, faculty leaders shared concerns at FLC meetings with administration. The FS Executive Committee continues to monitor these issues alongside the FLC. I am hopeful that conversations at the two most recent FLC meetings with administration will result in solutions to the faculty's satisfaction. It is strongly recommended that faculty senators remain informed of these matters. The FLC is also corresponding with Dr. Tracy Tyree and the FS Executive Committee has recommended that the Council of Academic Chairs (CAC) solicit additional feedback from department chairs regarding this proposal.

- 5) **Writing Center / Coordinator** – As described in more detail in previous President’s Reports in December 2023 and those for Spring 2024, faculty leaders shared concerns at FLC meetings with administration. The attached/below Resolution regarding WACC has been shared with SCSU-AAUP. SCSU-AAUP, following review, has shared with the Provost the Resolution. More information will be shared when available.
- 6) **Travel Funds Report for FY2024 AAUP Full Time & Part-Time Travel Funds, Creative RG & Travel (as of 3-4-24)** – Budget Information below includes prior year carryover. “Encumbered” reflects those TA’s processed and funds committed but does not include TA’s that are in transit or pending in the Provost Office.

Index	Description	Budget	Expenses (spent as of 3/4)	Encumbered	Balance Remaining
AUP768	AAUP Conf Workshop & Travel FT - 2024	\$ 853,068.10	\$253,951.01	\$217,294.77	\$381,822.32
AUP771	AAUP Conf Workshop & Travel PT - 2024	76,835.70	20,060.03	14,433.78	42,341.89
VPA017	Faculty Creative Activity-RG	85,000.00	71,038.06	2,500.00	11,461.94
VPA018	Faculty Creative Activity-Travel	85,000.00	1,068.81	-	83,931.19
	Totals	\$ 1,099,903.80	\$346,117.91	\$234,228.55	\$519,557.34

- 7) **Preparation for the 3/27/2024 meeting**– Please see the meeting packet for additional information about each agenda item.
- a) **Resolution to Revise the ADD/DROP Policy and Extend Two Weeks** – This Resolution is being presented by the Academic Policy Committee in response to the Registrar’s recommendations. Following committee review and stakeholder conversations, the proposed changes include allowing students to add a course in the second week of the semester with instructor permission and allowing students to drop a course in the second week of the semester in Banner Student. Please see the Resolution for more details.
- b) **Resolution (for Information) for Affirming Safety and Belonging** – This Resolution is being presented by the Executive Committee following receipt of additional information after the FLC meeting with administration 3/4/2024 wherein faculty leaders expressed concern about the safety and sense of belonging in our campus community in light of international, national, and state-level events. Faculty shared some specific examples wherein events, gatherings, and/or displays in celebration of diversity or with goals to help share information within our community have been interrupted or damaged. On 3/7/2024, following receipt of additional information about recent incidents, correspondence was sent to the administration requesting administration consider a message to the campus community.

As further incidents have been reported, and the Executive Committee presents the Resolution in the packet. This Resolution states that the Faculty Senate unequivocally supports and reaffirms the rights of all individuals to participate in and receive the benefits of our community and calls upon administration to share a statement of affirmation and to denounce the numerous acts and threats of violence, bigotry, and hatred that have occurred within our university community during the 2023-

2024 academic year, specifically targeting the Women's & Gender Studies Program, offices and bulletin board spaces on 9/21/2023, 11/6/2023, 1/25/2024, 2/26/2024, 2/27/2024, 3/5/2024 and 3/18/2024.

8) 2023-2024 – [Resolutions approved by Faculty Senate](#) – Updates on the resolutions and their status may be found on the FS website.

a) Update regarding Resolution Regarding the Upcoming SCSU Presidential Search

On 3/4/2024, the following questions were sent to the Chancellor as a follow-up to his visit to Faculty Senate on 2/21/2024: Would SCSU be responsible for all costs, or any portion thereof, associated with the upcoming SCSU presidential search? In other words, is there an expectation, for example, that funds from the SCSU State Account will be used to reimburse a future payment by CSCU to the vendor? Will Southern be responsible for this reimbursement?

The response received on 3/11/2024: *“Our budget director has clarified that historically, the costs associated with presidential searches, including those for executive search firms, are the responsibility of the institution initiating the search. She noted that if such expenses were to be allocated to the system office, it would inadvertently result in all institutions contributing to these costs, regardless of their direct involvement in the search. This approach ensures fairness by aligning financial responsibilities with the benefiting institution.”*

This Resolution was sent to the Chancellor on 3/18/2024, with a reply received from the Chancellor on 3/20/2024 that the Resolution was received and under review. This Resolution was also submitted to the BOR for the written record for the 3/21/2024 meeting.

