

# Southern Connecticut State University

## FACULTY SENATE

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January 26, 2022 | 12:10 p.m. | Zoom

To join the meeting, please click [here](#) to be connected via Zoom.

Alternatively, copy and paste this link:

<https://southernct-edu.zoom.us/j/89147768847?pwd=U2N4Zk1iM1REQnp4bUdxQlYvUWpPdZ09>

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### AGENDA

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- I. Announcements Relevant to the Faculty Senate
- II. Approval of Minutes of Previous Meeting held on December 1, 2021
- III. Faculty Senate President's Report
- IV. Reports of Faculty Senate Standing Committee
  - a. Academic Policy
  - b. Elections
  - c. Finance
  - d. Personnel Policy
  - e. Rules
  - f. Student Policy
  - g. Technology
- V. Reports of Faculty Senate Special Committees
  - a. UCF
  - b. Graduate Council
  - c. Faculty Development
- VI. Unfinished Business
  - a. Resolution Regarding Operating Expense Allocation
  - b. Resolution Regarding a Statement on Freedom of Expression
- VII. New Business
- VIII. Guest(s)
  - a. Joseph Bertolino, President, SCSU
  - b. Robert Prezant, Provost & VP of Academic Affairs, SCSU

#### Spring 2022

Full Faculty Senate Meetings:

1/26, 2/9, 2/23, 3/9, 3/30, 4/13, 4/27, 5/4

Standing Committee Meetings:

1/19, 2/2, 2/16, 3/2, 3/23, 4/6, 4/20

# FACULTY SENATE

## UNAPPROVED MINUTES OF DECEMBER 1, 2021

<https://inside.southernct.edu/faculty-senate/meetings>

The 7<sup>th</sup> Meeting of the Faculty Senate AY 2021-2022 was held on December 1, 2021, at 12:10 p.m. via Zoom.

### Attendance

Dave Allen* <i>Accounting</i> 6/7	Matthew Ouimet <i>Counseling</i> 7/7	Sandip Dutta* <i>Finance</i> 2/7	Shibiao "Bill" Ding <i>Marketing</i> 7/7	Rex Gilliland <i>Philosophy</i> 7/7	Angela Lopez-Velasquez <i>Special Education</i> 6/7
William Farley <i>Anthropology</i> 6/7	Natalie Starling <i>Counseling &amp; School Psychology</i> 7/7	Lawrence Brancazio <i>Health &amp; Movement Sciences</i> 7/7	Joe Fields <i>Mathematics</i> 7/7	Christine Broadbridge <i>Physics</i> 7/7	Douglas Macur* <i>Theatre</i> 5/7
Melanie Uribe <i>Art</i> 7/7	Helen Marx <i>Curriculum &amp; Learning</i> 6/7	Robert Gregory <i>Health &amp; Movement Sciences</i> 7/7	Klay Kruczek <i>Mathematics</i> 7/7	Jonathan O'Hara* <i>Political Science</i> 5/7	Luke Eilderts <i>World Languages &amp; Literatures</i> 7/7
Kevin Siedlecki <i>Athletics</i> 4/7	Maria Diamantis <i>Curriculum &amp; Learning</i> 7/7	Troy Paddock <i>History</i> 7/7	Jonathan Irving* <i>Music</i> 2/7	Gayle Bessenoff <i>Psychology</i> 7/7	
Sean Grace <i>Biology</i> 7/7	Dushmantha Jayawickreme <i>Earth Science</i> 7/7	Carmen Coury <i>History</i> 7/7	Andrea Adimando <i>Nursing</i> 5/6	Kate Marsland <i>Psychology</i> 7/7	Deborah Weiss <i>Faculty Senate President</i> 7/7
Mina Park <i>Business Information Systems</i> 7/7	Jia Yu <i>Economics</i> 7/7	Yan Liu <i>Information &amp; Library Science</i> 7/7	Kelly Martinez* <i>Nursing</i> 4/7	William Faraclas <i>Public Health</i> 7/7	
Jeff Webb <i>Chemistry</i> 7/7	Peter Madonia* <i>Educational Leadership</i> 5/7	Cindy Simoneau <i>Journalism</i> 7/7	Obiageli Okwuka <i>Part-time Faculty</i> 7/7	Michael Dodge <i>Recreation, Tourism &amp; Sport Management</i> 7/7	Meredith Sinclair <i>Undergraduate Curriculum Forum</i> 7/7
Barbara Cook <i>Communication Disorders</i> 7/7	Mike Shea <i>English</i> 7/7	Patrick Crowley <i>Library Services</i> 5/7	Michele DeLucia <i>Part-time Faculty</i> 4/4	Sebastian Perumbilly <i>Social Work</i> 7/7	Cynthia O'Sullivan <i>Graduate Council</i> 6/7
Wes O'Brien <i>Communication, Media &amp; Screen Studies</i> 6/7	Paul Petrie <i>English</i> 7/7	Jacqueline Toce <i>Library Services</i> 6/7	Michael Sormrude <i>Part-time Faculty</i> 4/4	Stephen Monroe Tomczak <i>Social Work</i> 7/7	Kyle Mashia-Thaxton <i>Student Government Association</i> 7/7
Alaa Sheta <i>Computer Science</i> 7/7	Matthew Miller <i>Environment, Geography &amp; Marine Studies</i> 7/7	Carol Stewart <i>Management, International Business &amp; Public Utilities</i> 7/7	Virginia Metaxas* <i>Part-time Faculty</i> 5/7	Gregory Adams* <i>Sociology</i> 5/7	Dr. Joe Bertolino <i>SCSU President</i> 6/7
Guests:	T. Bennett S. Gossman E. Hurlbert J. H. Kim	M. Kingan R. Prezant R. Regos M. Walker-Pickett D. Woolfolk			

