

STANDING COMMITTEES

Academic Policy Committee (APC)

Minutes

Academic Policy Committee

Wednesday, April 19, 2023

12:10pm - 1:30pm

Online meeting [via Teams](#)

Attendance:

Raymond Mugno, Patrick Crowley, Rex Gilliland, Paul Petrie, Melanie Uribe, Dush Jayawickreme, Michelle Delucia and Jia Yu. Guest: Maria Diamantes

Bookstore concerns

Provost advised this is a concern for Student Affairs and not Academic Affairs. Meeting has been scheduled for May 1st at 11am, with Rob DeMezzo (Student Affairs) and Lauren Taylor (Bookstore Manager) to discuss the issues.

Micro-credentialing Ad hoc committee update

Recommendations finalized and resolution will be presented to Senator on April 26th.

Supplemental File vs Primary File – in blackboard, prioritization

Discuss topic with P&T Chair, Maria Diamantes. We all agreed to move forward with recommendation. Supplemental Folder will be added at the bottom of digital file after *Record of any Disciplinary Action*. We are now in the process of reviewing guidebooks from 2016-2019 to review on information was shared about secondary folder to develop new guidelines for the digital format.

Review status of P&T reform projects

We reviewed sample letter template for DEC and Chairs with P&T Chair, Maria Diamantes. Agreed on keeping it in a bullet point template format, not an actual letter. The task still needs to be finalized; we are waiting on recommendations from a science department with a good track record to reach out to for an example.