

## RULES COMMITTEE (RC)

**Date:** Wednesday, November 18, 2020

**Time:** 1:00 PM

**Attendees:** Barb Cook, Maria Diamantis, Robert Gregory (chair), Matt Miller, Troy Paddock, & Jeff Webb

**Topic/Charge for the Meeting:** To discuss the inclusion of advising activities in faculty evaluation documents. This meeting was a follow-up to our meeting with Liz Keenan & Helen Marx on 9/23/2020.

### Agenda items:

1. Develop recommendations for including advising activities in faculty evaluation documents
  - Section 10.9 of the CBA establishes that advising is a responsibility of faculty members: “The Board and CSU-AAUP agree that all students will be given adequate advising by members during registration and throughout the school year to assure the pursuit of sound educational objectives.”
  - It is not clear if advising belongs in the Load Credit or Service categories. While a number of universities include advising as part of the Teaching/Load Credit category (e.g., Eastern Connecticut State University), other universities include advising as part of the Service category (e.g., Central Connecticut State University).  
**Recommendation #1: Advising should belong to the Service category; however, if an individual receives release credits for advising, then advising should belong to the Load Credit category. This recommendation is analogous to the way in which Creative Activity is evaluated.**
  - SCSU currently does not have any guidelines or established criteria for what constitutes “adequate advising”. This is in contrast to WCSU, in which the Faculty Handbook clearly establishes the roles and responsibilities of faculty as they pertain to advising.  
**Recommendation #2: While we agree with the efforts of E. Keenan & H. Marx to support the value of faculty advising, we are not in favor of being overly proscriptive and implementing their criteria in university faculty evaluation documents.**
  - The other CSUs utilize department guidelines that establish the criterion for evaluating faculty members in each of the categories.  
**Recommendation #3: Departments, through their bylaws, shall articulate the expectations by which quality of performance in advising is to be judged. This information should be made available to the Dean, the Promotion and Tenure**

**Committee, and the Provost. The suggestions of L. Keenan & H. Marx should be provided to departments to assist them in establishing advising guidelines.**

Meeting adjourned at 2:25 PM.

Minutes prepared and respectfully submitted by Robert Gregory, SCSU Faculty Senate Rules Committee Chair