

Southern Connecticut State University

FACULTY SENATE

UNAPPROVED MINUTES OF APRIL 27, 2022

<https://inside.southernct.edu/faculty-senate/meetings>

The 14th Meeting of the Faculty Senate AY 2021-2022 was held on April 27, 2022, at 12:10 p.m. via Zoom.

Attendance

Dave Allen <i>Accounting</i> 12/14	Matthew Ouimet <i>Counseling</i> 14/14	Sandip Dutta <i>Finance</i> 9/14	Shibiao "Bill" Ding <i>Marketing</i> 14/14	Rex Gilliland <i>Philosophy</i> 14/14	Angela Lopez-Velasquez <i>Special Education</i> 11/14
William Farley* <i>Anthropology</i> 10/14	Natalie Starling <i>Counseling & School Psychology</i> 14/14	Lawrence Brancazio <i>Health & Movement Sciences</i> 14/14	Joe Fields <i>Mathematics</i> 14/14	Christine Broadbridge <i>Physics Sciences</i> 14/14	Douglas Macur <i>Theatre</i> 11/14
Melanie Uribe <i>Art</i> 14/14	Helen Marx <i>Curriculum & Learning</i> 13/14	Robert Gregory <i>Health & Movement Sciences</i> 14/14	Klay Kruczek <i>Mathematics</i> 14/14	Jonathan O'Hara <i>Political Science</i> 9/14	Luke Eilderts <i>World Languages & Literatures</i> 14/14
Kevin Siedlecki* <i>Athletics</i> 8/14	Maria Diamantis <i>Curriculum & Learning</i> 14/14	Troy Paddock <i>History</i> 14/14	Jonathan Irving* <i>Music</i> 5/14	Christopher Budnick <i>Psychology</i> 5/7	
Sean Grace <i>Biology</i> 11/14	Dushmantha Jayawickreme <i>Earth Science</i> 14/14	Carmen Coury <i>History</i> 14/14	Andrea Adimando* <i>Nursing</i> 8/13	Kate Marsland <i>Psychology</i> 13/14	Deborah Weiss <i>Faculty Senate President</i> 14/14
Mina Park <i>Business Information Systems</i> 14/14	Jia Yu <i>Economics</i> 14/14	Yan Liu <i>Information & Library Science</i> 14/14	Kelly Martinez <i>Nursing</i> 7/14	William Faraclas <i>Public Health</i> 14/14	
Jeff Webb <i>Chemistry</i> 14/14	Peter Madonia <i>Educational Leadership</i> 11/14	Cindy Simoneau <i>Journalism</i> 14/14	Obiageli Okwuka <i>Part-time Faculty</i> 14/14	Michael Dodge <i>Recreation, Tourism & Sport Management</i> 14/14	Meredith Sinclair <i>Undergraduate Curriculum Forum</i> 14/14
Barbara Cook <i>Communication Disorders</i> 14/14	Mike Shea <i>English</i> 14/14	Patrick Crowley <i>Library Services</i> 11/14	Michele DeLucia <i>Part-time Faculty</i> 11/11	Sebastian Perumbilly <i>Social Work</i> 14/14	Cynthia O'Sullivan <i>Graduate Council</i> 12/14
Wes O'Brien <i>Communication, Media & Screen Studies</i> 12/13	Paul Petrie <i>English</i> 14/14	Jacqueline Toce <i>Library Services</i> 13/14	Michael Sormrude <i>Part-time Faculty</i> 11/11	Stephen Monroe Tomczak <i>Social Work</i> 13/14	Kyle Mashia-Thaxton <i>Student Government Association</i> 14/14
Alaa Sheta <i>Computer Science</i> 14/14	Matthew Miller <i>Environment, Geography & Marine Studies</i> 13/14	Carol Stewart <i>Management, International Business & Public Utilities</i> 12/14	Virginia Metaxas <i>Part-time Faculty</i> 10/14	Gregory Adams <i>Sociology</i> 11/14	Dr. Joe Bertolino <i>SCSU President</i> 9/14
Guests:	T. Bennett C. Hlavac R. Prezant	A. Smyth T. Tyree M. Walker-Pickett D. Woolfolk			

An asterisk denotes an absence. Overall attendance recorded below each member.

Faculty Senate President D. Weiss called the 14th meeting of the Faculty Senate to order at 12:10 p.m.

