

Faculty Senate Resolution Number _____

To: Joe Bertolino, Ed.D., President, Southern Connecticut State University
From: Deborah Weiss, Ph.D., President, SCSU Faculty Senate

The attached Resolution of the Faculty Senate is entitled:

RESOLUTION Regarding _____

This Resolution was approved by Faculty Senate on: _____

- This Resolution is presented for APPROVAL
 This Resolution is presented for INFORMATION

In accordance with the CSU-AAUP Contract (Article 5.10), "When the Senate makes a written recommendation to the President, the President shall acknowledge and respond to the recommendation in writing within fifteen (15) school days of receiving the Senate's recommendation. "

After considering this resolution, please indicate your action on this form and return it to the President of the Faculty Senate.

Deborah Weiss, Ph.D., President, Faculty Senate Date

cc: Robert S. Prezant, Ph.D., Provost and Vice President for Academic Affairs

ACTION OF THE UNIVERSITY PRESIDENT

Resolution for Approval:

- Resolution APPROVED
 Resolution DISAPPROVED (Provide comments below or attach statement)

Resolution for Information:

- Resolution NOTED (applies to Informational Resolutions only)

Joe Bertolino, Ed.D., President, SCSU

Date

SOUTHERN CONNECTICUT STATE UNIVERSITY FACULTY SENATE
RESOLUTION Course Incompletes for Fall 2020

Whereas, Southern Connecticut State University exists for the primary purpose of furthering academic excellence; and

Whereas, The SCSU Faculty Senate is the official representative body of the Academic Faculty; and

Whereas, The extenuating circumstances caused by the on-going COVID-19 pandemic continue to present unprecedented challenges to students; and

Whereas, Students may be disadvantaged by these challenges, resulting in poorer class performance that does not reflect their typical classroom performance; and

Whereas, Faculty wish to provide students with increased flexibility to make critical decisions regarding their courses; and

Whereas, Revising the Incomplete Grade policy would provide students with increased flexibility; now, therefore, be it

Resolved, That the following policy be implemented for the Fall 2020 semester:

- A Student may request an Incomplete grade through December 15, 2020.
- Following the request, the instructor may grant a grade of Incomplete (I), if it is determined that the student has a valid reason for not meeting any particular course requirement(s) prior to the termination of the semester.
- If the Incomplete is granted, the Instructor and Student must complete and sign an Incomplete Grade Contract, in which the Instructor shall specify the remaining coursework to be completed by the Student and the provisional final grade the Student would earn if the remaining work is not completed.
- The Instructor shall submit a copy of the completed contract to the Chairperson of the department in which the course is offered by Friday, December 18, 2020.
- The Instructor shall enter a grade of "I" when submitting final grades. (Note: Instructors should not give an "I" unless the Incomplete has been requested by the Student and a contract has been completed.)
- The Instructor shall make all course materials available to students for the duration of the Incomplete period.
- The "I" grade shall automatically become an "F" 30 days after the start of the next semester, unless one of the following occurs earlier:
 - The Student completes the remaining coursework, and the Instructor enters a final passing grade;
 - The Student does not complete the remaining coursework and the Instructor enters the provisional grade specified in the Incomplete Grade Contract;

- The Instructor issues an extension for completion of the remaining work and enters a grade change to “I+” (Incomplete Extension); or
 - The Student determines that they cannot complete the course requirements and elects to submit a Late Withdrawal from the course.
- For courses taken in the Fall 2020 semester only, at any point, a student who has been given an I or I+ may elect to submit a Late Withdrawal from the course.