**Assignment Under Article 16.5 of the SUOAF-AFSCME Bargaining Agreement**

**Enter Name**

The university wishes for [Enter Name], a member of the above bargaining unit, currently classified as an [Enter Rank], to perform duties outside of [Choose pronoun] department and unrelated to [Choose pronoun] normal duties, but within the scope of SUOAF bargaining unit work. This work will be performed between [Select start date] and [Select end date]. For all hours worked on this assignment, [Choose pronoun] will be compensated beyond [Choose pronoun] normal schedule at [Choose pronoun] regular hourly rate in effect at the time the work is performed. It is anticipated that [Choose pronoun] will contribute no more than [Enter Number] hours per week to this effort, for a cumulative maximum effort of [Enter Number] Calendar Months or [Enter Number] hours per year. All hours will be reported each week on [Choose pronoun] timesheet. No compensatory time will be earned and no other benefits will be associated with this Special Project.

The assignment in question pertains to [Enter position description or scope of service, including any information about a contractor or primary source of funds, duties and obligations, expected deliverables and university resources to be engaged]

The parties fully acknowledge that each have all freely and voluntarily entered into this MOU. The signatures on this MOU are an acknowledgement that all have fully read and understand its content, meaning, intent and implications. This agreement is not intended to change any terms or conditions of the contract.

It is acknowledged and understood that the member/employee has received proper and fair representation by SUOAF-AFCSME Local 2836 of AFSCME Council 4, AFL-CIO and AFSCME Council 4, AFL-CIO and all of its officers, agents and representatives either elected or not in these matters.

This MOU is without prejudice and without precedent in any other dispute(s) between the parties. It shall not be admissible in any other proceedings regarding any other parties in any other situations except to enforce its contents.

Signatures are provided and dated below.

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[Type Name and Title of SUOAF Member]

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[Type Name and Title of HR Representative]

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[Type Name and Title of Union Representative]