

Finance Committee (FC)

Faculty Senate Finance Committee
November 3, 2021

Present: William Faraclas, Peter Madonia, Seb Perumbilly, Jia Yu, Obiagell Okwuka
Guest: Yi-Chun Tricia Lin; Cindy Simoneau co-chairs of Chair Council

1. Operating Expense:
 - a. Bill gave an overview of the department's operating expense budgets (OE)
 - i. Bill cited the AAUP contract on purpose for each department
 - ii. Contract states decisions made in the department will be made by majority vote
 - iii. There is a need for greater transparency and awareness among faculty
 - b. Tricia explained all departments have different needs while some departments are larger than others so OE will be different for each department
 - c. We (faculty) would like to have greater awareness and opportunity for open conversation as to how the funds will be spent
 - d. How is it determined how much does a department get funds? What determines how funds are going to be allocated/available?
 - i. Deans play a huge role in how OE is allocated
 - ii. In general, there is no process, no chair training regarding budget allocations
 - iii. Oftentimes, Deans will say this is how much you received last year or this is how much you spent last year or you didn't use all your money so you are getting less
 - iv. The OE is separate from other categories of allocations (e.g. adjunct monies, student worker, UA and GA monies, capital equipment, etc.)
 - e. The co-chairs will take this information back to the chairs meeting
2. Early College Education (ECE)
 - a. Carol attended an ECE Advisory Council meeting on Monday, Nov 1st and provided the Finance Committee with her "draft" version of notes
 - b. There are a few outstanding concerns. Trudy is aware of these concerns and is working on coming up with resolutions and/or solutions
 - c. The ECE Advisory Council did not set a date for their next meeting.

Faculty Senate Finance Committee
November 17, 2021

Present: Bill Faraclas, Sebastian Perumbilly, Jia Yu, Obiageli Okwuka, Carol Stewart
Absent: Peter Madonia

1. The November 3rd meeting minutes were approved
2. December 8th meeting is cancelled
3. Operating Expenses (OE) Budget
 - a. Resolution proposal reviewed
 - b. Suggestion to add review of funds by Dec 1 and Mar 1 of each academic year
 - c. The Committee favors consulting Deans to discuss the resolution goes to Senate floor; Bill will reach out to Provost and follow through with the Deans
 - d. Add paragraph stating once resolution passes it will be sent to all full-time faculty

4. University Grants

- a. There is a concern/question as to how faculty are awarded grants vs faculty not awarded grants
- b. Carol will reach out to Jeff Webb to see who each owner is of the grants in order to get information
- c. Seb, Jia and Carol (and Oby when available) will collect grant materials and organize our approach to grant proposals in order to make recommendations
- d. Does the FDAC use rubrics to score grants? If yes, can the grant writer get a copy of the rubric or feedback as to why the grant author was rejected?
- e. Should FD offer a workshop on how to write grants? Do the grant reviewers need training on how to score or review grants?

5. ECE

- a. Idea is noble but the process is problematic
- b. Bill will send Trudy a note and ask her to return; how can we support her?