

Rizza, Salvatore A.

From: Rizza, Salvatore A.
Sent: Friday, December 9, 2022 10:50 AM
To: families@lists.southernct.edu
Subject: Parent/Family Update: Finals Week
Attachments: ATT00001.txt

Dear Parents and Families,

We hope you are all well!

In this email you will find:

1. Message from the Director of Orientation, Transition & Family Engagement
2. Residence Halls Closing
3. Resources

Message from the Director of Orientation, Transition & Family Engagement

Dear Parents and Families!

Finals Week! After a wonderful semester, we have arrived at the final week of the semester. This can be an incredibly stressful time for students as some students will be striving to solidify the grades they have worked to earn all semester while some will be facing the consequences of the decisions they've made over the last fifteen weeks. This is a good time to remind students that they have so much support available to them at this point in the semester. Below are just a few ways to support your students as they wrap up their semester:

1. Provide them with the time, space and opportunity they need to complete their projects, essays and study for their exams. Visit <https://libguides.southernct.edu/hours> to view the hours in Buley Library for the next week.
2. Remind them that academic support is available in the Center of Academic Success and Accessibility Services (<https://inside.southernct.edu/casas>).
3. The Wellbeing Center has many resources to assist in managing stress (<https://inside.southernct.edu/wellbeing>).
4. If they are "stuck" and aren't sure where to turn, encourage them to reach out to the many individuals who are here to help such as Peer Mentors and INQ Professors for first-year students, Residence Life staff for residential students, coaches for athletes, Access Program Advocates for students connected to the access programs, all students have faculty advisors, and the list goes on! And please know that my office is always available as well.

Final Grades will be released by 5pm on December 23rd. Prior to that day, we will share some tips on how to celebrate and support students especially for those that are in their first semester.

Payment Deadline for the Spring 2022 is December 15th (<https://inside.southernct.edu/onestop/bill-payment/bill-pay>).

Lastly, we ask that you connect with your students and ensure that they are **registered for the Spring 2022**. If they need help with advising, they can visit <https://inside.southernct.edu/advising> for help in selecting classes, discussing their future and registering.

Have a great finals week! We wish you students luck and please feel free to contact our office if we can be of support to you.

Sincerely,

Sal Rizza
Director of Orientation, Transition & Family Engagement

From Residence Life regarding Winter Closing

Good Afternoon Residential Students!

We hope you had a wonderful Thanksgiving Break and have returned to campus rested and ready to finish out your semester strong! With the end of the semester rapidly approaching, we wanted to provide you with some important information regarding winter break closing. Please read the information below carefully and reach out to your Resident Advisor or Residence Hall Director with any questions or concerns.

Winter Break Closing Information for all Residents

- **You must vacate your hall on the day of your last exam.**
- The deadline for requests to stay late and the winter break housing application is December 9, 2022. (See below: Winter Break Housing or Staying Beyond Closing).
- You are required to prepare your room for the break and check out with a staff member. (See below: Closing Instructions: Returning to the Same Room).
- Residence Hall Directors and Resident Advisors will be going through your room/apartment after you leave to make sure it is prepared for break.
- If you are changing rooms or not returning for the spring semester, you must remove all of your belongings, return your key and completely check out of your residence hall with a staff member. (See below: Closing Instructions: Not Returning or Changing Rooms).
- If you wish to report a maintenance issue, please complete the [online maintenance request form](#). You can also utilize the maintenance request cards located at the front desk.
- Quiet Hours begin at 10:00 p.m. on Thursday, December 8th and remain in effect throughout the end of the semester.
- Overnight guests are not permitted Thursday, December 8th through closing.
- Move-in for Spring 2023 is scheduled for January 17, 2023 between 9:00 a.m. and 4:00 p.m.

Additional time for Closing:

- **For students whose final exams end after 5:00 p.m. on Friday, December 16th:** You will be permitted to stay up until noon on December 17th at no additional charge, if needed. Please email the Office of Residence Life at reslife@southernct.edu no later than Friday, December 9th at 4:30 p.m. to let us know you plan to stay. Your notification must include your name, ID number, room, and the reason for your request to stay late.
- **For students who require additional time** (up until 12:00 noon on Saturday, December 17th) to vacate your residence hall due to other extenuating circumstances, please e-mail the Office of Residence Life at reslife@southernct.edu. Requests to stay late must be received by Friday, December 9th at 4:30 p.m. and must include your name, ID number, room, and the reason for your request to stay late.

