Southern Connecticut State University

FACULTY SENATE

September 15, 2021 | 12:10 p.m. | Zoom

To join the meeting, please click [here](https://southernct-edu.zoom.us/j/88601558745?pwd=NUVjZEhxZllyVUVnTGRkRXJ1U0w2dz09) to be connected via Zoom. Alternatively, copy and paste this link:

https://southernct-edu.zoom.us/j/88601558745?pwd=NUVjZEhxZllyVUVnTGRkRXJ1U0w2dz09

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AGENDA
September 15, 2021
12:10 p.m.

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I. Announcements Relevant to the Faculty Senate

II. Approval of Minutes of Previous Meeting held on September 1, 2021

III. Faculty Senate President’s Report

IV. Reports of Faculty Senate Standing Committee
   a. Academic Policy
   b. Elections
   c. Finance
   d. Personnel Policy
   e. Rules
   f. Student Policy
   g. Technology

V. Reports of Faculty Senate Special Committees
   a. UCF
   b. Graduate Council

VI. Unfinished Business
   a. Resolution Regarding University Event Guidelines for Fall 2021

VII. New Business
   a. Resolution Regarding Revisions to the Promotion and Tenure Procedures and Renewal Procedures
   b. Resolution Regarding The Selection of an Alternate to Replace a Committee Member

VIII. Guest(s)

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Fall 2021
Full Faculty Senate Meetings: 9/1, 9/15, 9/29, 10/13, 10/27, 11/10, 12/1
Standing Committee Meetings: 9/8, 9/22, 10/6, 10/20, 11/3, 11/17

Spring 2022
Full Faculty Senate Meetings: 1/26, 2/9, 2/23, 3/9, 3/30, 4/13, 4/27, 5/4
Standing Committee Meetings: 1/19, 2/2, 2/16, 3/2, 3/23, 4/6, 4/20
## FACULTY SENATE

### UNAPPROVED MINUTES OF SEPTEMBER 1, 2021

[https://inside.southerncit.edu/faculty-senate/meetings](https://inside.southerncit.edu/faculty-senate/meetings)

The 1st Meeting of the Faculty Senate AY 2021-2022 was held on September 1, 2021, at 12:10 p.m. via Zoom.

