Southern Connecticut State University
FACULTY SENATE

APPROVED MINUTES OF SEPTEMBER 15, 2021

https://inside.southernct.edu/faculty-senate/meetings

The 2nd Meeting of the Faculty Senate AY 2021-2022 was held on September 15, 2021, at 12:10 p.m. via Zoom.

Attendance

Dave Allen *Accounting* 2/2	Matthew Ouimet *Counseling* 2/2	Sandip Dutta* *Finance* 0/2	Shibiao "Bill" Ding *Marketing* 2/2	Rex Gilliland *Philosophy* 2/2	Angela Lopez-Velasquez *Special Education* 2/2
William Farley *Anthropology* 2/2	Natalie Starling *Counseling & School Psychology* 2/2	Lawrence Brancazio *Health & Movement Sciences* 2/2	Joe Fields *Mathematics* 2/2	Christine Broadbridge *Physics* 2/2	Douglas Macur *Theatre* 2/2
Melanie Uribe *Art* 2/2	Helen Marx *Curriculum & Learning* 2/2	Robert Gregory *Health & Movement Sciences* 2/2	Klay Kruczek *Mathematics* 2/2	Jonathan O'Hara *Political Science* 2/2	Luke Eilderts *World Languages & Literatures* 2/2
Kevin Siedlecki* *Athletics* 1/2	Maria Diamantis *Curriculum & Learning* 2/2	Troy Paddock *History* 2/2	Jonathan Irving *Music* 1/2	Gayle Bessenoff *Psychology* 2/2	
Sean Grace *Biology* 2/2	Dushmantha Jayawickreme *Earth Science* 2/2	Carmen Coury *History* 2/2	Andrea Adimando *Nursing* 1/1	Kate Marsland *Psychology* 2/2	Deborah Weiss *Faculty Senate President* 2/2
Mina Park *Business Information Systems* 2/2	Jia Yu *Economics* 2/2	Yan Liu *Information & Library Science* 2/2	Kelly Martinez *Nursing* 2/2	William Faraclas *Public Health* 2/2	
Jeff Webb *Chemistry* 2/2	Peter Madonia *Educational Leadership* 1/2	Cindy Simoneau *Journalism* 2/2	Obiageli Okwuka *Part-time Faculty* 2/2	Michael Dodge *Recreation, Tourism & Sport Management* 2/2	Meredith Sinclair *Undergraduate Curriculum Forum* 2/2
Barbara Cook *Communication Disorders* 2/2	Mike Shea *English* 2/2	Patrick Crowley *Library Services* 2/2	VACANT *Part-time Faculty*	Sebastian Perumbilly *Social Work* 2/2	Cynthia O'Sullivan *Graduate Council* 2/2
Wes O'Brien *Communication, Media & Screen Studies* 2/2	Paul Petrie *English* 2/2	Jacqueline Toce *Library Services* 2/2	Stephanie Fischer *Part-time Faculty* 2/2	Stephen Monroe Tomczak *Social Work* 2/2	Kyle Mashia-Thaxton *Student Government Association* 1/1
Alaa Sheta *Computer Science* 2/2	Matthew Miller *Environment, Geography & Marine Studies* 2/2	Carol Stewart *Management, International Business & Public Utilities* 2/2	Virginia Metaxas *Part-time Faculty* 2/2	Gregory Adams* *Sociology* 1/2	Dr. Joe Bertolino *SCSU President* 2/2
Guests:	T. Brolliar S. Grossman C. Hlavac B. Kalk	J. H. Kim M. Kingan T. Milburn R. Prezant	R. Regos T. Tyree M. Vancour	D. Woolfolk M. Walker-Pickett	

*An asterisk denotes an absence. Overall attendance recorded below each member.

Faculty Senate President D. Weiss called the 2nd meeting of the Faculty Senate to order at 12:10 p.m.

