

- d. Change: Students no longer receive a ‘W’ on their transcript when dropping in the second week.

## STANDING COMMITTEES

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### Academic Policy Committee (APC)

#### Minutes of the Academic Policy Committee

Wednesday, April 17, 2024

12:10pm - 1:50pm

Online meeting [via Teams](#)

The meeting was called to order by Maria at 12:12 pm.

The attending committee members: Owen Biesel; Maria Diamantis (co-chair); Rex Gilliland; Jia Yu; John Nwangu; Gabrielle Ferrell; Greg Adams. Absent: Seb Perumbilly; Melanie Uribe

Last APC meeting of the academic year 2023-2024.

#### **Registrar Policies – Pass/Fail; Course Withdrawal; Late Course Withdrawal**

- Concern from the committee members was on the time that these 3 policies were presented/brought forward for revision. Input from the department faculty is important; thus, the committee recommends that the policies are examined carefully in the fall 2024.
- The senators should have a final revised policy, to present to their departments and be advised on how to vote on the resolution.
- There exists some unclear language in paragraph 4 of P/F Option (undergraduate); paragraph 4 of P/F Option (graduate).
- The choice of “2 business days from the original withdrawal date” and response from instructor. For example the impact on PT instructors who have only a MW or TR schedule; respecting the statement of “time is of the essence” for students to reverse their decision but stress is added to them to contact the instructor for a response;
- The Graduate policy’s link to the P/F contract is titled “Undergraduate”.

Therefore, in summary, it was a unanimous vote from the committee that even if the time is of essence, the need to review and seek feedback from faculty across departments is just as crucial. The committee recommends that these policies are tabled for action in the fall 2024.

#### **Items for action in the 2024-2025 academic year:**

1. Policies: Pass/Fail Option; Course Withdrawal; Late Course Withdrawal
2. Templates for Evaluation Letters from DECs & Chairpersons

3. Academic Misconduct
4. Impact of AI on Academics and Academic Misconduct:
  - Recommendations for teaching to prevent unsanctioned use of AI, etc
5. Department P & T Guidelines: HOLD until AY 24-25 for Interfolio implementation
6. Supplemental vs. primary file: HOLD until AY 24-25 for Interfolio implementation

Respectfully submitted,  
Maria Diamantis and Melanie Uribe  
APC Co-chairs, 2023-2024