Senate Resolution Number **S-10-11**

Faculty Senate Resolution

To: SCSU President Cheryl Norton

From: Brian Johnson, President of the SCSU Faculty Senate

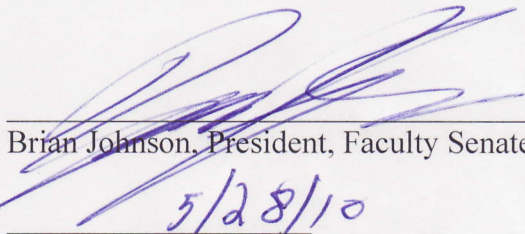
The attached Resolution of the Faculty Senate regards: **WACC Director's Position**

The Resolution is presented to you for your APPROVAL
 INFORMATION

After considering this resolution, please indicate your action on this form and return it to the President of the Faculty Senate.

In accordance with the CSU-AAUP Contract (Article 5.10), the President of the University will return the Resolution to the President of the Senate within 15 school days of the receipt of the Resolution.

cc: Dr. Selase Williams



Brian Johnson, President, Faculty Senate
5/28/10

Date

ENDORSEMENT of Faculty Senate Resolution, **S-10-11**

To: Brian Johnson, President SCSU Faculty Senate
From: Cheryl Norton, President of the University

1. Motion APPROVED _____
 2. Motion DISAPPROVED _____ (attach statement)
 3. Motion NOTED _____
 4. Comments _____
- _____

5/28/10

Date



Signature

Permanent Position Description for Director of the University
Writing Across the Curriculum Program approved by UCF on 4/1/10

Whereas SCSU exists for the primary purpose of furthering academic excellence;

and whereas the Writing Across the Curriculum Program was instituted as a mechanism for engendering such excellence

and whereas the Director of the University Writing Across the Curriculum Program (WAC) has been an interim position since the UCF approved the formation of the WAC program;

and whereas this position is one of considerable responsibility, since the director oversees the running of the WAC program and WAC office, and works closely with the WAC committee, a standing committee of the UCF;

and whereas it is desired that the structure of the WAC Director position be aligned with both the FYE and LEP program director positions.

therefore be it resolved that a permanent position be created for a WAC Director;

Be it further resolved that:

- the WAC Director be chosen from the faculty at large or hired following a national search.
- candidates be full-time tenured or tenure-track faculty members, familiar with campus policies and procedures, and knowledgeable of the writing across the curriculum guidelines and budgeting practices.
- candidates have excellent written and oral communication skills, be efficient and well-organized, and have experience with academic program coordination.
- the proposed term of appointment be 3 years: July 1 – June 30th with the possibility of renewal.
- compensation include: 9 credits reassigned time each Fall and Spring; 3 credits Summer.

Be it further resolved that the primary duties and responsibilities of the WAC Director include but not be limited to:

- Providing overall administrative leadership for and oversight of the Writing Across the Curriculum Program;
- Implementing policies and procedures developed by the WAC Committee;
- Working collaboratively with members of WACC to review and modify as needed the guidelines and procedures by which faculty develop Writing Intensive Courses; Providing guidance to faculty and departments in developing new courses or revising existing courses to meet the requirements of WAC;
- Developing support programs and workshops for faculty who teach with writing;
- Securing resources;

- Maintaining an active and up-to-date WAC Website and handling all publicity for workshops and other WAC-sponsored events;
- Processing student W-Waiver-applications;
- Maintaining a partnership with the Chair of WACC and the UCF chair;
- Maintaining records of Waivers & Workshop activities;
- Managing the WAC budget;
- Managing the WAC office including hiring and supervising student worker(s);
- Responding to WAC voicemails & emails;
- Serving as a liaison between the University Provost and the WAC committee;
- Developing and conducting program reviews and outcome assessments;
- Addressing student and faculty questions about WAC and/or related problems that may arise e.g., handling of transfer of student issues;
- Serving as the spokesperson for WAC at UCF meetings together with the chairperson of the WAC committee;
- Interfacing with the Writing Center Coordinator to support students who are writing in courses across the curriculum;
- Interfacing with regional WAC groups (e.g. NEWACC) and attending WAC conferences.