I. Announcements
    A. K. Marsland: Psychology Department and Psychology Club will host a viewing of the documentary *Chasing Childhood* on October 14. Official announcement forthcoming.
    B. W. O'Brien: On October 23rd at around 7 p.m., viewing of *Spin*, a film by an alumna of Southern. Official announcement forthcoming.
    C. H. Marx: On Monday September 20th, Majors fair will take place in the Quad; also, faculty who have concerns about a student may submit alerts in SCC Navigate.
    D. K. Kruczek: All-University Elections are ongoing. Ballots are due by Friday September 24th at noon.
    E. A discussion concerning the University COVID dashboard, COVID reporting, and contact tracing took place.

II. Minutes of the previous meeting held on September 1, 2021, were accepted as distributed. https://inside.southernct.edu/faculty-senate/meetings

III. Faculty Senate President's Report https://inside.southernct.edu/faculty-senate/meetings

IV. Reports of Faculty Senate Standing Committees
    A. Student Policy (K. Marsland): K. Marsland resigned from SPC chairpersonship due to having contracted COVID-19 and being on 50% reduced workload COVID leave and then FMLA. M. Diamantis will become chairperson of Student Policy committee. M. Diamantis corrected SPC report: Academic Misconduct policy was completed Spring 2021 and should not be in the report.
    B. Remaining Standing committee reports accepted as distributed.

V. Reports of Faculty Senate Special Committees
    A. UCF (M. Sinclair): L. Eilderts asked for an update on the motion from LEPc concerning the LEP Tier 1 Multilingual Communication requirement: motion is currently under review with UWIC.
    B. Grad Council (C. O'Sullivan): no report.

VI. Unfinished Business
    A. Took up motion to **approve** the Resolution Regarding University Event Guidelines for Fall 2021.
        i. C. Simoneau moved to **call the previous question**. **Seconded**.
            1. Motion **passed** by unanimous consent.
        ii. Vote tally
            1. Yes 32
            2. No 13
                a. Motion to approve **passed**.

VII. New Business
    A. N. Starling (PPC) moved to **approve** the Resolution Regarding Revisions to the P&T Procedures and Renewal Procedures.
        i. W. Faraclas moved to **call the previous question**. **Seconded**.

1. Vote tally
   a. Yes 20
   b. No 24
      i. Motion **defeated**.
   ii. K. Kruczek moved to **delete** "re-elected" and **insert** "an active member" in section III.F.2.g. (page 18 of the document).
      1. Motion **passed** by unanimous consent.
   iii. Vote tally
      1. Yes 45
      2. No 0
         a. Motion to **approve** the motion as amended **passed unanimously**.
B. K. Kruczek (EC): Moved to **approve** the Resolution Regarding the Selection of an Alternate to Replace a Committee Member.
   i. K. Kruczek moved to **commit** resolution to the Elections Committee. **Seconded**.
      1. Motion **passed** by unanimous consent.
VIII. Adjournment
   A. Meeting adjourned at 2:01 p.m.

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L. Eilderts
Secretary

Resolution Regarding University Event Guidelines for Fall 2021

Whereas, Southern Connecticut State University (SCSU) exists for the primary purpose of furthering academic excellence;

Whereas, The SCSU Faculty Senate is the official representative body of the Academic Faculty;

Whereas, SCSU holds the health of everyone (students, staff, faculty, and administrators) in the SCSU community paramount;

Whereas, In recognition of risks to members of the campus community and the implications campus safety or lack thereof has for the larger community in which SCSU resides, the University has created a set of University Event Guidelines for the Fall of 2021;

Whereas, Not all members of the SCSU community have received notification of the Event Guidelines, and therefore are not aware of the requirements for holding optimally safe events;

Whereas, Maintaining a Covid-19-resistant campus depends in part on oversight of the application of the Event Guidelines;

Whereas, Representatives of the faculty and the administration have already engaged in discussions of practical problems with the roll-out of the Event Guidelines and potential solutions thereof; and

Whereas, Senate resolutions are the established means of formally communicating to the administration the requests and suggestions of the elected representatives of the entire faculty on important issues of university policy; now, therefore, be it

