

Southern Connecticut State University
FACULTY SENATE

APPROVED MINUTES OF FEBRUARY 26, 2020

<https://inside.southernct.edu/faculty-senate/meetings>

The 10th meeting of the Faculty Senate AY 2019-2020 was held on February 26, 2020 at 12:10 p.m. in the Seminar Room of Connecticut Hall.

Attendance

Dave Allen* <i>Accounting</i> 6/10	Matthew Ouimet <i>Counseling</i> 10/10	Sandip Dutta <i>Finance</i> 4/10	Robert Forbus* <i>Marketing</i> 6/10	David Pettigrew <i>Philosophy</i> 7/10	Angela Lopez-Velasquez <i>Special Education</i> 8/10
William Farley* <i>Anthropology</i> 6/10	Natalie Starling <i>Counseling & School Psychology</i> 10/10	Peter Latchman* <i>Health & Movement Sciences</i> 8/10	Joe Fields <i>Mathematics</i> 9/10	Binlin Wu* <i>Physics</i> 5/10	Douglas Macur <i>Theatre</i> 6/10
Jeff Slomba <i>Art</i> 9/10	Beena Achhpal <i>Curriculum & Learning</i> 6/10	Robert Gregory <i>Health & Movement Sciences</i> 9/10	Klay Kruczek <i>Mathematics</i> 10/10	Jon Wharton <i>Political Science</i> 8/10	Luke Eilderts <i>World Languages & Literatures</i> 10/10
Kevin Siedlecki <i>Athletics</i> 9/9	Maria Diamantis <i>Curriculum & Learning</i> 9/10	Tom Radice <i>History</i> 10/10	Jonathan Irving* <i>Music</i> 0/10	Michael Nizhnikov <i>Psychology</i> 8/10	
Sarah Crawford* <i>Biology</i> 7/10	Dushmantha Jayawickreme <i>Earth Science</i> 10/10	Darcy Kern <i>History</i> 5/10	Frances Penny <i>Nursing</i> 9/10	Kate Marsland <i>Psychology</i> 9/10	Deborah Weiss <i>Faculty Senate President</i> 10/10
Mina Park <i>Business Information Systems</i> 7/9	Sanja Grubacic* <i>Economics</i> 7/10	Yan Liu* <i>Information & Library Science</i> 5/10	Joanne Roy <i>Nursing</i> 2/2	William Faraclas <i>Public Health</i> 9/10	Cindy Simoneau* <i>Undergraduate Curriculum Forum</i> 9/10
Jeff Webb <i>Chemistry</i> 10/10	Peter Madonia* <i>Educational Leadership</i> 4/10	Jerry Dunklee <i>Journalism</i> 10/10	Obiageli Okwuka <i>Part-time Faculty</i> 9/10	Michael Dodge* <i>Recreation, Tourism & Sport Management</i> 8/10	Cynthia O'Sullivan <i>Graduate Council</i> 5/9
Barbara Cook <i>Communication Disorders</i> 10/10	Mike Shea <i>English</i> 9/10	Parker Fruehan <i>Library Services</i> 10/10	VACANT <i>Part-time Faculty</i>	Paul Levatino <i>Social Work</i> 8/10	Aidan Coleman <i>Student Government Association</i> 7/10
Derek Taylor <i>Communication, Media & Screen Studies</i> 9/10	Paul Petrie <i>English</i> 10/10	Jacqueline Toce <i>Library Services</i> 10/10	Mary Ellen Minichiello* <i>Part-time Faculty</i> 6/10	Stephen Monroe Tomczak <i>Social Work</i> 10/10	Dr. Joe Bertolino <i>SCSU President</i>
Mohammad T. Islam* <i>Computer Science</i> 5/10	Matthew Miller <i>Environment, Geography & Marine Studies</i> 10/10	Carol Stewart* <i>Management, International Business & Public Utilities</i> 6/10	Walter Stutzmann <i>Part-time Faculty</i> 9/10	Cassi Meyerhoffer <i>Sociology</i> 2/2	
<u>Guests:</u> R. Prezant (Provost) C. Bielitz (AA)	I. Crawford (AA) E. Durnin (Dean, BUS)				

An asterisk denotes an absence. Overall attendance recorded below each member.

Faculty Senate President D. Weiss called meeting to order at 12:11 p.m.

