

Student Policy Committee (SPC)

SPC Minutes, September 7, 2022, 12:00-2:00 p.m.

In attendance: Helen Marx, Kyle O'Brien, Katherine Marsland, Christine Broadbridge, Lisa Haylon, Trevor Boczer, Michael Dodge, Matt Ouimet

Adjourn: 12:15

Welcome New Members

Announcements:

- Harry Twyman (Advising) & and Katie De'Oliverira (CASA) will join us at the SPC 10/5 meeting to provide us with information about services and communication related to:
 - students reported as not doing well in courses (mid-term grades/progress reports) and the "W" policy;
 - communication and services offered to students on Academic Warning and Probation.

Old Business:

- **Pass/fail Form:** Identified need for minor changes to the form. Chair will work with Registrar to edit forms for final review of committee.
- **Course Withdraw & Appeal Process:** Became familiar with the new OneStop page that has excellent transparency related to the course withdraw. Identified need for clarification the numbers of students who get appeals approved and on other questions. SPC identified need for some minor changes on the Course Withdrawal Appeal form. Chair will work with Registrar to edit forms for final review of committee. Chair will seek clarification to present to SPC at next meeting.
- **Catalog Policy on Reporting Non-Attendance or Non-Participation:** Continued discussion of current policies and reviewed data related to financial and academic impact on "never attended" students. Committee need further understandings related to the impact of changing the policy on students. Chair will seek additional information from Registrar to bring to the committee.

New Business – was not reviewed

- Review of Incomplete "Extension" Deadline Default"
- Clarity on "Flow" for Student Academic Complaints
- Policy/Statement related to early Instructor Advanced Sharing of syllabi
- Instructor specific Attendance policies (SGA)
- Admissions Deadlines and Late Admissions

Adjourn: 2:00