Resolved, That the attached University Event Guidelines for Fall 2021, at a minimum, be revised as follows:
- Include required COVID event safety training for student leaders, faculty and staff
- Include COVID event guidelines in event announcements and publicity
- Require a trained COVID event coordinator be designated by the organization or department before the event is approved by the relevant office
- Require that a Covid safety event plan be submitted by the designated Covid coordinator prior to approval of the event by the relevant office
- Require training for use of the event registration portal

Resolved, That the Implementation of the University Event Guidelines for Fall 2021 address the following:

- The provision of training for use of the registration portal by designated covid event coordinators
- That the event registration issues be resolved so that all attendees are able to register (e.g, QR code and weblink)
- The provision of appropriate and adequate COVID safety supplies (e.g., hand sanitizer, gloves, masks) by the university administration at no cost to the sponsoring org/dept
- That the Sponsoring organization/department receives non-identified post-event registration data
- That the registration portal survey be revised to add survey question re: perceived COVID safety of event and suggestion for improvement of COVID safety
- That tented outdoor event spaces be provided as needed;

Resolved, That these guidelines shall be posted on the University Website and distributed to all members of the SCSU community; and

Resolved, That all members of the SCSU community shall be requested to acknowledge receipt of and abide by the guidelines.

UNIVERSITY EVENT GUIDELINES – FALL 2021

ALL PROGRAMMING (Indoor and Outdoor)

- All social distancing guidelines must be followed for any event to be considered for approval.
- All participants must be able to remain at least 3' apart for the duration of any program, whether indoors or outdoors.
- Masks must be worn at all times by all participants (see Exceptions to Mask Policy Outdoors below).
- Indoor events must abide by posted room capacity.
- Hand sanitizer or hand sanitizing stations must be made available at all events.
- For each event there must be a Social Distancing (SD) Coordinator named. The SD Coordinator will ensure that proper social distancing protocols are being met. This person should not have any other role to fill during the event.
- Program organizers should develop contingency plans in case the event needs to be postponed or cancelled.
- A list of attendees and contact information of all participants must be kept for every event that takes place on ground. This information must be turned in to Student Involvement no more than 24 hours after the event. The use of the attendance feature on OwlConnect is highly encouraged.
- Events where physical contact may happen require masks to be worn at all times whether inside or outside.

EXCEPTIONS TO MASK POLICY (Outdoors)

Face masks/coverings must be worn at all times when outdoors, with the following limited exceptions:

- While engaged in vigorous outdoor recreation, such as biking or running, so long as 3" physical distancing is maintained at all times including with those walking on campus paved paths, sidewalks, and plazas.
- While actively engaged in eating/drinking outdoors, so long as 3" physical distancing is maintained.
- While outdoors and sitting in one spot, so long as 3" physical distancing is maintained.

OUTSIDE GUESTS

- Outside guests are permitted to attend events that are open to the public.
- Outside guests must wear masks at all times and abide by any other COVID mitigation policies.
- All event hosts are responsible for the RSVP and tracking guests at their events.
- Event hosts are responsible for enforcement of COVID policies. A violation by an outside guest might impact future events of that organization during COVID.

FOOD

- Serving of open food/drinks is permitted, but must be served by event staff who are masked and gloved.
- Manufactured pre-packaged food/drink in individually sealed containers/wrappers are highly encouraged.
- SCSU Catering Services is available this semester.
- External catering services may be used, but any outside vendors that come on campus must remain masked.
- Food trucks may be used, but must comply with all university regulations regarding food truck service. Contact Lisa Kortfelt, Director of Environmental Health and Safety at kortfeltl1@southernct.edu.

TABLING

- Indoor/outdoor tabling will be permitted when there is appropriate space for social distancing.
- Masks must be worn by all people tabling.
- No more than two people should be working behind each six-foot table.
- Bake sales are permitted but items must be pre-wrapped. Event staff must be masked and gloved whether indoors or outside.

TRAVEL/VANS

- Unvaccinated students are not permitted to participate in out-of-state or overnight travel.
- SCSU vans can be used for travel with a maximum capacity of 8 travelers (including the driver).
- Masks must be worn by all travelers while inside the vans.
- All trips must follow CDC guidance for public transportation.