Southern Connecticut State University
FACULTY SENATE

APPROVED MINUTES OF SEPTEMBER 20, 2023

https://inside.southernct.edu/faculty-senate/meetings

The 3rd Meeting of the Faculty Senate AY 2023-2024 was held on September 20, 2023, at 12:11 p.m via Zoom.

Attendance

FIRST	LAST	DEPARTMENT	TERM ENDS (SPRING)	ATTENDANCE	TOTAL
Lisa	Haylon	Accounting	2025	✓	3/3
Valerie	Andrushko	Anthropology	2026	✗	2/3
Melanie	Uribe	Art & Design	2024	✓	3/3
Jillian	Rispoli	Athletics	2026	✓	1/1
Nicholas	Edgington	Biology	2026	✓	3/3
Kate	Toskin	Business Information Systems	2025	✓	3/3
Jeff	Webb	Chemistry & Biochemistry	2026	✗	2/3
Shawneen	Buckley	Communication Disorders	2024	✓	2/2
Melanie	Savelli	Communication, Media & Screen Studies	2025	✓	3/3
Shafaeat	Hossain	Computer Science	2025	✗	1/3
Matthew	Ouimet	Counseling	2024	✓	2/3
Laurie	Bonjo	Counseling & School Psychology	2026	✓	3/3
Beena	Achhpal	Curriculum & Learning	2024	✓	1/1
Maria	Diamantis	Curriculum & Learning	2024	✓	3/3
Dushmantha	Jayawickreme	Earth Science	2025	✓	3/3
Jia	Yu	Economics	2024	✗	2/3
Peter	Madonia	Educational Leadership & Policy Studies	2026	✗	1/3
Paul	Petrie	English	2026	✓	3/3
Mike	Shea	English	2024	✓	3/3
Miriah	Kelly	Environment, Geography, & Marine Sciences	2025	✓	3/3
Sandip	Dutta	Finance & Real Estate	2025	✓	1/3
Amanda	Strong	Healthcare Systems & Innovation	2025	✓	3/3
Mark	Robertson	Health & Movement Sciences	2025	✓	3/3
Sarah	Benes	Health & Movement Sciences	2025	✓	2/3
Christine	Petto	History	2026	✓	3/3
Troy	Rondinone	History	2026	✓	3/3
Yan	Liu	Information & Library Sciences	2024	✓	1/3
Cindy	Simoneau	Journalism	2024	✓	3/3
Elizabeth	Wilkinson	Library Services	2026	✓	3/3
Amy	Jansen	Library Services	2025	✓	3/3

Alison	Wall	Management & International Business	2025	✓	3/3
Melvin	Prince	Marketing	2023	✓	2/3
Sebastian	Perumbilly	Marriage & Family Therapy	2025	✗	2/3
Klay	Kruczek	Mathematics	2025	✓	3/3
Owen	Biesel	Mathematics	2025	✓	3/3
Jonathan	Irving	Music	2026	✓	3/3
Deborah	Morrill	School of Nursing	2026	✓	3/3
Andrea	Adimando	School of Nursing	2024	✓	3/3
		Part-Time Faculty	2026		
		Part-Time Faculty	2026		
Michael	Sormrude	Part-Time Faculty	2024	✓	3/3
Michele	Delucia	Part-Time Faculty	2024	✗	2/3
Rex	Gilliland	Philosophy	2026	✓	3/3
Elliott	Horch	Physics	2024	✓	3/3
Jonathan	O'Hara	Political Science	2025	✗	2/3
Kate	Marsland	Psychology	2025	✓	2/3
Chris	Budnick	Psychology	2024	✓	3/3
John	Nwangwu	Public Health	2024	✓	3/3
Deron	Grabel	Recreation, Tourism, & Sport Management	2026	✗	2/3
Isabel	Logan	Social Work	2026	✓	1/1
Stephen	Monroe Tomczak	Social Work	2025	✓	3/3
Gregory	Adams	Sociology	2026	✓	3/3
Joan	Weir	Special Education	2024	✓	1/1
Douglas	Macur	Theatre	2024	✓	3/3
Tricia	Lin	Women's & Gender Studies	2025	✓	3/3
Luke	Eilderts	World Languages & Literatures	2026	✓	3/3
Natalie	Starling	SCSU Faculty Senate President	2024	✓	3/3
Dwayne	Smith	SCSU President		✓	3/3
Barbara	Cook	Chair, Graduate Council		✓	3/3
Meghan	Barboza	Chair, Undergraduate Curriculum Form		✓	2/3
Pierce	Kozlowski	SGA		✓	1/1