### Attendance

<table>
<thead>
<tr>
<th>Name</th>
<th>Department/Title</th>
<th>Status</th>
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<tbody>
<tr>
<td>Dave Allen</td>
<td>Accounting</td>
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<tr>
<td>Matthew Ouimet</td>
<td>Counseling</td>
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<tr>
<td>Sandip Dutta*</td>
<td>Finance</td>
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<tr>
<td>Shibiao “Bill” Ding</td>
<td>Marketing</td>
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<tr>
<td>Rex Gilliland</td>
<td>Philosophy</td>
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<tr>
<td>Angela Lopez-Velasquez</td>
<td>Special Education</td>
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<tr>
<td>William Farley</td>
<td>Anthropology</td>
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<tr>
<td>Natalie Starling</td>
<td>Counseling &amp; School Psychology</td>
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<tr>
<td>Lawrence Brancatio</td>
<td>Health &amp; Movement Sciences</td>
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<tr>
<td>Joe Fields</td>
<td>Mathematics</td>
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<tr>
<td>Christine Broadbridge</td>
<td>Physics</td>
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<tr>
<td>Douglas Macur Theatre</td>
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<tr>
<td>Melanie Uribe</td>
<td>Art</td>
<td>1/1</td>
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<tr>
<td>Helen Marx</td>
<td>Curriculum &amp; Learning</td>
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<tr>
<td>Robert Gregory</td>
<td>Health &amp; Movement Sciences</td>
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<tr>
<td>Klay Kruczek</td>
<td>Mathematics</td>
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<tr>
<td>Jonathan O'Hara</td>
<td>Political Science</td>
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<tr>
<td>Luke Elderts</td>
<td>World Languages &amp; Literatures</td>
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<tr>
<td>Kevin Siedlecki</td>
<td>Athletics</td>
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<tr>
<td>Maria Diamantis</td>
<td>Curriculum &amp; Learning</td>
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<tr>
<td>Troy Paddock</td>
<td>History</td>
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<tr>
<td>Jonathan Irving*</td>
<td>Music</td>
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<tr>
<td>Gayle Bessenoff</td>
<td>Psychology</td>
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<tr>
<td>Sean Grace</td>
<td>Biology</td>
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<tr>
<td>Dushmantha Jayawickreme</td>
<td>Earth Science</td>
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<tr>
<td>Carmen Coury</td>
<td>History</td>
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<tr>
<td>Frances Penny</td>
<td>Nursing</td>
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<tr>
<td>Kate Marsland</td>
<td>Psychology</td>
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<tr>
<td>Deborah Weiss</td>
<td>Faculty Senate President</td>
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<tr>
<td>Mina Park</td>
<td>Business Information Systems</td>
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<tr>
<td>Jia Yu</td>
<td>Economics</td>
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<td>Yan Liu</td>
<td>Information &amp; Library Science</td>
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<tr>
<td>Kelly Martinez</td>
<td>Nursing</td>
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<tr>
<td>William Faraclas</td>
<td>Public Health</td>
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<tr>
<td>Jeff Webb</td>
<td>Chemistry</td>
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<tr>
<td>Peter Madonia*</td>
<td>Educational Leadership</td>
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<tr>
<td>Cindy Simoneau</td>
<td>Journalism</td>
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<tr>
<td>Obiageli Okwuka</td>
<td>Part-time Faculty</td>
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<tr>
<td>Michael Dodge</td>
<td>Recreation, Tourism &amp; Sport Management</td>
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<tr>
<td>Meredith Sinclair</td>
<td>Undergraduate Curriculum Forum</td>
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<tr>
<td>Barbara Cook</td>
<td>Communication Disorders</td>
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<tr>
<td>Mike Shea</td>
<td>English</td>
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<tr>
<td>Patrick Crowley</td>
<td>Library Services</td>
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<tr>
<td>Sebastian Perumbilly</td>
<td>Social Work</td>
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<tr>
<td>Cynthia O’Sullivan</td>
<td>Graduate Council</td>
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<tr>
<td>Wes O’Brien</td>
<td>Communication, Media &amp; Screen Studies</td>
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<tr>
<td>Paul Petrie</td>
<td>English</td>
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<tr>
<td>Jacqueline Toce</td>
<td>Library Services</td>
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<td>Stephen Monroe Tomczak</td>
<td>Social Work</td>
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<td>VACANT University Council</td>
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<tr>
<td>Alaa Sheta</td>
<td>Computer Science</td>
<td>1/1</td>
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<tr>
<td>Matthew Miller</td>
<td>Environment, Geography &amp; Marine Studies</td>
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<tr>
<td>Carol Stewart</td>
<td>Management, International Business &amp; Public Utilities</td>
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<tr>
<td>Virginia Metaxas</td>
<td>Part-time Faculty</td>
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<tr>
<td>Gregory Adams</td>
<td>Sociology</td>
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<tr>
<td>Dr. Joe Bertolino</td>
<td>SCSU President</td>
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<td>Guests:</td>
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<tr>
<td>T. Bennett</td>
<td>J. H. Kim</td>
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<td>T. Broliar</td>
<td>M. Kingan</td>
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<td>J. Edstrom</td>
<td>T. Milburn</td>
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<tr>
<td>C. Hlavac</td>
<td>R. Prezant</td>
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<tr>
<td>B. Kalk</td>
<td>M. Rozewski</td>
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<td>T. Tyree</td>
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*An asterisk denotes an absence. Overall attendance recorded below each member.
Faculty Senate President D. Weiss called the 1st meeting of the Faculty Senate to order at 12:10 p.m.

I. Welcome and introduction of new senators.
   A. D. Weiss commended R. Gregory for his work as chair of the Rules committee.