Winter Break Housing:

Any resident registered for spring 2023 classes and placed in housing for spring 2023 is eligible to remain on campus during winter break. To request to stay, please complete the "Winter Break Housing" application on your MyHousing Portal by December 11th at 5:00 p.m. The fee for break housing is \$38.50 per night. If you choose winter break housing, you will remain in your current housing assignment for winter break. *If you will be changing rooms for the spring semester, you will be relocating to your new spring assignment on December 19th, 2022 between 10:00 a.m. and 4:00 p.m.*

Closing Instructions: Returning to the Same Room:

Please make sure the following tasks are completed before leaving for the semester break.

- Take home any valuables or items you will need during the break. (You will not have access to your room over the break and the university is not responsible for items lost or stolen over the break).
- Take out all garbage to the dumpster adjacent to your residence hall.
- Lock all windows and close all curtains and blinds.
- Unplug every electrical unit in your room/apartment except for refrigerators, cable boxes, modems, and aquariums. *Please ensure all refrigerators, cable boxes, and modems are left plugged in!
 - Clean the inside of your refrigerator and the inside of your microwave.
- If you wish to report a maintenance issue, please complete the [online maintenance request form](#). You can also utilize the maintenance request cards located at your hall's front desk.
- Check out with a Residence Life staff member.
- Please follow any additional closing procedures set forth by your hall director. These procedures can be obtained through the residence hall main office.

Closing Instructions: Not Returning or Changing Rooms for the Spring:

If you are not returning to housing for the spring 2023 or have requested a room change for the spring 2023, please complete the following steps at check out:

- Remove all belongings from the room.
- Clean the room thoroughly. Double-check your closet (both inside and on top of the closet), dresser drawers, and desk drawers to make sure you have packed up all of your belongings.
- Take out all garbage to the dumpster adjacent to your residence hall.
- Lock all windows and close all curtains and blinds.
- Unplug every electrical unit in your room/apartment except for refrigerators, cable boxes, modems, and aquariums. *Please make sure that all refrigerators, cable boxes, and modems are left plugged in!
- Clean the inside of your refrigerator and the inside of your microwave.
- If you wish to report a maintenance issue, please complete the [online maintenance request form](#). You can also utilize the maintenance request cards located at the front desk.
- Check out with a Residence Life staff member, return your key, and complete the room condition check-out process with your Residence Life staff.

If you have any questions regarding winter break closing, please do not hesitate to contact your resident advisor, residence hall director, or the Office of Residence Life at (203) 392-5870.

Good luck on your finals and have a wonderful break and a prosperous new year! We look forward to welcoming you back for the spring 2023 semester!

Sincerely,

The Office of Residence Life

Office of Residence Life | Southern Connecticut State University
501 Crescent Street | New Haven, CT 06515
T: 203.392.5870 | F: 203.392.5867 | E: reslife@southernct.edu
W: www.southernct.edu/residencelife

Resources

Helpful Links- <https://inside.southernct.edu/parent-family/helpful-links> , these are a number of helpful links that we have gathered specifically for parents/families that will be helpful now and in the future.

Resources- <https://inside.southernct.edu/inside-southern>, these is another general page filled with links that may be helpful!

Residence Life- <https://inside.southernct.edu/residence-life>, with so many questions regarding residence life, this may be a great place to find information!

Advising- <https://inside.southernct.edu/advising>, information regarding academic advising.

University Calendar- <https://calendar.southernct.edu/>

Academic Calendar- <https://catalog.southernct.edu/undergraduate/academic-calendar.html?fbclid=IwAR1sTtbXODwnV3QixzKk4KcsMw4rMXo2c4VasAlAndGGQewphMqSK3TnCNs>

You were subscribed to this listserv as your email is listed in your student's profile based on their initial application to Southern.

The emails you will receive will include the information we send to your students, additional strategies specifically designed for parents/families and how they can best support their students and general information regarding the university.

As we will be intentional on the information we send, we will try not to "flood" your inbox and be very strategic on sending the most pertinent information.

We also invite you to join our Parent/Family Facebook Group, <https://www.facebook.com/groups/scsuparents/>.

However, if you prefer not to receive future emails, please unsubscribe by replying to this email.