GUESTS

Daisy Torres-Baez
Michael Dodge
Michael Rogers
Robert Prezant
Kathleen Skoczen

Tracy Tyree
Trever Brolliar
Trudy Milburn
Virginia Metaxas

The following senators are empowered by the Faculty Senate to represent the Faculty Senate and thereby represent the faculty body in their role and contributions to the respective committee/group in which shared governance of business is being conducted with a duty to report back to the Faculty Senate minimally once per semester (additional reports determined by the respective representative or upon request by the Faculty Senate). It is recommended representatives also seek the Faculty Senate's support and endorsement for matters determined by the respective representative or upon request by the Faculty Senate.

Early College Experience	Christine Broadbridge (fall 2022) Michele DeLucia (spring 2023)
Faculty Development Advisory Committee (FDAC)	Klay Kruczek
Undergraduate Curriculum Forum (UCF) liaison	Cindy Simoneau
University Library Committee (ULC)	2 representatives – unfilled
Working Group for Governing Bodies & Documents	Paul Petrie (Rules rep) Jeffrey Webb (Rules rep) Michael Shea (senator, non-Rules member, rep)
Strategic Action Plan Subcommittees • Advancing Social Justice • Maintaining Academic Excellence • Engaging our Community	Miriah Kelly Kenneth McGill Michael Sormrude
DEI Advisory Council	Laurie Bonjo
Chief of Police Search Committee	Isabel Logan

September 20, 2023

Faculty Senate President Natalie Starling called the 3rd meeting of the Faculty Senate to order at 12:11 p.m. via Zoom.

I. Announcements
   A. S. Benes: Faculty Development event on Inclusive Pedagogy on 10/13/23 12-3pm.
   B. K. Kruczek: Self nominations for All University committee elections are due by Friday at noon.
   C. C. Simoneau: Food pantry is distributing collection boxes across campus. Let them know if you would like to host one.

II. Minutes of the previous meeting held on September 13, 2023, were accepted as amended.
https://inside.southernct.edu/faculty-senate/meetings

III. Faculty Senate President's Report
https://inside.southernct.edu/faculty-senate/meetings

IV. Reports of the Faculty Senate Standing Committees
   A. N. Starling shared an overview of the current Standing Committee charges (see "Documents to Accompany Minutes…" below).
   B. Academic Policy (M. Uribe): Committee is waiting for the Retraining committee to convene and elect a chairperson; our first meeting to discuss microcredentials is scheduled for next week; bookstore issues continue, but it was discovered that a number of common sections (ENG 112 as an example) do not have books listed for *all* sections, which may be some of the issue with not enough copies available; the System office has not announced who will be the new bookstore provider.
   C. Elections (K. Kruczek): List of part-time faculty from HR is forthcoming, which is the reason for the delay in part-time faculty elections. L. Eilderts suggested changes to governing documents that would allow part-time faculty representatives to remain in their elected positions until election results have been declared.
   D. Finance (C. Simoneau): Shared information on the healthy faculty travel budget. An inquiry about the interest accrued on accounts revealed that any interest accrued goes into the University's general fund, it is not returned to the individual accounts.
   E. Rules (P. Petrie): The Working Group on governing documents is waiting for the election of two representatives from the UCF to begin its work.

V. Reports of the Faculty Senate Special Committees
   A. Reports received from UCF and Grad Council.
   B. UCF (M. Barboza): UCF and Grad Council are no longer a part of the Academic Program Process but are available to provide assistance. The Star committee work continues. No one has stepped forward for the Working group yet. Please continue to submit proposals to the UCF as outlined on Confluence. Shared that there are potential changes to the LEP that would require a referendum. N. Starling shared a point of information: referenda of this nature are hosted by the Faculty Senate.
   C. Graduate Council (B. Cook): Shared that a search committee has been formed for the Dean of the School of Graduate and Professional Studies. Shared that the GC hopes the Workgroup on governing document will be formed soon since there are pending

changes to the GC bylaws that cannot be finalized until the Workgroup concludes its business.