II. Minutes of the previous meeting held on May 5, 2021, were accepted as distributed. https://inside.southernct.edu/faculty-senate/meetings

III. Faculty Senate President’s Report https://inside.southernct.edu/faculty-senate/meetings

IV. Announcements
   A. M. Shea congratulated T. Paddock for being designated a CSU Professor.
   B. K. Marsland announced that outdoor classroom space is available for reservation by using the following link: https://form.jotform.com/200344566069961. Make sure to select “Outdoor Classrooms” and specify which area in the description.
   C. K. Marsland thanked C. Serchuk and T. Paddock for organizing the A&S roundtable.
   D. D. Macur announced the production of “You’re a Good Man, Charlie Brown”. Tickets are available by clicking here or visiting the Lyman Center website.
   E. K. Kruczek announced that nominations for All-University committees were ongoing.

V. Election of Standing Committee Chairpersons
   A. Senators moved into Breakout rooms to elect their chairpersons.
   B. Results
      i. Academic Policy: P. Petrie
      ii. Elections: K. Kruczek
      iii. Finance: W. Faracas (previously elected by the entire Faculty Senate)
      iv. Personnel Policy: N. Starling
      v. Rules: J. Webb
      vi. Student Policy: K. Marsland
      vii. Technology: D. Macur

VI. Guests
   A. J. Bertolino, President of SCSU
      i. Welcomed back senators and faculty to campus; provided updates on student vaccinations (90% have reported their status, 93% of that group is vaccinated, with an overall vaccination rate of 83%); provided updates on university enrollment; as issues arise, encouraged faculty to go to the source; shared thoughts on Faculty Senate resolutions and encouraged more collaboration; shared information on upcoming discussions regarding the university, its programs, its funding models, and opportunities for growth.
   B. R. Prezant, Provost and Vice-President for Academic Affairs
      i. Welcomed back senators and faculty to campus; thanked everyone for their efforts this summer preparing for the return to campus; recognized the hard work of the Office of Student Affairs; provided updates on faculty grant successes.
VII. New Business
   A. K. Marsland, on behalf of the Faculty Senate Executive Committee, moved to approve the Resolution Regarding University Event Guidelines for Fall 2021.
      i. M. Diamantis moved to adjourn. Motion seconded. Motion will return under “Unfinished Business” at the next scheduled meeting.
         1. By unanimous consent, meeting was adjourned at 2:00.

L. Eilderts
Secretary
MINUTES—APC—09/08/2021
Present: Allen, Crowley, Ding, Gilliland, Grace, Jayawickreme, Petrie (chair), Siedlecki, Uribe
• Discussed new round of fixes to the Grade Appeal policy. Allen will take lead on drafting for next meeting new language to address lack of conflict of interest clause and UASC process for forming a Grade Appeal Committee, using info gathered from UASC chair, and will check document for ambiguities / weaknesses in descriptions of roles in process (particularly for dept chairs).
• Strategized next steps in P&T reform process after spring 2021 Senate straw poll on APC’s recommendations. Petrie will circulate preferential poll to APC members re: which recommendations they have most/least interest in working on. Subgroups of committee will work on a) plan of implementation for one recommendation and b) mapping implementation of that recommendation to the existing P&T document. (What calls for revision? What necessitates substantially new writing?)

Respectfully submitted,
Paul R. Petrie (chair)
Elections Committee
Minutes for September 8, 2021

Attendees: Carmen Coury, Klay Kruczek, Jonathan O’Hara, Mina Park, Cindy Simoneau

- The self-nomination process will be complete for the Fall 2021 election on Friday 9/10 at noon.
- The ballots for All-University Committees will probably come out on Tuesday 9/14.
- We will run elections for two part-time faculty senators, whose terms will end in 2024. This means, we’ll have 2 part-time faculty senators whose terms end in 2023 and 2 part-time faculty senators whose terms end in 2024. We will not hold an election next year.
- We have come up with the following procedure for selecting alternates to serve when a member of a committee is unable to serve:

  If a member of an All-University committee needs to be replaced by an alternate for a semester or academic year, then the alternate shall be chosen from the list of all alternates on the committee roster in the following manner:
  - The chair of the committee shall inform the Faculty Senate Elections Committee they need to have an alternate serve.
  - The eligible alternates are those who have waited the longest to serve, based on the last year they were elected to serve as an alternate. The Elections Committee can help determine the eligible alternates.
  - The committee in question (or the Elections Committee, if so desired) shall randomly choose which alternate is chosen to serve for the designated time period. (Possible methods include flipping a coin, using a random number generator on Excel, picking from a hat.)