\*An asterisk denotes an absence. Overall attendance recorded below each member.

Faculty Senate President D. Weiss called the 7<sup>th</sup> meeting of the Faculty Senate to order at 12:10 p.m.

I. Announcements

- A. C. Simoneau: New edition of *Crescent* magazine available. Any ideas for stories, please forward them to C. Simoneau.
- B. M. Diamantis: Reminder that the Jirsa Service Award nominations are due December 3, 2021.
- C. J. Fields: Reminder that the livestream of the faculty meeting with the CSCU System President is available online. Kudos to T. Paddock for his eloquent statement.
- D. B. Cook: Reminder that the FYRE event is taking place all week.
- E. K. Marsland: Thanks to M. Diamantis for charing SPC; thanks to the committee and everyone for their support.
- F. D. Weiss: On November 22, 2021, a swastika was found in Engleman Hall. More information is being gathered and a resolution may be forthcoming.
- G. K. Marsland: Wished to recognize K. Mashia-Thaxton for his work on SGA.

II. Minutes of the previous meeting held on November 10, 2021, were accepted as distributed.  
<https://inside.southernct.edu/faculty-senate/meetings>

III. Faculty Senate President’s Report

<https://inside.southernct.edu/faculty-senate/meetings>

- A. D. Weiss provided context for the Addendum to the President’s Report as requested by the Provost.

IV. Reports of Faculty Senate Standing Committees

- A. Reports of the Standing Committees were received.
- B. SPC (M. Diamantis): shared updates on the information gathered regarding the removal of PINs for registration after November 29, 2021 (see PowerPoint below), as well as the reporting of Mid-Term grades.

V. Reports of the Special Committees

- A. Report of the UCF was received.

VI. New Business

- A. J. Fields (TC) **moved to approve** the Resolution Regarding [Routing of Results from Electronic Student Opinion Surveys](#).

- i. L. Brancazio **moved to strike** the last “resolved” statement from the resolution and **to strike** “in the Fall and Spring semesters” from the second to last resolved statement.

- 1. Vote tally for amendments to the resolution

- a. Yes.....32
- b. No.....4

- i. Motion to **amend and strike language from** the resolution **passed**.

- ii. With no further debate, the Senate moved to vote on the amended resolution.

- 1. Vote tally

- a. Yes.....34
- b. No.....2

- i. Motion to **approve the resolution as amended passed**.

