

Finance Committee (FC)

Faculty Senate Finance Committee Meeting Minutes, October 6, 2021

Present: William Faraclas (chair), Peter Madonia, Obiageli Okwuka, Sebastian Perumbilly

Absent: Carol Stewart, Jia Yu

Invited Guest: Brian Johnson, Prof. of English

1. Early College Experience Program

The Committee heard from Prof. Brian Johnson (ENG), who shared thoughts on ensuring academic quality in the Early College Experience (ECE) program. Case studies of two partnerships were shared to demonstrate the need to pay attention to factors such as program oversight, class size, student performance standards, instructor qualifications, student eligibility, site (high school or campus). The goal of the Provost is to enroll 1,000 high students in the program.

2. Department Operating Expense

The Committee reviewed a document it is developing on Department operating expense (OE) funds. As these are difficult times financially, the Committee is interested in promoting transparency in the use of all available resources and seeks to promote involvement of the faculty in developing departmental budgets and plans for using OE funds. The Committee will consult the FS Executive Committee on further steps.

3. Latest application guidelines for the Faculty Creative Activity Research Grants (FCARG) program include a limit of 1,200 words and five pages for the narrative section*. The welcomed introduction of an electronic application for the Faculty Creative Activity Research Grants (FCARG) program has created a small and easily remedied problem: To monitor the word limit would require converting the application to another format, reducing the ease and efficiency of the electronic process. The Committee proposes that the FCARG Application Guidelines be revised to eliminate the word limit and exclusively use the page limit for the narrative section. Specifically, "The narrative is limited to 1200 words in up to five pages of printed text..." would be changed to "The narrative is limited to five pages of printed text..." A resolution will be presented to the Faculty Senate to accomplish this minor revision.

The meeting was adjourned at 2:05 PM.

Respectfully submitted,

William Faraclas

*"The narrative shall be organized using headings 1 to 3 of the Proposal Review Criteria (Significance; Work Plan; Outcomes). **The narrative is limited to 1200 words in up to five pages of printed text** using Times New Roman (or equivalent) 12-point font, in double-spaced paragraphs and one-inch page margins. ... Cover page, curriculum vita(e), and appendices (see number 4 below) do not count towards the narrative word and page limits." (FCARG Application Guidelines)