- I. Announcements
 - A. B. Cook: Encouraged faculty to watch the video of [President Bertolino's Town Hall \(transcript here\)](#).
 - B. C. Broadbridge: Undergraduate and Graduate Research Activity Conferences, April 30th and May 2nd, respectively. <https://www.southernct.edu/creative-conference>.
 - C. J. Fields: Join the University Band on April 28, 2022, at 7:30 p.m. in Garner Recital Hall (Engleman C112) for a live performance.
 - D. J. Fields: NES/Mathematical Association of America will hold its Spring 2022 meeting on our campus June 3-5.
 - E. K. Kruczek: Botany Club is having a plant sale in the Engelman Rotunda.
 - F. S. Dutta: The Finance Department will change its name to the Finance and Real Estate Department.
 - G. K. Mashia-Thaxton: Announced that he has been elected SGA President for next year. Also, on Monday May 2 at 1 p.m. in Engleman B121, the SGA will be inaugurating the new executive board and celebrating our graduating seniors with food, a video, speeches, awards, and more. All faculty are welcome to join.

- II. Minutes of the previous meeting held on April 13, 2022, were accepted as distributed. <https://inside.southernct.edu/faculty-senate/meetings>

- III. Faculty Senate President's Report
<https://inside.southernct.edu/faculty-senate/meetings>

- IV. Reports of Faculty Senate Standing Committees
 - A. Reports of the Standing Committees were received.

- V. Reports of the Special Committees
 - A. Reports of the UCF and the Grad Council were received.
 - B. Grad Council (C. O'Sullivan): B. Cook has been elected Graduate Council Chairperson. Secretary will be C. McPherson. A vice-chairperson will be elected at a later time.

- VI. New Business
 - A. Nominations for Faculty Senate President.
 - i. W. Faraclas nominated N. Starling. Seconded. Nomination accepted.
 - ii. M. Miller nominated J. Webb. Seconded. Nomination accepted.
 - iii. S. Dutta nominated M. Diamantis. Seconded. Nomination accepted.
 - iv. Nominations will still be accepted at the next regular meeting (May 4).
Nominees can send a 1-page single-spaced statement to be included in the packet. Nominees will have two to three minutes during the next meeting to speak.

 - B. N. Starling (PPC) **moved to approve the** Resolution For Revisions to The Promotion and Tenure Procedures and Renewal Procedures.
 - i. W. Faraclas **moved to include** "including the current year" to statements within the documents that refer to a candidate's "years in rank".

1. Seconded.
 2. Motion **Approved** through unanimous consent.
 - ii. After discussion, it was suggested that the PPC review the “Professional Attendance & Participation” category during the next year’s business.
 - iii. Vote tally
 1. Yes39
 2. No0
 - a. The motion to approve the Resolution **passed** unanimously.
- C. N. Starling (PPC) **moved to approve** the Resolution for Information Regarding the Adoption of the Promotion and Tenure Guidebooks.
- i. Vote tally
 1. Yes42
 2. No1
 - a. The motion to approve the resolution **passed**.
- D. J. Fields (TC) **moved to approve the** Resolution Regarding Faculty Statement to Encourage Student Completion of Student Opinion Surveys.
- i. Vote tally
 1. Yes33
 2. No6
 - a. The motion to approve the resolution **passed**.
- E. J. Webb (RC) **moved to approve** the Resolution Regarding Proposed Changes to the Chairperson Document.
- i. W. Faraclas **moved to strike** “emerges as a one of the preferred choices” and insert “accepts nomination” from II.G.1.(b). **Seconded**.
 1. Vote tally
 - a. Yes35
 - b. No6
 - i. The motion to amend the resolution **passed**.
 - ii. W. Faraclas **moved to strike** “resign from” and insert “recuse from service on” from section II.G.1.(b). **Seconded**.
 1. L. Brancazio **moved to amend the amendment** by striking “either” and “or decline candidacy for the Chairpersonship”. **Seconded**.
 2. Vote tally
 - a. Yes37
 - b. No0
 - i. The motion to amend the amendment **passed** unanimously.
 3. M. Shea **moved to add** to section II.G.1.(b). “in the Chairperson selection process”.
 - a. The motion to amend the amendment **passed** with unanimous consent.
 4. R. Gregory **moved to strike** from section II.G.1.(b). “of the department”. **Seconded**.
 - a. The motion to amend the amendment **passed** with unanimous consent.

5. The motion to amend the resolution **passed** with unanimous consent.
- iii. W. Faraclas **moved to insert** in section II.G.1.(b). “The Department Personnel Committee shall communicate to the Department’s full-time faculty a complete report of the names and number of votes for all votes cast in the preferential poll”. **Seconded.**
 1. M. Diamantis **moved to adjourn. Seconded.**

VII. Adjournment

- A. Meeting adjourned at 2:00 p.m.

