

Personnel Policy Committee (PPC)

Minutes
9/22/2021

Teams Meeting

PPC Members: Adams, Gregory; Toce, Jacqueline; Lopez-Velasquez, Angela; Marx, Helen; Tomczak, Stephen; Shea, Michael; Martinez, Kelly (absent); Metaxas, Virginia; Starling, Natalie (chair)

12:10pm

Approval of minutes of 9/8 meeting

CONTINUING BUSINESS:

1. P&T/renewal documents
 - a. Team discussed possibility of update in next round of revisions to Procedures documents that highlight opportunity for candidates to send rebuttals/appended comments to HR (in addition to existing language re: uploading to their evaluation file on Blackboard)
 - i. Chair to clarify parameters of this topic with Linda Cunningham
 - b. Team discussed calendars/windows for review at each level
 - i. Advantages/disadvantages/flexibility for changes were discussed
 - ii. Chair to clarify parameters of this topic with Linda Cunningham
2. Team discussed P&T Guidebook & “How to Prepare Your Digital File” document
 - a. Chair to clarify parameters of this topic with Linda Cunningham
 - b. Chair to invite P & T Committee chair and immediate past-chair to a future PPC meeting to discuss roles related to P&T Guidebook and other documents related to P & T/R
3. Academic advising re P&T – moved to next meeting agenda

2:00pm adjourned