The committee convened at 12:15 via Microsoft Teams.

- As a follow-up to our previous work on the Student Opinion Survey (SOS), we looked at the “additional questions” that had been added to the SOS for online courses.
- The additional questions fell into 3 categories
  - Questions that were inappropriate because they did not relate to the instructor.
    (But rather to IT and/or Student Support)
  - Questions that were redundant. (That is questions that, although rephrased in terms of online delivery, were already present in the existing approved question list.)
  - Questions that were in some sense valid suggestions for collecting reasonable information about quality of instruction.
- The Committee discussed several aspects of the philosophy of the SOS.
  - Questions should not be specific to course modality
  - Technology can be a component of courses, irrespective of whether they are online or on-ground.
- We propose a resolution adding 4 Likert scale, and 1 open comment questions to the SOS.
- Additional revisions to the SOS are desirable (e.g. the antiquated gender identity question). However, as time is of the essence, we propose taking up those issues in the Spring.

Respectfully,
J. E. Fields