- B. J. Fields (TC) **moved to approve** the Resolution Regarding Increasing the Response Rate of Electronic Student Opinion Surveys.

- i. W. Faraclas **moved to recommit** the resolution to the Technology Committee.

- 1. **Seconded**.

- a. Motion to **commit** the resolution to the Technology Committee was approved by **unanimous consent**.

- C. W. Faraclas (FC) **moved to approve** the Resolution Regarding Operating Expense Allocation.
  - i. K. Kruczek **moved to amend the resolution by striking** the dates.
    - 1. **Seconded.**
    - 2. K. Marsland **moved to amend the amendment by adding** “including at least once in November and once in April”.
    - 3. C. Stewart **moved to call the previous question.**
      - a. **Seconded.**
        - i. Vote tally
          - 1. Yes.....26
          - 2. No .....4
        - a. With no opposition, D. Weiss **postponed** the pending motion to the next meeting.

VII. Guests

- A. S. Gossman (SGA) addressed the Senate regarding procedure at UWIC and the UCF concerning the motion to modify the LEP Multilingual Communication requirement.

VIII. Adjournment

- A. M. Diamantis moved **to adjourn** the meeting. **Seconded.**
  - i. Meeting adjourned at 2:00 p.m.

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L. Eilderts  
Secretary

SPC PowerPoint presentation Regarding Removal of PINs after 11/29/2021

# Student Policy Committee Report to the FS

Wednesday, December 1, 2021

## *a) Removal of PIN to register after 11/29/21*

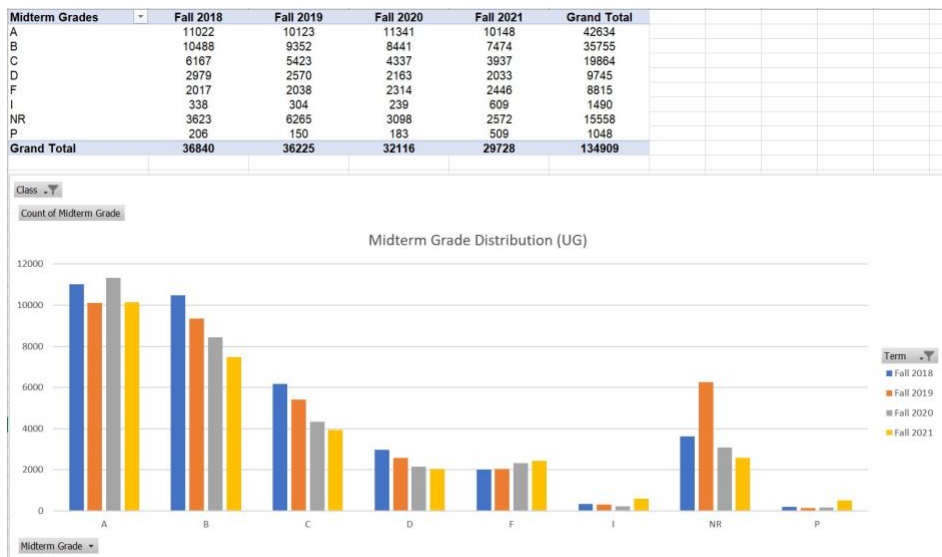
- This was a response to enrollment issues – decline of enrollment
- Advising this semester has been successful and this removal of PIN requirement will make it easier for outside SCSU students to sign up
- This is a policy shift and not a new policy, thus, no need for FS to approve. The SPC feels that this communication is important for transparency and to keep shared governance avenue open, to avoid miscommunications.

## b) Dr. Tyree's Email communication - Midterm Grades

- Dr. Tyree received communication from different cohort meetings (residential students, students affiliated with USP, multicultural organizations, peer mentors' feedback, etc) in reference to the complex challenges our students are facing. Thus, her email to remind us to continue assisting our students as we can.
- One potential connection seems to be the Midterm Grades (MG) reports.
- Alicia Carroll was asked to run some data on MG reporting from semesters prior to COVID, amongst different cohorts (1<sup>st</sup> year students, sophomores, juniors, seniors), and across the teaching modalities.