L. Eilderts
Secretary

SOUTHERN CONNECTICUT STATE UNIVERSITY FACULTY SENATE

Resolution For Revisions to The Promotion and Tenure Procedures and Renewal Procedures

Whereas, Southern Connecticut State University exists for the primary purpose of furthering academic excellence;

Whereas, The Faculty Senate is the official governing body for shared governance;

Whereas, Through the process of shared governance the Faculty Senate worked collaboratively across multiple years with multiple entities across the university to gather input and information from relevant parties, including the Chief Academic Officer, Deans of the Colleges/School, faculty representatives across the university, and AAUP; AND

Whereas, The Faculty Senate recognizes that, to further academic excellence, procedures for the evaluation of full-time faculty members for promotion and tenure, as well as renewal, are in need of periodic review and revision as stated in Part VI of the Promotion and Tenure Procedures Document; now, therefore, be it

Resolved, That, effective beginning in the Fall semester of 2022, the Faculty Senate establishes the following revisions to the Promotion and Tenure Procedures Document (dated September 15, 2021) and Renewal Procedures Document (dated September 15, 2021), to

1. Add reference to an Article of the Collective Bargaining Agreement to Part II.B.3.e.;
2. Add clarification regarding candidate submission of written notice of withdrawal to Part III.A.1.e.;
3. Revise language for increased clarity to Part III.C.1.h.;
4. Add clarification and revision regarding election of Committee members to Part III.F.2. and Part III.F.4.;
5. Address missing terminology in Part III.G.2. and Part III.H.2.;
6. Add clarification regarding computing ballots in Part IV.C.3; and
7. Add clarification regarding years in rank in parts II.B.2.e, II.B.3.e, and II.B.4.e.

To review these documents please click on the links below. You will need to be signed in with your Southern credentials to view them. If you have any issues, please contact the Faculty Senate Secretary.

- [P&T Procedures Document with track changes](#)
- [P&T Procedures Document \(clean copy\)](#)
- [Renewal Procedures Document with track changes](#)
- [Renewal Procedures Document \(clean copy\)](#)

SOUTHERN CONNECTICUT STATE UNIVERSITY FACULTY SENATE

Resolution For Information Regarding the Adoption of the Promotion and Tenure Guidebooks

Whereas, Southern Connecticut State University exists for the primary purpose of furthering academic excellence;

Whereas, The Faculty Senate recognizes, to further academic excellence, its responsibility to review information related to the evaluation of full-time faculty members for promotion and tenure, as well as renewal, including the review of existing advisory documents;

Whereas, The Faculty Senate is the official governing body for shared governance;

Whereas, To fulfill the aforementioned responsibility, the Personnel Policy Committee (PPC) was directed by the Executive Committee of the Faculty Senate to review and revise the existing Promotion and Tenure Guidebooks to ensure that language within the guidebooks aligns with the Promotion and Tenure, and Renewal, Procedures documents; and

Whereas, The Personnel Policy Committee (PPC) of the Faculty Senate worked collaboratively with multiple current representatives from the Promotion and Tenure Committee and consulted with AAUP for input and information to assist with its work; now, therefore, be it

Resolved, That, effective beginning in the Fall semester of 2022, the Faculty Senate establish its adoption of the Promotion and Tenure Guidebooks (dated April 20, 2022) as a responsibility of the Faculty Senate, with the accompanying revisions to previous version of the document, the Promotion and Tenure Guidebooks (dated September 2020), to

1. Improve consistency and language/terminology, both within the aforementioned document and with the existing Promotion and Tenure Procedures Document;
2. Update wording to reinforce the existing Promotion and Tenure Procedures Document's ethos that candidates shall have control and remain in control of their file; and
3. Add clarification to better reflect the intent of the documents.

To review these documents please click on the links below. You will need to be signed in with your Southern credentials to view them. If you have any issues, please contact the Faculty Senate Secretary.

- [P&T Guidebook for Athletic Coaches \(track changes\)](#)
- [P&T Guidebook for Athletic Trainers \(track changes\)](#)
- [P&T Guidebook for Counselors and Library Faculty \(track changes\)](#)
- [P&T Guidebook for Teaching Faculty \(track changes\)](#)

SOUTHERN CONNECTICUT STATE UNIVERSITY FACULTY SENATE

Resolution Regarding Faculty Statement to Encourage Student Completion of Student Opinion Surveys

Whereas, Southern Connecticut State University exists for the primary purpose of furthering academic excellence;

Whereas, The SCSU Faculty Senate is the official representative body of the Academic Faculty;

Whereas, Student Opinion Surveys are instrumental in Faculty evaluations utilized for renewal, promotion, tenure, and professional assessment; and

Whereas, per the CBA (4.11.8), "...the procedure for collecting, routing, and disposition of the surveys shall be recommended by the Senate and approved by the President."; now, therefore, be it

Resolved, That faculty be provided a sample email that may be used to encourage student participation this semester in the completion of Student Opinion Surveys¹; and be it further

Resolved, That faculty be provided a sample statement(s) that may be added to their syllabi that will encourage students to complete Student Opinion Surveys; and be it further

Resolved, That the sample email and statement(s) be disseminated to faculty and made available in various online locations.

¹ In addition to the department-approved evaluation instruments referenced in this document, as always, faculty may gather student feedback at any time to utilize in whatever manner they so choose.