SCSU Faculty Senate President's Report - October 2, 2019

Reminder

Faculty Creative Activity Research Grant (FCARG) - This is a reminder that the FCARG applications are due on Wed., Oct. 2nd by 4:00pm. The Guidelines and Application in Word format are available on the FS website.

Updates

1. *Faculty website profiles* - Phase one of faculty website profiles for full-time faculty is beginning this week. Communication was sent to all full-time faculty regarding this on 9/29. These profiles will go live on 10/14. Phase two will add part-time faculty and Phase three will expand licensing and functionality for non-AAUP instructors and others.

2. *Digital evaluation file update* - An email was sent to all faculty regarding the implementation plan for paper to digital files on 9/24. By 2024-2025, it will be required that all files be submitted digitally. In ongoing communications between various parties involved in digital implementation, the following topics are being discussed:
   o Generic file - The goal is for there to be one generic digital file that would be utilized for all phases of the evaluation process. This file would be available to all faculty in Blackboard shortly after starting their employment, thus enabling uploading of documents in an ongoing manner.
   o Automation of file moving through levels of review - The goal would be to have the file move automatically from one level of review to the next on the due dates according to the calendar, e.g., on a particular date, access for the DEC members would be turned off and access would be granted to the Chair, without the candidate needing to take any action. Currently, the candidate is responsible for removing access and granting access at each level. Some faculty have expressed concerns regarding this level of responsibility and the possibility for error. The manual process would be of special concern for P&T.

3. *DRC notetaking accommodation update* - On 9/26, Goldie Adele, from the DRC sent out a campus-wide email explaining notetaking accommodations. Below are several issues that had been presented in the previous FS President's report along with the update for each:

- o DRC will look into whether turnaround time for notes can be changed to 24 hours - A request for the faster turnaround of returning notes within 24 hours (instead of 48) has been submitted and is pending response.
- o Students will sign a 'contract,' to be designed by the DRC, agreeing that recordings are only to be used for purposes of course preparation, study, etc. and will not be shared with others. This has been completed and was attached to the email from DRC.
- o In addition, per the recommendation at the initial meeting with the DRC, the DRC issued an informational document about the DRC and commonly-approved accommodations.

4. *Editing of department and other websites (UCF, Senate, etc.)* - Due to concerns expressed by some Department Chairs and others regarding the inability to edit department websites, information is being gathered to determine how widespread the issue is. Thus far, it appears that some departments are satisfied with the systems that have been put into place, while some others are dissatisfied. The information-gathering will be completed by the middle of this week.

5. From Dennis Reiman, VP Technology and CEO re Microsoft MyAnalytics – this feature was globally activated on all Office365 accounts (as the default Microsoft setting is "opt-in" with its recent release). Per Microsoft, the data are not accessible to anyone but to the account holder (https://docs.microsoft.com/en-us/workplace-analytics/myanalytics/overview/mya-faq). Microsoft does permit individuals to opt-out of the service. Here is a link to information on how to opt-out: https://docs.microsoft.com/en-us/workplace-analytics/myanalytics/use/dashboard-2. I asked my team to also publish an article on our Help Desk website with the opt-out directions.

6. From Dennis Reiman, VP Technology and CEO re: The computer update process has been discussed in the Learning Technologies Governance group (LTEC). We have been long overdue on being current on security and feature patches with our operating systems (Windows & Mac) and applications (Office, Adobe, etc.). We will be sending out another communication suggesting individuals to just leave the computers on a few nights a month. My team researched and will continue to explore alternative sustainable options. Thank you for the reminder.

Summary of 2019-2020 Resolutions

Status of AY 2019-2020 Faculty Senate Resolutions					
Number	**Date**	**Resolution on…**	**For**	**Disposition**	**Comments (abbrev.)**
F-2019-01	9/28/19	Digital Evaluation File Implementation	Approval	Approved	