Respectfully submitted,
K. Kruczek
Finance Committee (FC)

Finance Committee
Minutes, September 8, 2021

The meeting was called to order at 12:05 PM

Present: William Faracas (Chair), Obiageli Okwuka, Sebastian Perumbilly, Carol Stewart, Jia Yu
Absent: Peter Madonia

1. Carol Stewart graciously volunteered to take minutes for the Finance Committee at future meetings.

2. The approval of Minutes from the final meeting of last year was postponed until next meeting.

3. It was announced that Mark Rozewski, Executive Vice President for Finance and Administration, will join the Finance Committee at its September 22 meeting to review the current campus financial situation. Bill Faracas will forward the Committee’s request that he include information on the amount and use of Covid relief funds received by the University.

4. Carol Stewart agreed to continue to represent the Finance Committee on the University Budget and Planning Committee. It was requested that

5. Bill Faracas is working with Ajay Chhabra in the Budget & Planning Department to ascertain the starting amounts for full-time and part-time contractual travel funds. It appears the rollovers from last year, not including new allotment for AY 22, approximate $440,000 in the FT account and $29,000 in the PT account.

6. The Committee discussed three areas of interest (two initiated last year) to pursue:
   a. Joint statement of the Finance and Technology Committees on the System Office selection of programs used on CSU campuses. Bill Faracas will meet with current and former Technology Committee Chairs (Douglas Macur and Joe Fields) to determine starting point for continued discussions.
   b. Department OE. Initial thoughts: To create transparency and faculty involvement in determining the use of the departmental operating expense budget, the Committee will consider possible policy on faculty participation in setting departmental OE budgets and spending plans, inclusion of such policy in department bylaws, and the presentation by fund managers (department chairs?) of an end-of-year report to departments.
   c. Faculty input on parameters for various University grants. The Committee wishes to examine the way foci are set for University research, curriculum and faculty development grants, to ensure that faculty input is a central part of determining how priorities are set.

Respectfully submitted, William Faracas
Teams Meeting

**PPC Members:** Adams, Gregory; Toce, Jacqueline; Lopez-Velasquez, Angela (absent); Marx, Helen; Tomczak, Stephen; Shea, Michael; Martinez, Kelly; Metaxas, Virginia; Starling, Natalie (chair)

12:00pm

**CONTINUING BUSINESS:**

The PPC reviewed assigned tasks for the year.

The PPC drafted revisions to both the P & T and Renewal Procedures documents to address time-sensitive issues. A Resolution for these revisions was also drafted.

Adjourned 2:00pm
Convened at 12:10 on September 8th, 2021

Discussed Chair’s Document Edits and where the committee was at the end of last year.

1.) We still have to go through the last few sections of the document.

2.) We plan to get the Chair’s revised document to the chair’s council for feedback.

The committee decided to try and look at the sabbatical document edit’s requested first…

We looked into clarification of the permissible number of sabbaticals per department is per year or per semester.

While most of the committee felt the relevant section language didn’t need to change, we did come up with some suggested language. (in red below)

A. Rotation of Sabbaticals

Departments of ten or fewer members shall send no more than one member on sabbatical at one time (during a given semester). A Department with 11-20 members shall send no more than two members on sabbatical at one time (during a given semester). A Department with 21-30 members shall send no more than three members on sabbatical at one time (during a given semester).

We decided to wait for more clarification before we looked at the issue of handling things when more candidates than are allowed to receive sabbatical in a given department in a given year wish to apply.

Checked the website for the sabbatical leave documents and the calendar has the wrong email’s in place. They need to be fixed…

Meeting adjourned at 1:00 pm

Respectfully submitted,

Dr. Jeffrey A. Webb
Kate Marsland had to step down due to health reasons and Maria Diamantis assisted by Barbara Cook and Bill Farley will continue the work on the Student Policy Committee.

