

Technology Committee (TC)

**Minutes**  
**3/20/24**

Zoom Meeting

**Tech Committee Members:** Petto, Christine; Savelli, Melanie; Morrill, Deborah; Toskin, Katarzyna; Adimando, Andrea; Liu, Yan; Knipe, Robert; Macur, Douglas (Chair)

12:10pm

CONTINUING BUSINESS:

**1. Committee Charge Updates from Committee Members:**

- a. **Blackboard Course Migration from Learn 9 to Ultra Update** – Robert Knipe
  - i. IT staff contacts acquired, more information to follow.
  - ii. Currently a proposal for a pilot program is being discussed in committee. Chair to bring to EC for assessment.
  - iii. Intended to work out any issues before full migration is implemented.
  - iv. More information to follow.
- b. **Faculty Laptop Refresh Policy** – Debbie Morrill
  - i. Searching for original policy resolution in Faculty Senate records, circa 1999-2003.
  - ii. IT staff contact acquired, more information to follow.
  - iii. According to IT:
    1. Faculty Laptops are targeted for a four (4) year refreshment cycle.
    2. Processed via LTEC (another reason for LTEC transparency report from committee chair).
    3. IT works with deans for final approval list of computer refreshments.
    4. Current refreshment hardware standards are available on IT website at:  
<https://helpdesk.southernct.edu/shp/southernct/viewarticles?articleId=1529232&currentPage=0&selectedValue=faculty>
  - iv. Exploring increasing transparency of process/policy.
- c. **Grade Appeal Paperwork Workflow** – Christine Petto
  - i. IT staff contact acquired, more information to follow.
  - ii. Discussion of software options based on level of workflow complexity.
  - iii. Chair to bring issue up with EC for consultation.
- d. **LTEC Transparency Report Updates** – Douglas Macur
  - i. Chair working directly with IT to produce a report of LTEC ticket status for regular presentation in Faculty Senate Packet.
  - ii. Goal is to increase transparency between faculty at large and LTEC processes.
  - iii. *Jira* platform output is dense. Chair working on distilling useful information for regular reporting to Faculty Senate.

Adjourned 1:45pm

Respectfully Submitted,  
Douglas Macur, Chair