

Academic Misconduct Report

Instructions

- When any instance of academic dishonesty occurs, this form must be completed and submitted to the Dean of the College/School and the Chairperson of the Department in which the course resides along with evidence necessary to substantiate the claim.
- A copy of the form must be sent to the affected Student.
- Instructors may request no further action, or may request that disciplinary charges be brought by the Office of Student Conduct.

Instructor's Name _____ Department _____

Office _____ Phone _____ Email _____

Course _____ Section _____ Term _____

Student Name _____ Student ID# _____

Describe Alleged Misconduct:

Sanction(s) taken By Instructor:

____ Reduced Grade for Assignment

____ Opportunity to Revise Assignment

____ Opportunity to Complete Additional Course

____ Grade of F for Assignment

____ Grade of F for the Course Work

____ Other: Please specify: _____

To be completed for all allegations of Academic Misconduct:

_____ I Request No Further Action

_____ I Recommend Separate Disciplinary Actions be Initiated by the Office of Student Conduct.

Instructor's Signature

Date

Copies Sent To: Department Chairperson _____ Dean _____

Copy Sent to: Office of Student Conduct _____