Items that the committee will be working on this semester:
- Polices on Pass/Fail Withdrawal; Incompletes; Make some of these permanent policy changes.
- Academic misconduct policy – where does this stand? Do we have Jules’ comments on the final draft from Spring?
- Update to the code of conduct for students/faculty relating to falsification of data?
  - Finding middle ground with Jules on trusting faculty but also holding faculty accountable when necessary
Technology Committee (TC)

Faculty Senate Technology Committee
Meeting Minutes – 9/8/21

• **Start:** 12:00 PM
• **End:** 1:15 PM
• **Place:** Online Via Webex
• **In Attendance:**
  o Douglas Macur – Chair
  o Alaa Sheta
  o Joe Fields
  o Larry Brancazio
  o Andrea Adimando
  o Gayle Bessenhoff
• **Absent:**
  o None

• **Student Response Surveys (SRS)**
  • The Committee discussed possible methods of incentivizing student participation in the Student Response Surveys
  o At Central Connecticut State University all students who fill out SRS are automatically entered into a drawing for a “bookstore scholarship.”
    ▪ Discussion of possibly using something similar here at SCSU.
    ▪ “Scholarship” language is problematic, other options were explored.
    ▪ Discussed inviting the Provost to our next Committee meeting to discuss the possibility of funding such a drawing.
  o Discussed allotting time in classes to take the SRS.
  o Discussed possibly administering the SRS on the reading day for that semester.
  o Discussed the question of who should be receiving the results of the SRS.
    ▪ Unanimously agreed that results should be sent to both the department chair and the instructor.
  o Discussed the merits of creating two publicity campaigns for the SRS.
    ▪ One directed at faculty encouraging setting aside class time to administer the SRS.
    ▪ One directed at students to incentivize them.
Report to the Faulty Senate
Undergraduate Curriculum Forum
September 9, 2021 Meeting Actions

The following new motions were approved:
- **Motion from UWIC:** Approve revisions to catalog language for accelerated programs and graduate courses for undergraduates to better match existing practice and align policy. Undergraduates can now take up to 12 credits (6 per semester) of graduate courses as undergraduates (permission still required). Language changed for accelerated programs allows graduate credits earned during undergrad to appear on both the undergraduate and graduate transcripts for accelerated program students.

The following new and revised courses were approved:

**New Course Proposals:**
- IDS 321 – Career Pathways in Interdisciplinary Studies
- SED 420 – Introduction to Autism Spectrum Disorders
- MGT 306 – Ocean and Blue Innovations

**Revised Course Proposals:**
- BIO 250 - Plant Diversity

Other notes:
- The UCF Steering Committee will convene a task force to take up generating suggestions for revision of the LEP. We ask that the Senate formally charge this work. The task force will begin work immediately with a goal of delivering options to the UCF for consideration by March 31, 2022. The task force members include:
  - UCF Chair/Task Force Chair (Meredith Sinclair)
  - 6 Representatives from the UCF to be selected by the body
  - A student representative
  - LEPC Chair (Joan Kreiger) or her designee from LEPC
  - 2 LEP Directors (Mary Brown and Braxton Carrigan)
  - FYE Director (Nicole Henderson)
  - A representative from the Registrar’s Office
  - AVP Trudy Milburn or her designee
  - Senate Academic Policy Chair (Paul Petrie) or his designee from APC

Respectfully submitted,
Meredith Sinclair (UCF Chair, Sp. 2021)
September 12, 2021
Graduate Council

No report
Resolution Regarding University Event Guidelines for Fall 2021

Whereas, Southern Connecticut State University (SCSU) exists for the primary purpose of furthering academic excellence;

Whereas, The SCSU Faculty Senate is the official representative body of the Academic Faculty;

Whereas, SCSU holds the health of everyone (students, staff, faculty, and administrators) in the SCSU community paramount;

Whereas, In recognition of risks to members of the campus community and the implications campus safety or lack thereof has for the larger community in which SCSU resides, the University has created a set of University Event Guidelines for the Fall of 2021;

