

## Student Policy Committee (SPC)

### Student Policy Committee 11/3/21 Minutes

In attendance: Maria Diamantis (co-chair), Barbara Cook (co-chair), Michael Dodge, Christine Broadbridge, William Farley (secretary), Wesley O'Brien, Matthew Ouimet, Katherine Marsland via telephone

Discussion regarding the request to consider mandating submission of midterm grades by all course instructors led to these queries:

- Will all faculty have sufficient “data” to submit a midterm grade?
- What impact do midterm grades have on students' decision-making process related to seeking support or consideration of a course withdrawal?
- Would a progress report at the midterm provide the same level of information for students?
  - A progress report would include checkboxes or something similar and maybe modeled on what is put in place for athletes.

Discussion regarding the current Late Course Withdrawal policy

- Careful review of the policy reveals:
  - The course instructor makes the determination as to whether extenuating circumstances exist to allow the student to withdraw late from the course.
  - If the course instructor determines the existence of extenuating circumstances, then the chair of the department must affirm that determination
  - Only in instances where the course instructor and chair are one in the same, is the Dean asked to sign affirming extenuating circumstances.
- Concern from the committee:
  - The current Late Withdrawal form needs to be revised to reflect the current policy. Maria will connect with Alicia Carroll
  - Are there any current circumstances in which there may have been disagreement with what constitutes an extenuating circumstance?
  - Does the policy need a revision to further define extenuating circumstances?

Concerns raised by members of the committee:

- Course instructors share an alert via Navigate and may not receive affirmation of receipt of said alert. Is there a work around so course instructors receive notification that alerts have been received?
- Request to invite Diane Ariza to a future meeting to discuss concerns related to ADA.

Meeting adjourned at 1:55 pm.