

Student Policy Committee (SPC)

1/31/2024 Minutes

Attendance: Amanda Strong, Elliott Horch, Kate Marsland, Beena Achhpal, Deron Grabel, Joan Weir, Matt Ouimet, Jillian Rispoli, Michele DeLucia, Elizabeth Wilkinson

Guests in Attendance: Joseph Merly

Start: 12:16pm

New Business:

1. **Banner notes - specific** to Hybrid courses, where “notes” were required to appear in the schedule indicating dates, additional work, and other differences. (Action: Joan- start discussions)
 - the guidelines/requirements for notations on hybrid courses are inconsistent.
 - The notes are sometimes important for students to know. Consider something like this, "Special Topics in Nautical Engineering, NAU 398, will count as an elective in the Nautical Engineering Minor". Unfortunately, neither the course nor the note would appear when students click or hover on courses in Degree Works. The notations never appear in the Degree Evaluations.
 - The notations do not appear in the 'shopping cart' feature when students register for courses.
 - The features in Degree Works and the registration tools often make registering faster for students, but increasingly, students are selecting their courses without any awareness of the schedule of classes. I've been taking advisees who are new to our major but who have never used the "Class Schedule Search" tool. Degree Works and the tools on the registration page have provided enough information to register without viewing the schedule. In these cases, students are unaware of their options until after they've mapped a schedule.
 - Goes to Student Policy and FLC; SP to stay in contact with UCF and Melanie because an ad-hoc committee of UCF is aware of topic and working on it

Our Executive Committee has identified three primary issues that are deserving of Faculty Senate inquiry:

- a. **Accuracy and cross-checking for accuracy of information in the Notes section of courses on BannerWeb (who does this, how, and how often? Clerical errors in this section are problematic)**
- b. **Rules/guidance for what information the Notes section can contain because there is significant inconsistency in use**
- c. **Information in the Notes section is not reflected in other areas**

Old Business:

1. Rank charges & divide responsibilities & set timelines
 - a. Availability of Menstrual Products on campus (3rd)
 - i. Res Life, Student center, Kari Swanson, Melissa Lopez, Jules Tetreault
 - ii. Having access after hours
 - b. Student Re-admission (4/5)
 - c. Clarity of flow for Student Academic Complaints (4/5)
 - d. Enrollment, Retention, Persistence (1st)
 - e. Banner Notes (2nd)
2. New SGA Rep, Joseph Merly
 - a. Big concerns: tuition increases, switching majors- delaying graduation
 - b. SGA: effort to coordinate discussions about Budget issues- have not discussed yet.