

STANDING COMMITTEES

Academic Policy Committee (APC)

Minutes
Academic Policy Committee
Wednesday, March 1, 2023
12:10pm - 1:40pm
Online meeting [via Teams](#)

Attendance:

Raymond Mugno, Patrick Crowley, Rex Gilliland, Dush Jayawickreme, Paul Petrie, Melanie Uribe.

Syllabi Statement Repository

- Spoke with Jennifer Hudson and she needs approval from Academic Affairs to send email to faculty. We discussed setting up a system to send out email 3 times a year (May, August, January) before the semester starts for faculty to collect latest statements.
- Statement for undocumented students' needs to be added to the FD site.
- Will reach out to Trudy Milburn and Jennifer Hudson to coordinate the process and find out what the next steps are.
- We were asked to provide the text that will be use on the reminder email to faculty.
- Noticed a new statement was added to the FD site *AI in coursework* but does not seem appropriate – will be contacting Tech Comm who has been working on this topic.

Undocumented Students statement (for reference)

SCSU values diversity in all of its forms. We welcome and support students of all races, genders, linguistic backgrounds, abilities, sexual orientations, religions, nationalities, and immigration status. In particular, we stand in support of the some 5,000 undocumented students currently studying at colleges and universities in Connecticut, many of whom arrived as minors and who call Connecticut their home. We consider them a valuable part of our community and are committed to ensuring they continue to pursue their personal and professional goals in a supportive and welcoming environment. SCSU has an Undocumented Student Support Team which has compiled a variety of resources for members of our community. If you need these resources, please visit www.southernct.edu/undocumented-students/. Members of the team, listed on the website, are available to offer their support as well.

Bookstore switching orders to e-books

Discussed what would be the right process to address (not a resolution). Keep on academic policy or go to another committee? *Lauren Taylor – bookstore manager*

Supplemental file vs. primary file – in blackboard, prioritization

- After discussion we are not sure what is being asked here. Is it P&T vs Renewal or is Primary vs Supplemental? What are the visuals?
- Discussed topic with Natalie Starling via email after EC meeting and questions have been clarified.

Micro-credentialing Ad hoc committee

- Updated committee on latest information and shared new definitions file.
- Two main questions were raised:
 1. Where does MindEdge courses fall under new definitions.
 2. What makes a body of knowledge free standing?

P&T reform recommendations

Developed a plan to move forward working with other recommendations.

1. (Re)institute, with Senate oversight, department guidelines specifying expected file documentation and standards / criteria for each discipline, including a 5-year review cycle.
2. Create guidelines and models for expected content of DECs' and department chairs' letters of evaluation.