

Chromebook: Installing Microsoft Office Programs

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Introduction

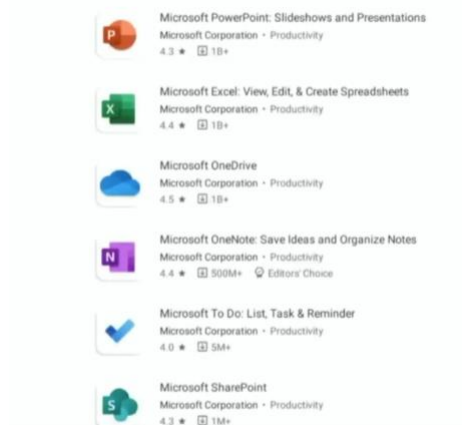
This guide will show how to install Microsoft Office programs on a Chromebook. In this example, we will be looking at installing Word, however this process can be repeated for any of the available Office programs such as Excel or PowerPoint.

Installation

1. Open the Play Store.



2. Search for Microsoft. Browse through the available applications to install.



3. Select the application, then "Install".

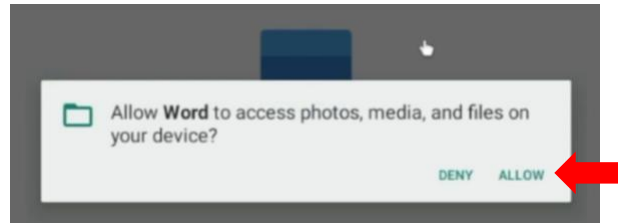


4. Open when finished.

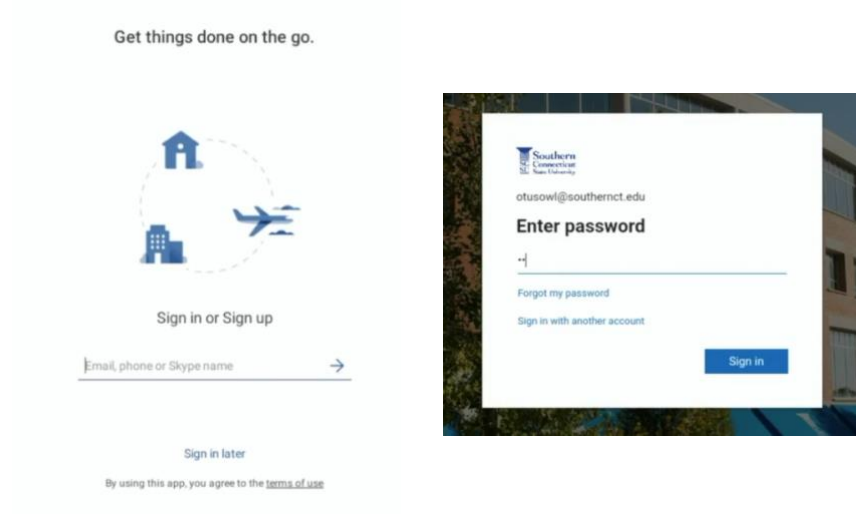


Set up

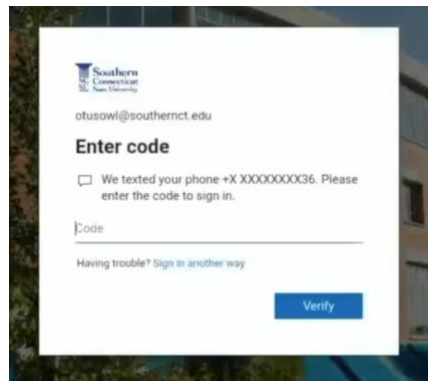
1. Select "Allow" to agree for the program to have access to your device.



2. Sign in using your full SCSU email address and password.



3. If you are off the campus network, you will be prompted to authenticate your account.



4. The program is now ready to use!

