11_2 SPC Minutes

**In Attendance:** Marx, H., Boardbridge, C., Dodge, M. Marsland, K. Haylon, L., O’Brien, KJ, Ouimet, M., Perumbilly, S., Broczer, T.

**Call to Order:** 12:10

**Announcements:**

**Old Business:**

- Working on Resolution - Minor change to Incomplete Policy”: Change will address issues with “Deadline Default” date and 60% Attendance Requirement (with possibility for appeals for extenuating circumstances).
- Relationship with Student Government: On-going discussion about how to continue to build a strong relationship with student government. The Chair of SPC will attend an SGA sub-committee meeting next week. SPC members expressed an interest in attending the SGA Monday 1-2 meetings. SGA representative will get back to us with a possible date.
- Availability of Syllabi at Start of Semester: Committee seeks to gain Faculty Senate support for a strong recommendation that faculty share syllabi with students, barring extenuating circumstances, by the start of the semester (first day of classes at the minimum). Discussion will continue and the Chair will seek further clarification from stakeholders, including existing requirements related to syllabi at the department level. The Chair will explore with the Registrar the possibility of having “sample prior semester” syllabi available on Schedule Planner.
- Instructor Course Attendance Policies: We had a robust discussion with SGA representative relating to the reasons it may not be possible to have a policy that applies across all courses. SGA representative will be soliciting examples of issues related to varied attendance policies to inform the committee. Discussion of ways SPC might provide guidance to faculty about how to write attendance policies that are more transparent and focused on the reasons attendance is crucial to student learning in the courses. This topic will be continued.
- Availability of Menstrual Products on Campus: The chair will seek an update from Dean of Students related this issue that SPC took up last year.

**Adjourn:** 1:45