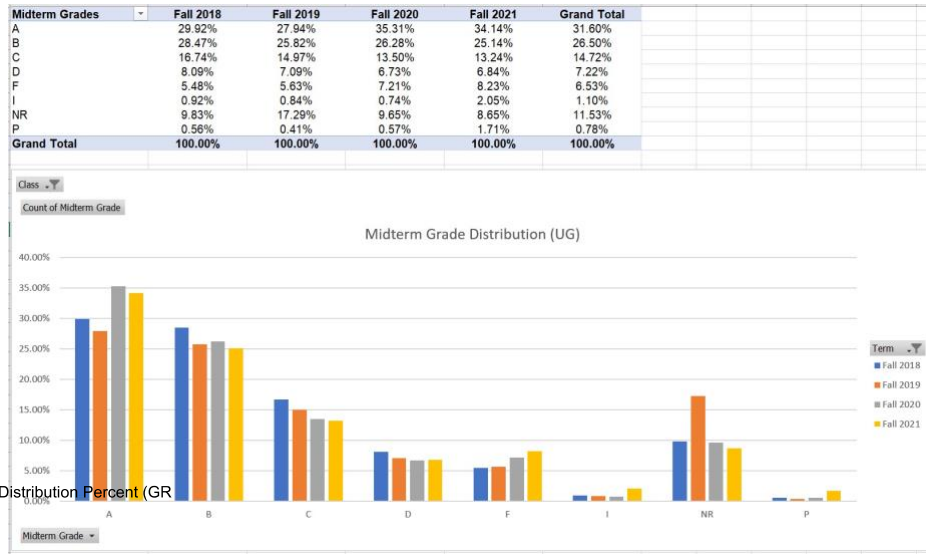
Midterm Grade Distribution Count (UG) Fall 2018-2021

Note: NR = Not Reported in Banner



## Midterm Grade Distribution Percent (UG) Fall 2018-2021

Note: Percent used in place of count due to the variability in enrollment from Fall to Fall



## What's next?

Couple questions as we look at the data a little more...

- What trends do we see?

On a quick look: grade distribution across semester and modalities are similar.

- What fluctuations do we observe?

Some fluctuation on D's and F's.

- What does an **I** mean as MG?

MAT 100 P's? Online courses with modules, which students work independent outside the time frame of MG





- As the SPC members reflected on the MG , how can we report MG's to be more meaningful, perhaps with a checklist:

A: You are doing great and are ahead of schedule in finishing your assignments

B: You are just about on track finishing your assignments

C: You are a little behind on finishing your assignments

D: You are well behind on finishing your assignments

I: You have not submitted any work yet



SOUTHERN CONNECTICUT STATE UNIVERSITY FACULTY SENATE  
Resolution Regarding Routing of Results from Electronic Student Opinion Surveys

Whereas, Southern Connecticut State University (SCSU) exists for the primary purpose of furthering academic excellence;

Whereas, The SCSU Faculty Senate is the official representative body of the Academic Faculty;

Whereas, Student Opinion Surveys provide important feedback on teaching for Faculty members, information for faculty evaluations, and provide an opportunity to address student concerns;

Whereas, The Collective Bargaining Agreement requires that “The procedure for collecting, routing, and disposition of the [Student Opinion] surveys shall be recommended by the Senate and approved by the President;”

Whereas, Past practice for paper surveys was that Department Chairs received Student Opinion Surveys and the associated statistical summaries and then forwarded them to Faculty members; and

Whereas, The delivery of Student Opinion Surveys has been changed from a paper to an online process necessitating a formalization of the process for distribution of results; now, therefore, be it

*Resolved*, That the results of Student Opinion Surveys shall be routed simultaneously to the Faculty member and the relevant Department Chair or Program Director after final grades have been submitted.

## STANDING COMMITTEES

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### Academic Policy Committee (APC)

#### **MINUTES—APC—01-19-2022**

Present: Crowley, Delucia, Grace, Petrie (chair), Uribe (P&T / Department Guidelines subcommittee—other P&T subcommittees worked independently on their respective tasks)

- Worked on example department P&T guidelines derived from CCSU models, in preparation for APC meeting with Provost Prezant on Feb. 2.
- Supplemental meeting on same topic / task scheduled for Wed., Jan 26, 10:30am.