I. Announcements

1. N. Starling: Newer Faculty Workshop to be held March 27, 2020, from 11:30-3 p.m. in the Adanti Student Center Ballroom.
2. D. Macur: SCSU Theatre department and the Crescent Players present *Red Velvet* February 28 through March 7 at the Lyman Center.

II. Minutes of the previous meeting held on February 11, 2020 were accepted as distributed.

<https://inside.southernct.edu/faculty-senate/meetings>

III. President's Report

<https://inside.southernct.edu/faculty-senate/meetings>

IV. Administration Updates (R. Prezant).

V. Standing Committees

1. Academic Policy (P. Petrie): Minutes received; committee working on putting together focus groups composed of stakeholders in the P&T process; looking to receive feedback before the close of the academic year and bring forward a resolution at the beginning of the next academic year.
2. Elections (K. Kruczek): minutes received; no additional report.
3. Finance (W. Faraclas): Minutes received; no additional report.
4. Personnel Policy (N. Starling): Minutes received; no additional report.
5. Rules (R. Gregory): Minutes received; committee has turned its attention to P&T issues not being reviewed by the APC (e.g. aligning the documents).
6. Student Policy (K. Marsland): Minutes received; committee is finalizing the Academic Misconduct policy; committee reviewing feasibility of moving to an SAT-optional student application/admissions procedure.
7. Technology (P. Fruehan): Minutes received; no additional report.

VI. Special Committees

1. UCF (C. Simoneau): Reported on changes to wording in the catalog:

On Thursday, Feb. 13, 2020 the Undergraduate Curriculum Forum approved the following motions:

- a. Motion: The LEP Assessment Coordinator be authorized to convene the affinity groups.
- b. Approve changes to the catalog for Double Baccalaureate:

DOUBLE BACCALAUREATE FOR ALL OTHER MAJORS

By the ~~end of the junior year~~ completion of 90 credits, the student who wishes to be a candidate for a double baccalaureate (a B.A. degree and a B.S. degree) ~~should~~ shall file a **Contract for Double Baccalaureate** with the Registrar's Office ~~which must be a Contract for Double Baccalaureate~~ approved by the chairpersons of both departments ~~concerned, and by the Provost~~ .

~~The contract form is available in the Registrar's Office, Wintergreen Building, and on the Registrar's Office website.~~ Approval to enroll in this demanding ~~attempt this extraordinary~~ program is granted only to students whose cumulative GPA is 3.0 or higher at the time of application. ~~To graduate with both degrees, the~~ The student must ~~agree to~~ complete a minimum of 150 credits and maintain a cumulative GPA of at least 3.0 in order to be eligible to continue each term. ~~and satisfy the Liberal Education Program for both degrees~~ Failure to meet these requirements will result in the student being required to return ~~be returned~~ to a single degree program.

2. Graduate Council (C. O'Sullivan): Announced the new vice-chair of the STaR committee.
3. 2+2 Ad Hoc: Report received. No additional report.

VII. Unfinished Business

1. Candidate Information Form
 - a. The Faculty Senate Executive Committee **moves to approve the attached Candidate Information Forms (CIFs) which will replace all previous versions of the CIF.**
 - i. Motion **was approved.** (see [CIF forms at the end of the minutes](#)).
2. Resolution on Material Rights
 - a. The Faculty Senate Executive Committee **moves that the following material benefits will be provided to all voluntarily retiring faculty members: university computer account, library privileges, invitations to university functions, faculty parking privileges and inclusion on the mailing lists for all university publications.**
 - i. J. Dunklee **moved to call the previous question. Motion seconded.** Hearing no objection, the motion **to call the previous question was approved.**
 - ii. **Motion approved.**
3. Faculty Creative Activity Research Grant (FCARG) revisions proposal (W. Faraclas):
 - a. W. Faraclas presented the proposed changes to the FCARG (see [resolution](#) below).
 - i. Discussion included the following revisions:
 1. Change from Faculty Senate Executive Committee to University Grants Committee if additional review needed. Add Provost recommendation since Provost is the one who makes the final decision.
 2. Change from Barbara Cook: "A faculty member may apply for a grant while on unpaid leave, anticipating a return and ability to complete the work of the grant during the performance period of the grant."
 - b. Discussion was not complete and resolution will appear under unfinished business at the next meeting.

VIII. Adjournment

- Adjourned at 1:58 p.m.