Whereas, Not all members of the SCSU community have received notification of the Event Guidelines, and therefore are not aware of the requirements for holding optimally safe events;

Whereas, Maintaining a Covid-19-resistant campus depends in part on oversight of the application of the Event Guidelines;

Whereas, Representatives of the faculty and the administration have already engaged in discussions of practical problems with the roll-out of the Event Guidelines and potential solutions thereof; and

Whereas, Senate resolutions are the established means of formally communicating to the administration the requests and suggestions of the elected representatives of the entire faculty on important issues of university policy; now, therefore, be it

Resolved, That the attached University Event Guidelines for Fall 2021, at a minimum, be revised as follows:

- Include required COVID event safety training for student leaders, faculty and staff
- Include COVID event guidelines in event announcements and publicity
- Require a trained COVID event coordinator be designated by the organization or department before the event is approved by the relevant office
- Require that a Covid safety event plan be submitted by the designated Covid coordinator prior to approval of the event by the relevant office
- Require training for use of the event registration portal

Resolved, That the Implementation of the University Event Guidelines for Fall 2021 address the following:
• The provision of training for use of the registration portal by designated covid event coordinators
• That the event registration issues be resolved so that all attendees are able to register (e.g., QR code and weblink)
• The provision of appropriate and adequate COVID safety supplies (e.g., hand sanitizer, gloves, masks) by the university administration at no cost to the sponsoring org/dept
• That the Sponsoring organization/department receives non-identified post-event registration data
• That the registration portal survey be revised to add survey question re: perceived COVID safety of event and suggestion for improvement of COVID safety
• That tented outdoor event spaces be provided as needed;

Resolved, That these guidelines shall be posted on the University Website and distributed to all members of the SCSU community; and

Resolved, That all members of the SCSU community shall be requested to acknowledge receipt of and abide by the guidelines.
UNIVERSITY EVENT GUIDELINES – FALL 2021

ALL PROGRAMMING (Indoor and Outdoor)

- All social distancing guidelines must be followed for any event to be considered for approval.
- All participants must be able to remain at least 3’ apart for the duration of any program, whether indoors or outdoors.
- Masks must be worn at all times by all participants (see Exceptions to Mask Policy Outdoors below).
- Indoor events must abide by posted room capacity.
- Hand sanitizer or hand sanitizing stations must be made available at all events.
- For each event there must be a Social Distancing (SD) Coordinator named. The SD Coordinator will ensure that proper social distancing protocols are being met. This person should not have any other role to fill during the event.
- Program organizers should develop contingency plans in case the event needs to be postponed or cancelled.
- A list of attendees and contact information of all participants must be kept for every event that takes place on ground. This information must be turned in to Student Involvement no more than 24 hours after the event. The use of the attendance feature on OwlConnect is highly encouraged.
- Events where physical contact may happen require masks to be worn at all times whether inside or outside.

EXCEPTIONS TO MASK POLICY (Outdoors)

Face masks/coverings must be worn at all times when outdoors, with the following limited exceptions:

- While engaged in vigorous outdoor recreation, such as biking or running, so long as 3” physical distancing is maintained at all times including with those walking on campus paved paths, sidewalks, and plazas.
- While actively engaged in eating/drinking outdoors, so long as 3” physical distancing is maintained.
- While outdoors and sitting in one spot, so long as 3” physical distancing is maintained.
OUTSIDE GUESTS

- Outside guests are permitted to attend events that are open to the public.
- Outside guests must wear masks at all times and abide by any other COVID mitigation policies.
- All event hosts are responsible for the RSVP and tracking guests at their events.
- Event hosts are responsible for enforcement of COVID policies. A violation by an outside guest might impact future events of that organization during COVID.

FOOD

- Serving of open food/drinks is permitted, but must be served by event staff who are masked and gloved.
- Manufactured pre-packaged food/drink in individually sealed containers/wrappers are highly encouraged.
- SCSU Catering Services is available this semester.
- External catering services may be used, but any outside vendors that come on campus must remain masked.
- Food trucks may be used, but must comply with all university regulations regarding food truck service. Contact Lisa Kortfelt, Director of Environmental Health and Safety at kortfelt1@southernct.edu.