No report

## Finance Committee (FC)

## Personnel Policy Committee (PPC)

1/19/2022

**PPC Members:** Adams, Gregory; Toce, Jacqueline; Lopez-Velasquez, Angela; Marx, Helen; Tomczak, Stephen; Shea, Michael (absent); Martinez, Kelly (absent); Sormrude, Michael; Metaxas, Virginia; Starling, Natalie (chair)

12:10pm

Approval of minutes of 11/17 meeting

### CONTINUING BUSINESS:

1. P&T Guidebooks
  - a. The committee worked on revisions/clarifications to the P & T Guidebook
2. P&T/Renewal Procedures documents
  - a. The committee will review progress as a future agenda item
  - b. PPC reviewed a request for a recommendation for a template for evaluation reports
    - i. PPC agrees this could be beneficial and will work on a template in future meetings as well as a candidate withdrawal letter template
3. Updating Professional Assessment Procedures Document – to match updates to the other documents (moved to next meeting agenda)
4. Academic advising re P&T (moved to next meeting agenda)

## Rules Committee (RC)

## Student Policy Committee (SPC)

No report.



## Technology Committee (TC)

## SPECIAL COMMITTEES

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### Undergraduate Curriculum Forum (UCF)

# Report to the Faculty Senate Undergraduate Curriculum Forum December 9, 2021 Meeting Actions

## Actions

**The LEP self-study was approved** (motion from StAR).

**The following new programs were approved:**

- Minor in Adapted Physical Activity and Sport
- Minor in Entrepreneurship

**The following revised programs were approved:**

### Revised Minor Proposals

- Graphic Design (ART)
- Honors Minor in Transdisciplinary Concepts and Perspectives

### Revised Program Proposals

- BA Psychology -- General
- BA Psychology – Mental Health
- BA Psychology – BA to MA Accelerated Track (BAMA)
- BS Psychology
- BS Psychology – BS to MA Accelerated Track
- BS Chemistry 7-12 ◊ MS Accelerated Pathway
- BA Mathematics ◊ Accelerated M.A.T. Math 7-12 Pathway
- BS Healthcare Studies – General ◊ BS Healthcare Studies CONC – Health Science Foundations
- BS Healthcare Studies – General ◊ BS Healthcare Studies CONC – STEM Foundations for Nursing
- BS Studio Art CONC Graphic Design
- BS Sport Management ◊ MS Accelerated Pathway

### Expedited Program Revision to Multiple Programs

- Special Education (change to one SED course across all education certification programs)

**The following new and revised courses were approved:**

### New Course Proposals

- ART 114 – Digital Foundations for Art Design (LEP T1TF)
- ART 318 – Interactive Design
- ART 496 – Freelance Design – Building a Practice
- BIS 415 – Technology for Real Estate Professionals
- BIO 405 – Marine Mammal Physiology
- BIO 450 – Undergraduate Research Methods in Biology (LEP T3)
- CHE 421 – Computational Chemistry

- HON 450 – International Study Foundations

Revised Course Proposals

- ART 215 – Principles of Graphic Design ◇ ART 215 – Graphic Design I
- ART 216 – Typography ◇ ART 216 Typography I
- ART 310 – Information and Illustration ◇ ART 310 – Design for Interfaces
- ART 315 – Advanced Problems in Design ◇ Graphic Design II
- ART 316 – Digital Media Production ◇ Typography II
- BIO 301 – Physiology
- CSC 400 – Computer Science Project Sem (LEP T3)
- HMS 301 – Exercise and Nutrition ◇ HMS 301 – Exercise and Sport Nutrition
- HMS 383 – Biomechanics of Sport and Exercise
- HMS 384 – Exercise Physiology
- HMS 455 – Conditioning for Strength and Human Performance II ◇ HMS 455 Sport Science and Performance Technology
- PCH 420 – Multicultural Issues in Health ◇ PCH 320 – Health Disparities and Social Justice
- PHY 355 – Electricity and Electronics

**No W courses were brought forward.**

**No special topics courses were logged.**

**Other Notes**

The LEP Revision Task Force will be meeting for retreats over winter break. Updates are available in the UCF Confluence site.