L. Eilderts
Secretary

DOCUMENTS TO ACCOMPANY MINUTES (FEBRUARY 26, 2020 MEETING)

Candidate Information Forms (Coaches/Instructional Faculty/Librarians & Counselors)

**CANDIDATE INFORMATION FORM
ATHLETIC TRAINERS**

Name	Department		
APPLYING FOR	YR EMPLOYED	YRS IN RANK	PRIOR SERVICE CREDIT (CBA 4.4.2)

ACADEMIC BACKGROUND		
[Degree at Institution], [Name of Institution]	[Year Completed]	[Emphasis/Discipline/Major]

ATHLETIC TRAINING EXPERIENCE			
DATES	INSTITUTION	SPORT/ DEPARTMENT	RANK
[Start Year - End Year]	[Institution/Organization]	[Department]	[Title/Role]

OTHER WORK EXPERIENCE		
DATES	PLACE	POSITION
[Start Year - End Year]	[Institution/Organization]	[Title/Role]

MANAGEMENT OF THE HEALTHCARE OF STUDENT ATHLETES

Including: risk management and injury prevention; recognition and evaluation of injuries/illnesses; injury treatment and disposition; rehabilitation; organization and administration of services; coordination of services with other sport medicine professionals; and education and counseling student athletes.

DATES	SUMMARY DESCRIPTION OF ACTIVITY (DETAILS IN FILE)

**DEMONSTRATED LEVEL OF CARE AND
PROFESSIONALISM WHEN INTERACTING WITH
STUDENT ATHLETES**

(DETAILS AND TESTIMONIALS IN FILE)

**RECORD OF CONTINUED EDUCATIONAL GROWTH AND
SERVICE TO THE PROFESSION**

DATES	DESCRIPTION OF ACTIVITY/ATTENDANCE, ETC.

SERVICE

TYPE	DATE	POSITION	COMMITTEE
University			
School/College			
Department			

CANDIDATE INFORMATION FORM COACHES

Name	Department		
APPLYING FOR	YR EMPLOYED	YRS IN RANK	PRIOR SERVICE CREDIT (CBA 4.4.2)

ACADEMIC BACKGROUND		
[Degree at Institution], [Name of Institution]	[Year Completed]	[Emphasis/Discipline/Major]

COACHING EXPERIENCE			
DATES	INSTITUTION	SPORT	RANK
[Start Year - End Year]	[Institution/Organization]	[Department]	[Title/Role]

OTHER WORK EXPERIENCE		
DATES	PLACE	POSITION
[Start Year - End Year]	[Institution/Organization]	[Title/Role]

ADMINISTRATION AND CONDUCT OF ASSIGNED SPORT

(e.g., adherence to institutional policies and applicable external rules governing the sport, fund raising, budget management, general program organization and administration).

DATES	SUMMARY DESCRIPTION OF ACTIVITY (DETAILS IN FILE)

RELATIONSHIP WITH STUDENT ATHLETES

(e.g., recruitment of qualified student athletes, maintenance of acceptable graduation rates as established by the institution and team management)

**RECORD OF STUDENT ATHLETES IN COMPETITIVE
PERFORMANCE**

(e.g., program development, record of successful competitions)

SERVICE

TYPE	DATE	POSITION	COMMITTEE
University			
School/College			
Department			

v. 2.0 approved by FS [Date] 5

**RECORD OF DISCIPLINARY ACTION
IN PERSONNEL FILE**

PLEASE CHECK ONE:	<input type="checkbox"/> YES	<i>or</i>	<input type="checkbox"/> NO
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v. 2.0 approved by FS [Date] 6

CANDIDATE INFORMATION FORM INSTRUCTIONAL FACULTY

Name	Department		
APPLYING FOR	YR EMPLOYED	YRS IN RANK	PRIOR SERVICE CREDIT (CBA 4.4.2)

ACADEMIC BACKGROUND		
[Degree at Institution], [Name of Institution]	[Year Completed]	[Emphasis/Discipline/Major]

ACADEMIC EXPERIENCE			
DATES	INSTITUTION	DEPARTMENT	RANK
[Start Year - End Year]	[Institution/Organization]	[Department]	[Title/Role]

OTHER WORK EXPERIENCE		
DATES	PLACE	POSITION
[Start Year - End Year]	[Institution/Organization]	[Title/Role]

v. 2.0 approved by FS {DAAC}

LOAD CREDIT INFORMATION (FOR PAST FIVE YEARS)

TERM	COURSE OR ACTIVITY	FACULTY LOAD CREDITS
[Semester and Year Term] [mic Year]	[Type of Non-Teaching Workload Credit (reassigned time)]	Credits Per Semester
[Semester] [Year]	[Course Prefix] [Course Number] [Section Number] [Course Name]	[Number of Faculty Load Credits]

v. 2.0 approved by FS {DATE }

CREATIVE ACTIVITY

BOOKS/PUBLICATIONS/PAPERS/PRESENTATIONS/EXHIBITS/GRANTS/ETC.

