

## Finance Committee (FC)

Finance Committee Meeting  
October 20, 2021

Present: Sebastian Perumbilly, Bill Faraclas, Peter Madonia, Carol Stewart, Jia Yu, Obiageli Okwuka; Trudy Milburn (guest)

1. Minutes from the 9-22-21 and 10-6-21 meetings were approved.
2. Early College Experience (ECE)
  - a. The committee reviewed Oct 6<sup>th</sup> agenda along with notes of a meeting with Brian Johnson (ENG)
  - b. Based on the information we had, it appears this program needs a lot of support – do we have the resources and tools available?
  - c. The instructors (@ high school) that are teaching ECE what is their background and/or experience teaching college courses?
3. Trudy discussed the ECE program:
  - a. What is the difference between AP and ECE?
    - i. The difference between Advanced Placement (AP) and ECE is not all high schools offer AP nor is there a standardized test for AP. In some cases, the AP test costs more than parents can afford
    - ii. In some cases, there are a few courses where a particular AP course won't transfer in
    - iii. ECE gives students more options
  - b. How or who develops the ECE curriculum?
    - i. The instructors, in conjunction with the university chairs, develop the curriculum
    - ii. Chairs supervise curriculum from ECE; they also have input to make sure what is being taught is equivalent to college level course material
    - iii. Before COVID, the university would go to the ECE classroom and observe. Since COVID, no outsiders are allowed; therefore, no observations can take place
  - c. How does an instructor apply for the position?
    - i. The instructor must submit a CV, letters of recommendation, syllabus
    - ii. The university chairs decide if an instructor is qualified
  - d. What are some of the challenges?
    - i. ECE students are non-matriculated. They cannot register for classes themselves. Someone from the university has to register for them
    - ii. As non-matriculated they are not eligible for pass/fail options
    - iii. ECE and non-ECE students are in the same class learning the same material even though not all students apply for or are accepted as ECE
    - iv. How can we ensure the materials being taught are college level equivalent?
    - v. The program appears to require a lot of support and resources? Do we have those tools at our disposal?
    - vi. Katie De Oliveira (Academic Success) and Michele Vancour recently received a grant to allow Katie's office to select 50 ECE students at sophomore level and spend time preparing them for college readiness
  - e. What opportunities can the committee, Faculty Senate or the university develop that are cost effective? How can we help make the program happen?
4. The Committee will invite Trudy Milburn and Brian Johnson to our next meeting to continue the discussion of the ECE program.
5. The Committee also will invite Tricia Lin and Cindy Simoneau, co-chairs of the Council of Academic Chairpersons, to our next meeting to discuss the use of Operating Expense funds.