Respectfully submitted,  
Meredith Sinclair, UCF Chair  
December 16, 2021

## Graduate Council

## Faculty Development

Resolution Regarding Operating Expense Allocation

**SOUTHERN CONNECTICUT STATE UNIVERSITY FACULTY SENATE**

Resolution Regarding Operating Expense Allocation

Whereas, Southern Connecticut State University (SCSU) exists for the primary purpose of furthering academic excellence;

Whereas, The SCSU Faculty Senate is the official representative body of the Academic Faculty;

Whereas, Section 9.4.7 of the Collective Bargaining Agreement between the Connecticut State University American Association of University Professors and Board of Regents for Higher Education (CBA) specifies that "Each University will allocate funds from its annual budget to departments for the purchase of equipment and supplies," said funds referred to herein as operating expense (OE) funds or OE allocations;

Whereas, Section 9.4.7 of the CBA specifies that "The allotments [of OE funds] will be made by the local University administration after consultation with the departments involved";

Whereas, Section 5.16 of the CBA specifies that "A department shall make its decisions by majority vote of its full-time members, except where otherwise provided by this Agreement or in the department's bylaws";

Whereas, Some academic programs also receive an OE allotment;

Whereas, Funds allocated to departments and programs belong to all members of respective units;

Whereas, Therefore, the substance of department and program consultation on OE allotments shall be guided by majority vote of full-time members or other decision-making process specified in a department's or program's bylaws;

Whereas, Practices vary widely among departments and programs with regard to the participation of faculty members in framing requests for and determining the use of OE funds, and the provision of information to full-time members about the availability of OE funds to support the work of the department or program and its members;

Whereas, It is understood that the Department Chair and Secretary often manage and track OE funds allocated to a department;

Whereas, OE allocations are a valuable resource that must be handled with transparency; and

Whereas, The Faculty Senate wishes to promote the involvement of the faculty in developing departmental budget requests and plans for using OE funds; now, therefore, be it

*Resolved,* That to maintain transparency in the acquisition and use of OE funds, academic department and program bylaws shall include processes for ensuring that full-time faculty members shall be included in developing OE budget requests and approving OE allocation spending plans, and shall be informed about the amount and status of departments' and programs' OE allocations on a regular basis ~~at least three times per fiscal year including at least once in November and once in April, including at least once near the end of the spring semester,~~ and be it further

*Resolved,* That upon approval of this resolution all full-time faculty shall be informed of its content and purpose through direct communication from the Faculty Senate.

**Deleted:** , at least including reports by December 1, March 1 and the end of the fiscal year;

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# SOUTHERN CONNECTICUT STATE UNIVERSITY FACULTY SENATE

## Resolution Regarding a Statement on Freedom of Expression

Whereas, Southern Connecticut State University (SCSU) exists for the primary purpose of furthering academic excellence;

Whereas, The SCSU Faculty Senate is the official representative body of the Academic Faculty;

Whereas, SCSU is a university focused on social justice;

Whereas, Social justice is the view that everyone deserves equal economic, political and social rights and opportunities (National Association of Social Workers);

Whereas, SCSU has a responsibility not only to promote a lively and fearless freedom of debate and deliberation, but also to protect that freedom when others attempt to restrict it;

Whereas, Because SCSU is committed to free and open inquiry in all matters, it guarantees all members of the SCSU community the broadest possible latitude to speak, write, listen, challenge, and learn;

Whereas, A student's grades and an employee's employment status should not be affected by their opinions alone; and

Whereas, Although members of the SCSU community are free to criticize and contest the views expressed on campus, they may not obstruct or otherwise interfere with the freedom of others to express views they reject or even loathe; now, therefore, be it

*Resolved*, That SCSU adopt the following statement on freedom of expression:

**All university employees and students have the right to express their logically or factually substantiated opinions or ideas in the proper venue and time without repercussions.**