Date	Type	Complete Citation

v. 2.0 approved by FS {DATE }

SERVICE

TYPE	DATE	POSITION	COMMITTEE
University			
School/College			
Department			

v. 2.0 approved by FS {DATE }

PROFESSIONAL ATTENDANCE & PARTICIPATION

ATTENDANCE AT CONFERENCES & WORKSHOPS

PROFESSIONAL CONFERENCE PARTICIPATION

WORKSHOP ATTENDANCE

ORGANIZATIONAL MEMBERSHIPS / POSITIONS HELD

OTHER PROFESSIONAL ACTIVITIES

**RECORD OF DISCIPLINARY ACTION
IN PERSONNEL FILE**

PLEASE CHECK ONE:	<input type="checkbox"/> FORMCHECKBOX } YES	<i>or</i>	<input type="checkbox"/> FORMCHECKBOX } NO
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CANDIDATE INFORMATION FORM COUNSELING AND LIBRARY FACULTY

Name	Department		
APPLYING FOR	YR EMPLOYED	YRS IN RANK	PRIOR SERVICE CREDIT (CBA 4.4.2)

ACADEMIC BACKGROUND		
[Degree at Institution], [Name of Institution]	[Year Completed]	[Emphasis/Discipline/Major]

LIBRARY/ACADEMIC EXPERIENCE			
DATES	INSTITUTION	DEPARTMENT	RANK
[Start Year - End Year]	[Institution/Organization]	[Department]	[Title/Role]

OTHER WORK EXPERIENCE		
DATES	PLACE	POSITION
[Start Year - End Year]	[Institution/Organization]	[Title/Role]

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LOAD CREDIT INFORMATION (FOR PAST FIVE YEARS)

TERM	COURSE OR ACTIVITY	FACULTY LOAD CREDITS
[Semester and Year Term] [mic Year]	[Type of Non-Teaching Workload Credit (reassigned time)]	Credits Per Semester
[Semester] [Year]	[Course Prefix] [Course Number] [Section Number] [Course Name]	[Number of Faculty Load Credits]

v. 2.0 approved by FS {DATE }

PROFESSIONAL ATTENDANCE & PARTICIPATION

ATTENDANCE AT CONFERENCES & WORKSHOPS

PROFESSIONAL CONFERENCE PARTICIPATION

WORKSHOP ATTENDANCE

ORGANIZATIONAL MEMBERSHIPS / POSITIONS HELD

OTHER PROFESSIONAL ACTIVITIES

SERVICE

TYPE	DATE	POSITION	COMMITTEE
University			
School/College			
Department			

v. 2.0 approved by FS {DATE }

CREATIVE ACTIVITY

BOOKS/PUBLICATIONS/PAPERS/PRESENTATIONS/EXHIBITS/GRANTS/ETC.

Date	Type	Complete Citation

v. 2.0 approved by FS {PAGE }

**RECORD OF DISCIPLINARY ACTION
IN PERSONNEL FILE**

PLEASE CHECK ONE:	<input type="checkbox"/> FORMCHECKBOX } YES	<i>or</i>	<input type="checkbox"/> FORMCHECKBOX } NO
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v. 2.0 approved by FS {DATE }

Resolution Regarding Recommending Certain Material Benefits to Retiring Faculty

SOUTHERN CONNECTICUT STATE UNIVERSITY FACULTY SENATE

**RESOLUTION REGARDING RECOMMENDING CERTAIN MATERIAL BENEFITS
TO RETIRING FACULTY**

Whereas, Southern Connecticut State University exists for the primary purpose of furthering academic excellence; and

Whereas, academic excellence relies on contributions of the faculty to the life of the University; and

Whereas, certain material benefits could facilitate the continuation of strong ties between retired faculty and the University; and

Whereas these strong ties would be beneficial to both the faculty and the University; now, therefore, be it

Resolved,

That the following material benefits will be provided to all voluntarily retiring faculty members: university computer account, library privileges, invitations to university functions, faculty parking privileges and inclusion on the mailing lists for all university publications.

And *Resolved,* That these policies shall take effect at the beginning of the fall 2020 semester.