VI.   New Business
      A.   Election of a Faculty Senate representative to the DEI Advisory Council.
            i.   K. Kruczek **opened nominations**.
           ii.   M. Diamantis **nominated** L. Bonjo. **Seconded**. L. Bonjo **accepted** the nomination.
         iii.   Hearing no additional nominations, nominations **closed**.
               1.   L. Bonjo was **elected** to serve as the Faculty Senate representative to the DEI Advisory Council.
      B.   Election of a Faculty Senate representative to serve on the SCSU Chief of Police search committee.
            i.   K. Kruczek **opened nominations**.
           ii.   I. Logan **self-nominated**. **Seconded**.
         iii.   Hearing no additional nominations, nominations **closed**.
               1.   I. Logan was **elected** to serve as the Faculty Senate representative on the SCSU Chief of Police search committee.

VII.   Adjournment
      A.   C. Simoneau **moved to adjourn**. Seconded.
            i.   The meeting adjourned at 1:20 p.m.

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L. Eilderts
Secretary

Faculty Senate Standing Committee Charges for 2023-2024

Academic Policy
1. **Retraining Procedures**
2. **Continuing Education** (micro creds, non cred)
3. **Impact of AI on Academics and Academic Misconduct**
4. **Monitor Bookstore Issues**
5. **Templates for Evaluation Letters from DECs & Chairpersons**
6. **Department P & T Guidelines**
7. **Supplemental vs. primary file** discussion (Resolution sent back to committee in May 2023) (HOLD until AY 24-25 for Interfolio)

Elections
1. **Election of part time faculty senators**
2. **Survey of all faculty**; collaborate with SCSU AAUP to gather feedback with survey items similar to May 2023 retreat items
3. Continue with **All U committee announcements and ballots**.
4. All U committees; assess and recommend any clarifications –
5. **Global Education Advisory Committee**; assess and recommend any clarifications
6. **CSU Professorship Committee**; assess and recommend any clarifications

Finance
1. Travel Accounts: assess what **interest has accrued** on these accounts
2. Planning for **faculty travel allowance in AY 24-25**; what are the proposals for allowances for next year?
3. **Department Operating Expenses**: reminders needed to departments to discuss and communicate with Faculty Senate
4. **Faculty Travel Process**: assess, report, and propose formal solutions and procedural updates regarding what issues are faculty experiencing
5. Budget related items: continue to advocate for **University Space Committee**
6. Budget related items: continue to request **faculty input about budget**
7. **Assess Writing Center**: **Request for accounting of $ for Writing Center**

Personnel
1. Clarify **eligibility of alternates to vote in P & T Committee chairperson election**
2. **Meeting schedule of the P & T Committee**
3. How can **academic advising** be further clarified in the faculty evaluation categories?
4. **Formation of Hardship Department Evaluation Committees**
5. Deliberate potential **term-limit for P & T Committee Secretary**
6. **Creative Activity**: How to advise candidates regarding creative activity when credit load is reduced and/or given for creative activity and not course instruction?
7. Emphasis to faculty body about **faculty service**; clarify/determine if there is a minimum expectation for service; draft a communication and/or revise documents

8. **Professional Assessment documents** need review and updates
9. P & T Guidebooks, review and provide recommendations

Rules
1. **Department by-laws**: by-laws need to be collected, Faculty Senate to "file"
2. **Department Sabbatical Leave procedures**; review and recommend revisions
3. **Senate By-laws**, review & revise
    a. Consider New Role – **Web Manager**
    b. Consider **minimum size of Elections Committee**; are more than two individuals needed?
    c. **Excusing senators from standing committee obligations**; there are times when the FS President needs to call on an individual to perform special service for the Faculty Senate
    d. **Update also needed to By-Laws when Working Group concludes its work**
    e. Then, definitions for actions that would trigger a **referendum**, along with a flowchart of steps, actions, and responsible parties from beginning to end
    f. **Department chairperson document:** review and recommend updates

Student Policy
1. **Student readmission**
2. **Availability of Menstrual Products on Campus (old business)**
3. Clarity on "Flow" for **Student Academic Complaints**
4. **Enrollment, Retention, Persistence; connect with President Smith**
    a. **Faculty role?**
    b. **Faculty feedback /observations**

Technology
1. **Participate as a member of LTEC and communicate back to the senate**
2. **Student Opinion Surveys; Incentives for Completion (old business); Creation of Best Practices Document**
3. **Blackboard Updates & Interfolio** preparations: monitor proposal for faculty digital coordinator ; connect with IT to prepare faculty trainings
4. **Faculty Computer and other Tech supply (printer) Replacement plan; what is current plan?**
5. Follow-up to concerns about a report of **departmental budgets going towards classroom technology upgrades (NEW)**