TABLING

- Indoor/outdoor tabling will be permitted when there is appropriate space for social distancing.
- Masks must be worn by all people tabling.
- No more than two people should be working behind each six-foot table.
- Bake sales are permitted but items must be pre-wrapped. Event staff must be masked and gloved whether indoors or outside.

TRAVEL/VANS

- Unvaccinated students are not permitted to participate in out-of-state or overnight travel.
- SCSU vans can be used for travel with a maximum capacity of 8 travelers (including the driver).
- Masks must be worn by all travelers while inside the vans.
- All trips must follow CDC guidance for public transportation.
WHEREAS, Southern Connecticut State University exists for the primary purpose of furthering academic excellence;

WHEREAS, The Faculty Senate is the official governing body for shared governance;
WHEREAS, Through the process of shared governance the Faculty Senate worked collaboratively across multiple years with multiple entities across the university to gather input and information from relevant parties, including the Chief Academic Officer, Deans of the Colleges/School, faculty representatives across the university, and AAUP; and

WHEREAS, The Faculty Senate recognizes that, to further academic excellence, procedures for the evaluation of full-time faculty members for promotion and tenure, as well as renewal, require periodic review and revision as stated in Part VI of the Promotion and Tenure Procedures Document; now, therefore, be it

RESOLVED, That, effective beginning in the Fall semester of 2021, the Faculty Senate establishes the following revisions to the Promotion and Tenure Procedures Document (dated May 5, 2021) and Renewal Procedures Document (dated May 5, 2021), to

1. Add clarifying language to Years in Rank for library faculty and counseling faculty;
2. Add clarifying references to the Calendar(s) for faculty evaluation procedures;
3. Add clarifying language to address the transmission of documents at multiple steps in the process to better reflect the digital process now in use;
4. Add clarifying language to address the need for multiple candidate files under specific conditions;
5. Improve consistency of language/terminology use; and
6. Provide updates to the Promotion and Tenure Committee Chairperson role.
Proposed revisions to the Promotion and Tenure Procedures Document

CLICK HERE TO ACCESS THE DOCUMENT (Southern login credentials required)

Please click on the above link. This will open a shared Word document with track changes. Please contact the Faculty Senate Secretary, Luke Eilderts (eildertsl1@southernct.edu), should you have any issues accessing the document.
Proposed Revisions to the Renewal Procedures Document

CLICK HERE TO ACCESS THE DOCUMENT (Southern login credentials required)

Please click on the above link. This will open a shared Word document with track changes. Please contact the Faculty Senate Secretary, Luke Eilderts (eildertsl1@southernct.edu), should you have any issues accessing the document.
Whereas, Southern Connecticut State University (SCSU) exists for the primary purpose of furthering academic excellence;

Whereas, The SCSU Faculty Senate is the official representative body of the Academic Faculty;

Whereas, Within the context of shared governance faculty participation furthers such excellence;

Whereas, The Faculty Senate is charged with maintaining and filling All-University committees;

Whereas, The Faculty Senate strives to maintain full All-University committees; and

Whereas, The Faculty Senate strives to fairly assign alternates to temporarily replace a committee member; now, therefore, be it

Resolved, That alternates on All-University committees are selected using the process described below:

If a member of an All-University committee needs to be replaced by an alternate for a semester or academic year, then the alternate shall be chosen from the list of all alternates on the committee roster in the following manner:

- The Chair of the committee shall inform the Faculty Senate Elections Committee Chair that an alternate is needed to serve on the committee.
- The eligible alternates are those who have waited the longest to serve, based on the year they were elected to serve as an alternate.
- The committee in question (or the Elections Committee, if so desired) shall randomly choose from the list of eligible alternates to serve for the designated time period. This may be done utilizing a random number generator or equivalent random selection process. Eligible alternates are those who have waited the longest to serve based on the year elected to serve as an alternate.